



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution

ARMY INSTITUTE OF MANAGEMENT AND TECHNOLOGY GREATER NOIDA

- Name of the Head of the institution **Dr.Vivek Chawla**
- Designation **Director**
- Does the institution function from its own campus? **Yes**

- Phone no./Alternate phone no. **0120-2343501**
- Mobile no **9494293038**
- Registered e-mail **naac@aimt.ac.in**
- Alternate e-mail **director@aimt.ac.in**
- Address **Plot M1 , Pocket P5 Greater Noida**
- City/Town **Greater Noida**
- State/UT **Uttar pradesh**
- Pin Code **201315**

2.Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**

- Location **Urban**

- Financial Status **Self-financing**
- Name of the Affiliating University **Guru Gobind Singh Indraprastha University**
- Name of the IQAC Coordinator **Prof. Pawan Kumar**
- Phone No. **01202343501**
- Alternate phone No. **9555675255**
- Mobile **9310717257**
- IQAC e-mail address **director@aimt.ac.in**
- Alternate Email address **registrar@aimt.ac.in**

3. Website address (Web link of the AQAR (Previous Academic Year)) https://www.aimt.ac.in/pdfs/naac-2021/AQAR_2019_20.pdf

4. Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: <https://www.aimt.ac.in/pdfs/academics/Academic%20Calendar/Academic%20Calendar%20for%20July%202020-%20June%202021.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B+	2.68	2021	23/02/2021	22/02/2026

6. Date of Establishment of IQAC **30/09/2015**

7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	Nil

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of [View File](#)

IQAC

9.No. of IQAC meetings held during the year **4**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Transition to online mode

EDP (Entrepreneurship Development Program)

EEP (Employability Enhancement Programme)

IT infrastructure up-gradation

Research and Development

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Transition to online mode	Smooth transition of online classes through MS team with AV interface & Digital Boards.
EDP (Entrepreneurship Development Program)	Create awareness amongst the students about the Entrepreneurship ecosystem.
EEP (Employability Enhancement Programme)	EEP has improve the success rate of students in final placement interview.
IT infrastructure upgradation	Increased the wi-fi capacity up to 100MBPS for students and faculties.
Research and Development	Conducted FDP on Research Methodology (10-15th May 2021) in which more than 100 faculties has been participated.

13. Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
Chairman AIMT,	25/03/2022

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	ARMY INSTITUTE OF MANAGEMENT AND TECHNOLOGY GREATER NOIDA
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4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.aimt.ac.in/pdfs/academics/Academic%20Calendar/Academic%20Calendar%20for%20July%202020-%20June%202021.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B+	2.68	2021	23/02/2021	22/02/2022
				1	6
6.Date of Establishment of IQAC			30/09/2015		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			4		

<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	<p>Yes</p>	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	<p>No File Uploaded</p>	
<p>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</p>	<p>No</p>	
<ul style="list-style-type: none"> • If yes, mention the amount 		
<p>11. Significant contributions made by IQAC during the current year (maximum five bullets)</p>		
<p>Transition to online mode</p>		
<p>EDP (Entrepreneurship Development Program)</p>		
<p>EEP (Employability Enhancement Programme)</p>		
<p>IT infrastructure up-gradation</p>		
<p>Research and Development</p>		
<p>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</p>		
Empty space for plan of action and outcome		

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Chairman AIMT,	25/03/2022

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020	09/01/2020

15. Multidisciplinary / interdisciplinary

16. Academic bank of credits (ABC):

17. Skill development:

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):
20.Distance education/online education:

Extended Profile

1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	2
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	148
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	180
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	31

File Description	Documents
Data Template	View File

3.Academic

3.1	12
Number of full time teachers during the year	

File Description	Documents
Data Template	No File Uploaded

3.2	12
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	9
Total number of Classrooms and Seminar halls	

4.2	166.65
Total expenditure excluding salary during the year (INR in lakhs)	

4.3	120
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institute follows a well-planned mechanism in implementing the course curriculum in following manner:

1. Subject Allotment -Faculty members are assigned subjects based on their specializations and interest areas.

2. Course Delivery Plan- A structured, predesigned format 'Course Delivery Plan (CDP)' is prepared by the faculty members and shared with the Director and other faculty members for feedback. The CDP is prepared in a manner that proper mapping of unit-wise learning outcomes and clearly defined (mapped with Bloom's Taxonomy), the same is also communicated to the students before commencement, of course. It covers planning of lectures, assignment schedules, cases, articles to be discussed in the class, presentation, group discussion along with internal assessment. The subject introduction to the students is done with the help of CDP which makes the students clear with the pedagogical aspect of the subjects.

