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Army Institute of Management  
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Plot M-1, Pocket P-5  
Greater Noida  
Gautam Budh Nagar (UP)  
Pin – 201306

AIMT/140/100/Vel Corres

21 Nov 24

**CALLING FOR QUOTATION: SUPPLY OF NEW CAR MARUTI CIAZ ALPHA MANUAL TRANSMISSION TO AIMT, GREATER NOIDA ALONGWITH ALL ACCESSORIES AS PROVIDED BY OEM**

1. Army Institute of Management & Technology (AIMT) Greater Noida invites sealed tender for Supply of new Car Maruti Ciaz Alpha Manual Transmission to AIMT, Greater NOIDA along with all accessories as provided by OEM. Complete tender documents comprising of followings are issued herewith.

- Annexure - I - Instructions to Tenderers
- Annexure - II - Tender Conditions
- Annexure – III - Scope of Work
- Annexure- IV - Price Bid Issues
- Annexure –V - Format for Eligibility Criteria and Technical Bid
- \*Annexure –VI - Format for Commercial Bid

2. Quotation of rates should be as under:-

- (a) Valid for 90 days from the date of opening of quotations.
- (b) Quoted after mentioning and inclusive of GST as applicable in Greater NOIDA.
- (c) Sample of items must be made available if asked for.
- (d) No cutting/ erasing/ overwriting may be done. Corrections if any should be initialled.
- (e) Specification, brochure & picture of item must be enclosed with quotation.

3. Quotations are to be sent as under:-

**“SUPPLY OF NEW CAR MARUTI CIAZ ALPHA MANUAL TRANSMISSION TO AIMT”**

**AIMT/140/100/Vel Corres Date 24 Nov 2024**

**DUE DATE OF OPENING: 16 Dec 2024**

- (a) Quotation to be dropped into the TENDER DROP BOX kept in Reception in Administrative Block of AIMT, during 0900-1600 hrs only. Quotation received by Post will not be accepted.

## ANNEXURE – I – INSTRUCTIONS TO TENDERERS

### GENERAL

Army Institute of Management & Technology, Greater Noida invites Tender on single bid system (i.e., Technical and Financial bid) from Maruti authorized dealer only who fulfill qualification criteria as stipulated in **Annexure VI**.

### SUBMISSION OF TENDER

1. Tender form will be submitted in a sealed cover only. Address and Telephone number of the contractor must be mentioned on the opposite side of the envelope. Technical Bid and Commercial Bid will be submitted in one envelope only. Sealed bids should be deposited in the locked tender box located at AIMT reception by 1600 hours on 16 Nov 2024. No bids will be accepted after the tender box has been opened by BOO.

2. Tender form in sealed envelopes will bear the caption: -

**“SUPPLY OF NEW CAR MARUTI CIAZ ALPHA MANUAL TRANSMISSION  
TO AIMT”**

3. Tenders if sent by post must reach AIMT, Greater Noida on or **before 16 Dec 2024** by 1600 hrs. Failing which the same will not be considered.

4. Tenders shall be submitted in sealed envelopes under: -

<b>Name of work</b>	SUPPLY OF NEW CAR MARUTI CIAZ ALPHA MANUAL TRANSMISSION TO AIMT, GREATER NOIDA ALONGWITH ALL ACCESSORIES AS PROVIDED BY OEM
<b>Tender Submission Date &amp; Time</b>	From 24 Nov 2024 to 16 Dec 2024 by 1600 hrs.
<b>Addressed to</b>	The Director, Army Institute of Management & Technology, Plot M-1, Pocket P-5, Greater Noida - 201306

5. Envelope shall contain the following: -

- (a) **TECHNICAL BIDS and COMMERCIAL** contained in one envelope.
- (b) All pages of Tender documents including this page duly signed and seal affixed.
- (c) Price bid duly filled with individual item rates, corresponding amount and total price as per the BOQ.
- (d) **All the documents submitted with the tender form should be arranged in serial wise manner and marked with flags.**

## ANNEXURE – II – TENDER CONDITIONS

Name of work	SUPPLY OF NEW CAR MARUTI CIAZ ALPHA MANUAL TRANSMISSION TO AIMT, GREATER NOIDA ALONGWITH ALL ACCESSORIES AS PROVIDED BY OEM
Earnest Money Deposit (EMD)	<b>Not applicable</b>
Last date of Tender Submission	16 Dec 2024 by 1600 hrs
Date & Time of opening of Tender (Technical Bids)	On 17 Dec 2024 at 1100 hrs. Vendor representatives are invited to attend the opening of Tender; however the same is not compulsory.
Validity of Tender	90 days from the last date of submission of tender.
Stipulated date of Commencement of work	<b>Within 15 days</b> from the date of issue of supply Order or as per the instructions of the AIMT authorities.
Completion Period	The entire scope of work shall be completed within 30 days from the date of supply order.
Performance Bank Guarantee	Not applicable
Authority for submission of Tender required documents and seeking clarifications on tender documents	Army Institute of Management & Technology, Greater Noida.