3. Timetable- The timetable is scheduled on weekly basis and notified to students, faculty members and to all concerned for seamless conduct of the classes.

4. Time Allotted for Each Subject: The core and elective subjects are been assigned minimum 4 and 3 classes of 1 hour each per week making it total of 40-56 hours per semester as per the guidelines of affiliating university(GGSIPU).

5. Evaluation: AIMT follows the combination of formative and summative evaluation with quiz test, assignments, presentations and internal examinations (As per the GGSIPU)

6. Internships: II and III semesters are followed by summer internship and winter internship respectively by the students with industry and in-house researchers.

7. Feedback from Stakeholders: AIMT follows the process of feedback from all the stakeholders viz., Students, Parents, Corporate and Alumni with the help of regular feedback post semester. Action plan is prepared as per the feedback for further improvement. Corporate Advisory Boards helps in designing course content for enrichment of the curriculum and to minimize the gap between theory and practice. Parents give their regular feedbacks with the help of informal interactions with student mentors and during Annual Function. Annual Alumni meets gives an opportunity to the Alumni to contribute towards the growth of their Alma matter.

The Institute continually strive for enhancing the employability of students by offering best faculty, infrastructure and self-development activities. The Institute also aims to bridge the gap between academia and Industry with various initiatives such as:

? Student Committees- Various Committees such as research & Publication, Cultural, Discipline, Mess, Hostel, Placement, Alumni, Technical, and Sports have students as their prominent members which in-turn develops the management skills of the students.

? Mentor- Mentee System - Student 's Academic performance, Attendance, Summer/ Winter Project Details, participation in extracurricular activities, counseling done etc. are maintained by faculty mentors to present a wholistic pen picture of each student.

? Co- Curricular Activities-Students are continually encouraged to participate in B-school competitions like National, International conferences to present Research paper, summer internship project competition, Business quiz, Business Plan competition , Debate competition, various seminars and workshops

? Value Added Programmes- In order to foster the all round development of the students; the Institute focuses on the value added programs like NCFM & NISM Certification, New Product Development Workshop, MOOC Courses, PDP Sessions.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Performance assessment is an integral part of the education and learning process. Centralized Continuous Internal Evaluation (CIE) System is being implemented by the Army Institute of Management & Technology as a part of a sound educational strategy for holistic student development throughout the year.

Army Institute of Management & Technology intimates the students about the evaluation process through various methods:

- During the orientation programs at the start of the semester. The academic coordinator gives a presentation to

the students, including the evaluation process.

- Teaching plans are shared, and discussed with students in the form of the Course Delivery Plan.
- Academic Calendar is shared on the Institute website, which clearly brings out major activities and the evaluation schedules.
- Exam schedules are displayed on class Notice Boards along with regular communication to students and faculty through mail

Exam Department Review meeting and Result Analysis: After every CIE test, results are being analyzed by the subject expert, and a brief report mentioning marks and performance is submitted. The performance of the students is checked by the Director and suitable feedback is given to the subject faculty. The Director conducts department review meetings and discusses the way forward with the faculty for the improvement of student's performance.

Remedial Classes: Weekly Remedial and extra classes are planned for slow learners in the form of OTW (where students organise remedial sessions through peer learning and also when required concerned faculty takes the sessions).

External university examination: Three hours of external examination are conducted at the end of each semester for all practical and theory papers. To appear for University exams, each student has to fulfill the criteria of a minimum 75% attendance in each semester. Students with arrears are permitted to appear for both the semester examinations.

Reappearing/Recounting/Revaluation: The students are informed about the Reappearing/Recounting/Revaluation schemes. Re-totalling is permitted for U.G/ P.G students who apply for the same within the stipulated period on payment basis specified by the University. Revaluation is permitted only for the papers written in regular U.G/ P.G examinations and not for arrear examinations.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

<p>1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University</p>	<p>E. None of the above</p>
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File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

1

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

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File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

120

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Army Institute of Management & Technology is an affiliated Institution of Guru Gobind Singh Indraprastha University and functions within the curricular parameters set by the Varsity. However, this restriction has not hampered the diffusion of Gender Sensitization/ Equality, Environmental Awareness and Sustainability, Human Values, and Professional Ethics. Institute also tries to instill these values through the activities undertaken by the various Students Clubs.

List of Courses including cross-cutting issues into the curriculum.

Program Name

Course Name

Course code

MBA

Human Resource Management

MS 112

MBA

Industrial Relationship and Labour Law

MS 233

MBA

Corporate Social Responsibility, Human Values, and Ethics

MS 208

MBA

Behaviour Testing and Counselling

MS 234

BBA

Business Ethics and Corporate Social Responsibility

BBA 205

BBA

Environmental Science

BBA 211

MBA

Managerial SkillsDevelopment

MS 115

The institute is a green campus and has over 150 trees and plants.Environment and Sustainability: Environmental Education is a compulsory course for undergraduate students to sensitize the students towards critical environmental concerns. The Institute follows Environmental Sustainability activities listed below:

- The Institution is No Vehicle campus and takes every possible step to maintain clean air.

- The Institute aims to use less plastic in the campus.
- The Institution has taken initiatives management of e-waste, solid waste, and liquid waste, with activities like Vermiculture, Water Harvesting, etc.
- AIMT has installed solar power plants and LED bulbs to save energy and maintain a green campus.
- The Institution sporadically conducts green audits from external peers.

Gender sensitivity: The Institute departments also ensure nurturing gender equality among the students through their speeches and action.

- Institute organizes lectures on Gender Sensitivity.
- Army Institute of Management & Technology tries to maintain the gender balance while allotting section and syndicate to the students.
- Institute celebrates women's day with awareness programs related to gender equality, women's rights, and empowerment.
- Students participate in various activities aimed towards holistic development organized by the institution like art, literary, sports, and cultural activities wherein the collective participation ensures gender sensitization along with team spirit.

Human values and Professional Ethics:

- Subjects like Labour Laws and Business Ethics are also part of the MBA Curriculum which creates consciousness about professional ethics among students.
- Army Institute of Management & Technology organizes multiple events like guest lectures and talks focused on social issues. The CSR club organizes a wide array of Awareness activities like Blood Donation Camp, Street Plays, Help the needy, active involvement with NGOs like Robin Hood Army, etc.

- The institute also ensures professional ethics with walk the talk by each faculty member. The Instructors, share the basic ideas about professional ethics and how it is important for their future professional life through their interaction. The Institute not only teaches the values that are mentioned in the curriculum but go beyond in imparting the same which is required to empower the future of our nation morally, socially, spiritually, intellectually, and transform into a holistic individual who will transform the society for a better WORLD.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

162

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://www.aimt.ac.in/pdfs/naac/aqar-2020-21/1/Feedback-analysis%20AIMT%202020-2021.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.aimt.ac.in/pdfs/naac/aqar-2020-21/1/Feedback-analysis%20AIMT%202020-2021.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

149

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

149

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The Institute has a mechanism through which the differential requirements of student population are analysed soon after admission by preparing student profiles which include details like academic, special talents, and abilities of the students help the mentors to identify differential requirements of the students

Slow learners

- Remedials classes are conducted for these students.
- Additional reading material are made available to increase their understanding of the subject.
- E-links are also suggested to the students to help them gain an in-depth knowledge of the subject.
- Bilingual explanations and discussions are done.
- Assignments are given and evaluated on a regular basis.

Advanced Learners

- Students are encouraged to participate in inter college

competitions.

- Students are the members of Academic & Corporate Advisory Council (ACAC), Institute Management Committee (IMC) and Internal Quality Assurance Council (IQAC).
- Students are given recognition for their achievements in terms of cash awards, medals, appreciation certificates and scholarships.
- Students are motivated to secure rank and distinction in university examinations.
- The SHURUVAAT TALKS an initiative by a group of advanced learners, wherein they prepare slow learners to achieve academic and confidence in public speaking.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
149	12

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The Institute follows student-centric methods to enhance student involvement as a part of participative learning and problem-solving methodology. Following activities were conducted:

Experiential Learning

- B-Plan competition conducted to encourage our budding entrepreneurs.
- Guest lectures/seminars were organized to encourage and motivate students to become participative agents and not just passive recipients of knowledge.
- Short-duration Add-on Courses like Basics of Financial

Management, how to create google forms, Familiarisation with Ms Teams, and many others are conducted to fill the gaps in knowledge and give students a competitive edge.