## ANNEXURE – II – TENDER CONDITIONS (CONTD...)

1. In any case, if tenders are not opened due to any reason, the tender documents, and EMD if applicable shall be returned to all bidders.
2. Conditional tenders will not be accepted.
3. A tenderer shall submit only one bid in the particular tendering process. A tenderer who Submits or participates in more than one bid, will cause all of the proposals in which the tenderer has participated, to be disqualified. No tenderer can be a sub-contractor while submitting a bid individually in the same bidding process. If the tenderer does not meet the criteria stated above, the tender shall be considered ineligible for participation in tender process and they shall be considered ineligible applicants.
4. If there is any misrepresentation of facts with regards to undertaking submitted, the Same will be considered "fraudulent practice" and the tender submission of such tenderer will be rejected.
5. The rates quoted by the bidder shall be complete for "**SUPPLY OF NEW CAR MARUTI CIAZ ALPHA MANUAL TRANSMISSION TO AIMT**" as per the specification(s) and shall be inclusive of all applicable tax, duty loading, unloading, packing, transportation from works to AIMT, installation etc. and nothing extra/additional shall be payable on these rates.
6. The AIMT can ask for any clarifications & documents at any stage of the procurement depending upon the circumstances to ascertain quality of material used.
7. All the documents attached with the technical bid should be properly tagged, numbered, signed and stamped by the competent authority.

18 **TERMINATION FOR DEFAULT.** The AIMT may, without prejudice to any other remedy for breach of contract, by written notice of default, sent to the bidder, terminate this contract in whole or in part in case of the under mentioned reasons:-

(a) If the bidder fails to deliver any or all the services within the time period specified in the contract, or any extension thereof granted by the AIMT.

(b) If the bidder fails to perform any other obligations under the contract.

(c) In the event the AIMT terminates the contract in whole or in part pursuant to above Para, the AIMT may hire the bidder at the risk and cost of working bidder under contract as AIMT deems appropriate. However, the bidder shall continue the performance of the contract to the extent not terminated.

19. **MISCELLANEOUS**

(a) The Tenderers may obtain further information / clarification, if any, in respect of this tender document from the AIMT.

(b) The AIMT management has right to accept or reject any or all proposals without assigning any reasons. No tenderer shall have any cause of action or claim against the AIMT management for rejection of this proposal.

**ANNEXURE –V–FORMAT FOR ELIGIBILITY CRITERIA AND TECHNICAL BID**

**(AS PER SCOPE OF WORK)**

**ELIGIBILITY CRITERIA CHECK LIST**

S. NO	ITEM	YES	NO
1	Firm should be authorized dealer of MARUTI SUZUKI located in NCR Delhi		

**ANNEXURE –VI – FORMAT FOR COMMERCIAL BID**

**CONSOLIDATED COMMERCIAL BID**

SN O	<u>NAME OF THE TASK</u>	<u>JOB</u>	<u>COST</u>	<u>GST</u>	<u>TOTAL COST</u>
1.	SUPPLY OF NEW CAR MARUTI CIAZ ALPHA MANUAL TRANSMISSION TO AIMT, GREATER NOIDA	Job-1			
TOTAL COST OF ALL JOBS INCL GST(IN FIGURES AND WORDS)					

**Note: -**

1. The contractor shall quote the rates as per format of above table indicating job cost and GST/TAXES separately.
2. All the taxes, GST etc. complete and no extra amount will be paid on this account. The contractor who does not quote the rates, the tender of that contractor shall be rejected out rightly.
3. All the material should be of good quality and of reputed market brands for use in work. No material shall be supplied by the AIMT. Quantity/amount can be increased or decreased.
4. The terms and conditions mentioned in the tender document will be considered to the benefit of the AIMT if any duplicity in terms and conditions mentioned in the tender arises.

**SCOPE OF WORK**

<b>SUPPLY OF NEW CAR MARUTI CIAZ ALPHA MANUAL TRANSMISSION AIMT GREATER NOIDA</b>			
Description	AU	Qty	Amount
Supply Of New Car Maruti Ciaz Alpha Manual Transmission to AIMT Greater NOIDA along with all accessories as provided by OEM. Provision of all services including free services as provided by OEM.	1	1	