- Entrepreneurship Development Programme (EDP) were organized to assist the individuals in reinforcing their entrepreneurial motives and attaining competencies and skills which is essential for performing an entrepreneurial role successfully.
- Every student undergone a Live project, Winter project and Summer Training project.

Participative Learning

- Newsletters and Magazines were published to nurture student's creativity and other skills.
- Focus group discussion are conducted in many of the subjects

Problem Solving Methodologies

- To improve analytical skills of the students, subjects such as Organization Behaviour & Consumer Behaviour are well explained to the students by adopting role plays.
- Case studies method is followed, where the students are expected to have practical knowledge & logical thinking based on real experiences.
- To encourage thinking out of the box, topics like design thinking are being covered in SAIM subjects.
- Flipped classes mode have been introduced in various subjects discussion.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.aimt.ac.in/events.php

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Education around the world is experiencing major paradigm shifts in educational practices of teaching and learning under the umbrella of ICT enabled learning environments. Whereas learning through facts, drill, and practices, rules and procedures were more adaptive in earlier days, learning through projects and problems, inquiry and design, discovery and invention, creativity

and diversity, action and reflection is perhaps more fitting for the present time. The major hallmark of this learning transition is from teacher centred to learner focus paradigm.

Seminars, workshops, panel discussions, and guest lectures on the new developments in the core subjects are organized and conducted by students under the supervision of faculty for effective teaching and learning. The AIMT has a seminar hall equipped with multimedia facilities using ICT tools for such activities. The classrooms in AIMT are ICT enabled and have Wi-Fi, LCD projector, CPU/Laptop, Pointer, Smart Board, Digital Pad, Screen, and Public Addressing Systems. The faculty in AIMT use Interactive Video Lectures, PowerPoint Presentations, e-Notes in pdf or Doc Format, Scanned Notes & Images, e-content-Webinar, NPTEL, google scholar, Wikipedia, YouTube, Coursera, e-books, e-journals, PPT, online course material, MOOCs & Simulation etc.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

12

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

12

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

8

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

167

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

AIMT is affiliated to Guru Gobind Singh Indraprastha University (GGSIP University), the rules and regulations for evaluation process are laid down by the University and are informed to students accordingly.

Communication of Assessment Criteria

- Academic Calendar- Academic Calendar of the Institute is prepared based on university guidelines and displayed on the website to ensure communication to all the stakeholders.
- Course Delivery Plan (CDP)- Faculty members discuss their respective subject(s)' CDP with the students. The CDP mentioning the pedagogy, assignments and scheme of internal assessments are communicated to students.
- Orientation Programme- Students are briefed in orientation programmes by the Academic Head and Faculty about internal assessment, question paper patterns and university examinations.

Process of evaluation

The Institute has an Exam Cell to conduct and organize the internal exam which is headed by one of the faculty. Internal Exams are conducted as per guidelines proposed by university. The date sheet is prepared and shared with students/faculty through the mail and displayed on respective notice boards.

The Institute followed the evaluation pattern of 25 marks for internal evaluation and 75 marks for the final university examination. After the successful conduct of the Internal exam, each faculty evaluates the answer forms (conducted through MS forms) thereafter discusses the same while showing corrected answer forms to the students. Internal assessment marks (25 marks) are divided into various assessment parameters which includes mid-term exam, assignments, class discussion etc. After the completion of the syllabus internal assessment marks are submitted to the exam cell which complies and shares through email with the students.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.aimt.ac.in/calendar.php

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The students having grievances are encouraged to put the grievance in writing and submit to the exam cell after endorsement by subject faculty. The cell acts upon the case and provides the solution to the problem after discussing it with the Director/Registrar.

The cases are attended promptly on receipt of written grievances from the students. The cell convenes a meeting to review the case, prepares a report, and takes guidance from the Director and Registrar, AIMT. The decision given by Exam Cell is communicated to the students through e-mail, SMS, post, or telephonically, as applicable.

The internal Exam schedules are prepared as per the university and communicated to the students well in advance. Evaluation is done by the subject faculty within a week from the date of examination. The corrected answer sheets of the students are distributed to them for their information and any grievance is redressed immediately. The marks obtained by the students in internal exams are displayed on the respective notice board and shared through mail. Any student who is not satisfied with the assessment and award of marks may approach the concern HOD who can intervene and seek the opinion of another subject Faculty. Day-to-day performance of the students is assessed by the faculty which includes regularity, performance, presentation viva, and the promptness in submitting the assignments/projects. For the quality of the projects-Internship & Winter Projects, the evaluation is done by the panel members which comprise two faculty members and mentor/ project guides of the student.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.aimt.ac.in/mba/SOP%20FOR%20CONDUCT%20OF%20EXAMINATIONS%20&%20EVALUATION.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Program Outcomes (PO) and Course Outcomes (CO) are adopted for all programs offered by the institution in accordance with GGISP University guidelines.

We follow outcome-based learning, which is stated in the course delivery plan. Each Unit of the course has a defined outcome, which is mentioned in the lecture. Course Outcomes are stated to the students by the faculty at the beginning of the session.

Program outcomes and Course outcomes are displayed on the AIMT website to make the students aware.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.aimt.ac.in/pdfs/naac-2020/Program%20Outcomes-%20Course%20Outcomes-min.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of Program Outcomes and Course Outcomes are evaluated in the following ways: -

1.Placement Profiling Process Student profiling is done both at the beginning of the first year and second year final year. For the first-year students it starts right from the admission process, students are evaluated through group discussion, personal interview, aptitude test and overall personality judgment followed by Psychometric profiling. Again, student profiling is done on in the final year to identify the weak students.

2.Summer Internship Feedback- Summer internships feedback in the standard format is filled by the industry mentor at the end of the project and mailed to the Faculty Mentor. This, in turn, enables the Institute to get an understanding of the work performed by the student from the industry perspective.

3. Internal Evaluation- The attainment of outcomes of the program are evaluated through a continuous evaluation which is classified as an internal evaluation of 10 marks for presentation/Assignments.

The COs of the program are also reflected in the placement of the students as well as students who have become entrepreneurs and students who have gone for higher studies. To evaluate POs and COs, feedback is taken at the time of the convocation ceremony and on Alumni meet.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.aimt.ac.in/pdfs/naac-2020/2.6.2%20Attainment%20of%20programme%20outcomes%20and%20course%20outcomes.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

31

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://www.aimt.ac.in/mba/Exam%20Result/mba16_4th_sem.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.aimt.ac.in/pdfs/naac/agar-2020-21/MBA-16_Batch_2019-21%20Student%20Satisfaction_Survey.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

1

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://fliarbi.com/legalities/pamposh-chemicals-private-limited/u74899dl1992ptc051232/

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

With a view to create a conducive environment for research and development activities, AIMT incentivizes and support the faculty members and students for quality work in their respective area of expertise to boost learning and growth. Necessary infrastructure and financial support is provided to the faculty members and students for the promotion of research and related activities.

1. Research and Publication Cell (R&P Cell)

The Institute has a R&P Cell to create a conducive environment for the promotion of research and innovation.

The R&P Cell helps the faculty and students by

a. Providing them opportunities for participation in workshops, seminars, MOOCS, FDPs and SDPs.

b. Organizing various activities for sensitizing the students towards research activities.

c. Providing necessary guidance to students for promotion of publication under the guidance of faculty.

d. Quarterly newsletter brings out the various activities conducted by the Institute and for providing a platform to showcase the creativity by students and faculty.

2. Research and Development as key components of faculty appraisal

Research publications, conference presentations, Faculty Development Programmes, Workshops etc. forms an integral part of the faculty appraisal process. In addition to that, the Institute also encourages faculty members to develop cross-functional subjects as well as new electives in their respective areas in alignment with the guidelines laid down by New Education Policy 2020.

3. E-Cell

To maintain and foster the entrepreneurial spirit amongst the students, AIMT has an active E- Cell, which provides a platform to

bring out innovative ideas by conducting activities, events, seminars, promoting participation in inter-Institute B-Plan competitions, and through various entrepreneurial development programs in association with government and non-government bodies (NSIC and Govt. Institute of Medical Sciences, Greater Noida).

E-Cell aims to create a requisite support structure that an individual needs in his/her quest for the unknown and unexplored zone of entrepreneurship.

4. Conducting Seminar & Conference

In an endeavor to gather like-minded individuals at a global level for networking and sharing of knowledge along with the latest trends in the corporate and academia, AIMT regularly conducts various Seminars and Conferences across different functional/sectoral areas of management. A few of the seminars and conferences organized by AIMT to foster innovation include HR Conclave, International Conference, Vishleshan, Marketinar.

5. Knowledge Management System

To promote knowledge sharing amongst the faculty and students for developing domain-specific as well as cross-functional expertise, AIMT has created a knowledge management portal on the Institute website which serves as a common platform for the transfer of knowledge beyond classroom teaching. The content of this portal is only accessible to faculty and students of the Institute.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://aimt.ac.in/about-r-p.php

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

06

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

01

File Description	Documents
URL to the research page on HEI website	https://aimt.ac.in/about-r-p.php
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

1

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Army Institute of Management and Technology lives by its foundation of knowledge, values and character. The focus on contributing towards the growth of community is no less focused than imparting quality education. In an effort to reach to the society and strive to make a difference, AIMT did not step back during the pandemic times too.

1. AIMT initiated the formation of National Service Scheme (NSS) under the aegis of GGSIP University with an aim of fostering the spirit of service towards society and Nation amongst the students through various community outreach programmes as notified by the Government of India.

2. AIMT students along with Yash foundation participated in the cloth donation drives at PAN India level. AIMT also contributed towards spreading the literacy by providing a helping hand to the Yash foundation in setting up a library in rural areas of Maharashtra.

3. AIMT also conducted the awareness sessions on managing the waste in Himalayas.

File Description	Documents
Paste link for additional information	https://aimt.ac.in/events.php
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from

Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

06

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

373

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

01

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

11

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

This Institute runs two regular courses i.e. two-year MBA programme with an intake of 120 students recognized by AICTE and three-year BBA Programme with an intake of 60 students approved by Guru Gobind Singh Indraprastha University, New Delhi. As per the requirements of statutory bodies, AIMT has the requisite classrooms for MBA and BBA Programme. Each class room is fully air-conditioned and has ICT enabled learning facility like smart boards, wi-fi and audio-visual systems. The class rooms have proper lighting and ventilation with regular upkeep of hygiene. Classrooms have ergonomic furniture for students. AIMT has a state-of-the-art seminar hall of seating capacity of approx. 250 students with AC, Projector and PA system wherein seminars, workshops, conferences and conclaves are conducted on a regular basis. AIMT has 03 Computer Labs and each lab is equipped with 32, 30 and 40 PCs respectively with latest configuration and connected through LAN, centrally controlled by 03 servers, wi-fi facility with 100Mbps leased line. Each faculty and staff are also provided latest configuration PCs with wi-fi facility in their respective office rooms/cabins. AIMT Library is having a fully automated Library Management System i.e. Koha version 16.06.00.023. Library has a rich set of text books, reference books, International and National journals, Magazines, Newspapers and digital library facility is having 10 Multimedia PCs with EBSCO Host Business Source Elite, DELNET, Web OPAC, and Drillbit (Anti Plagiarism) software for checking research works conducted by the faculty and students on various contemporary topics. CCTV cameras are installed at various strategic locations of the Institute for real-time monitoring and surveillance.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.aimt.ac.in/academic-facilities1.php

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Most of our students are very agile in sports and cultural activities. They are torch bearers of the rich cultural legacy from the fraternity of armed forces of our country. During this pandemic, Online vibrant cultural programmes were represented by them, under the guidance and supervision of faculty mentors, on various occasions like Teacher's Day celebration, AIMT Foundation Day celebration, Festival celebrations, International Women's Day and so on. We are having various clubs like Entrepreneurship Club-Uddhyami, Marketing Club- Genym, Finance Club- Bullianz, IT Club- Phoenix and HR Club- Zenith. Inter House or Inter Club competitions like B-Plan Competitions, Debate, Quiz, and Extempore activities are conducted on a regular basis which provides a platform to our students to showcase their talents. Students are awarded many prizes for their accomplishments. A well-equipped gymnasium with modern fitness gadgets has been set up in the facility block where faculty and staff can train for holistic development of their body and mind. Gymnasium facility is also provided to the students but due to COVID-19 pandemic, no students were available in the campus to use this facility. The Institute has dedicated Sports grounds for outdoor games like, Football, Basketball, Volleyball, Badminton, Cricket and indoor games like Table Tennis, Carrom, Chess, etc. Our students have participated in various intra-institute and inter-institute levels games, like Basketball & Soccer (BASSOCC), Army Institute Premiere League (AIPL), Army Welfare Education Society (AWES) Youth Fest, GGSIP University Sports Meet, etc in previous years but due to the pandemic no such activities are conducted in this academic session. Institute also celebrated International Yoga day on 21 Jun at AIMT yoga lawn.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.aimt.ac.in/academic-facilities1.php

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

9

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.aimt.ac.in/geo-tagged-2020-21.php
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

24.73

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Army Institute of Management & Technology library is having a full featured open source Integrated Library System (ILS) i.e Koha. All the stakeholders of library are benefitted by using this automated library system.

Features of Koha: OS independent, Web based Interfaces, Multilingual and multi-user support, Library-Standards-Compliant, Customizable web based OPAC Circulation system, Online reservation, Full catalogue, circulation, acquisitions, library stock management. Web based OPAC, public to search the catalogue, Print your barcode, Export and import records.

Modules of Koha:

OPAC: Koha provides a full-functioned Online Public Access Catalog (OPAC), OPAC users can carry out searches starting from ten fields (Keyword, Subject, Title, Class, Barcode, author, publisher, etc.). They can order the results according to several criteria. OPAC users who are logged-in members can place reservations on library items. Biblobasket: Logged-in members can select records from an OPAC search and retrieve them by e mail, either in human-readable form or in an ISO2709-format file. OPAC users can submit suggestions for acquisition. Koha automatically informs the OPAC user (by e-mail) of the action taken on each suggestion.

CIRCULATION: Borrowing a book from any branch, Returning an item at any branch, Reserving an item at any branch, Circulation rules can be defined by the library: for each member category, item category, and holding branch of the item, the duration of the loan and the maximum number of books loanable can be defined, Returning items ("checking-in") is facilitated by scanning the barcodes of the items being returned.

PATRON/ MEMBER MANAGEMENT: The members (borrowers) module makes it possible to manage not only individual borrowers, but also institutions. Each member belongs to a category. By entering the borrower's library card number into the librarian interface, the librarian can see the charges due for the borrower.

CATALOGUING:

Export/Import: Importing records in ISO2709 format (the MARC reservoir) and through Z39.50 (client) for fast cataloguing.

Copy records: One or more copy records can be attached to each bibliographic record.

Fast cataloguing: To accelerate cataloguing, Koha provides, Management of a MARC record reservoir, in ISO2709 format, A Z39.50 client that can access several Z39.50 servers.

MARC view and simple view: Catalogue data can be displayed in MARC format, in simplified form.

Searching: Searches can be performed on any MARC field.

SERIALS: It is possible to register subscriptions with reviews, and to track the arrival of periodicals. Koha manages late issues, skipped issues, and claims with the suppliers. Koha manages complex classifications, allowing the librarian to work with

eleven different publication periods (from daily newspapers to annual publications), with delayed publications, and with publications out of sequence.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://www.aimt.ac.in/pdfs/naac/agar-2020-21/4/4.2.1_Details%20of%20Library%20Management%20Software_KOHA.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

6.2957552

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

6

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Response: AIMT has 03 Computer Labs and each lab is equipped with 32, 30 and 20 PCs respectively with latest configuration and connected through LAN, centrally controlled by 04 servers, wi-fi facility with increased 40 Mbps leased line. Computer Lab-2 is having 30 Thin Client Machines with a Server upgraded in 2018. A new computer lab i.e. Computer Lab -3 was created in 2019 to fulfill the requirement of introduction of new programme- BBA. College Management System (CMS) was implemented to cater the requirements of class attendance, leave and outpass management of students. The main objective of College Management System (CMS) is to automate all functionalities of the Institute. Using this system, Admin manages all Institute management work like Assignment submission, Attendance, Students profile management and Student record management. Using this college management system, Admin can view or update data and information about students and staff easily. Admin also manages complete information of students. The College Management System (CMS) can be used to store student information like attendance and student result etc. admin can create report regarding any student at any time using this system. Using this system, Admin registers new students and add their course details, add new faculty in to the system and also can check details of employees easily. Student can also check course detail online from this system. College Management System provides the easiest way to manage all basic functionalities of our Institute. This system also maintains the functionality related to .Mentor-Mentee system. Admin can check leave, out pass and OD details of student at any point of time. Each faculty and staff are also provided latest configuration PCs with wi-fi facility in their respective office rooms/cabins.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

140

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

166.65

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

We have 8 classrooms , 3 computer labs ,1 seminar hall and 1 fully equipped library.

Institution has a). Dance Blood Cell (DBC) b) Football ground 01 Area 6852.987sqm. c)Badminton ground01 Area 1095.284sqm d) Vollyball ground 01 Area 787.500sqm e) Basketball ground 01 Area 2029.184sqm. For indoor facilities institution has table tennis , carrom, boy's & girl's gym. All these facilities are timely maintained. Although library, campus outdoor and indoor facilities are not been used by students due to COVID 19 pandemic. Faculty members are using library and labs for conducting online classes. There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response: The institute has a dedicated Estate Management Department which is headed by the Estate Supervisor, who takes care of all facilities in the campus. He is assisted by a dedicated contingent of support staff with specialization in electrical, civil works , air conditioning, horticulture works, etc. They oversee the maintenance of buildings, class rooms, laboratories, hostels, sports facilities, library etc. Regular renovations in civil works, painting, air conditioning and electrical works are carried out as per site condition either to accommodate the new equipments or to facilitate academic as well as research projects requirements. In addition AIMT has a 5 year roll on plan by which all assets are maintained. The campus electricity system has 100 % backup with dedicated generator sets for each sector. The specialized equipment are under annual maintenance contract with the supplier or service provider to avoid break downs. All the campus buildings are well lit with modern amenities with maximum use of LED lamps and five star rated equipment. There is dedicated uninterrupted power supply system to avoid fluctuations and disturbances in academic and administrative blocks. Adequate power generation capacities are available to ensure power supply to hostels, main buildings , residences, student activity centre, sewage pump, medical centre, pump house etc. The open space in the Campus has been transformed in to a green campus with three/four attractive lawns including a dedicated yoga lawn. In addition one area is earmarked for a herbal garden. The Institute has playgrounds like football ground , two volley ball courts, basket ball courts, badminton court , lawn

tennis court etc. The indoor games are housed in the student activity center and comprise multipurpose gymnasium, dance room, Table tennis tables etc are also part of student activity centre. A state of art library and 500 capacity auditorium, amphitheater and 225 seat seminar hall also help in academic activities. A strong contingent of personnel associated with the estate supervisor have been appointed on permanent / out sourced basis for the maintenance of the campus . The entire team takes care of operations, maintenance and upkeep of the facilities in the premises. For specialized maintenance of heavy and sophisticated instruments, Annual Maintenance Contracts are usually signed for proper preventive maintenance. Electrician, Carpenter and plumber are available round the clock to address the issue of untimely power breakdown or excessive leakage of water. They also take care of timely replacement and repair of lights in academic blocks, hostels, street lights etc. The maintenance arm of Estate Supervisor takes care of all of the remaining functions like plumbing, water supply, cleaning, garbage collection, proper disposal of waste, maintenance of lawns etc. Some facilities like House Keeping, Catering, Gardening, Laundry etc have been outsourced to professional agencies. To ensure safety and security of residents of the campus . Security has been outsourced to professional agencies. The Institute is well barricaded with boundary wall with security guards guarding the campus placed at all important locations. The CCTV surveillance of main gate , academic area and hostel area is also fully functional .

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

0

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

6

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://www.aimt.ac.in/events_2020-21.php
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above
File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
5.2 - Student Progression	
5.2.1 - Number of placement of outgoing students during the year	
5.2.1.1 - Number of outgoing students placed during the year	

31

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

1

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The students' council activities form an integral part of the management learning at Army Institute of Management & Technology (AIMT) and are independently driven by the students. Students are encouraged to enhance their managerial, leadership and thinking skills through organizing a series of events viz. Club activities (Genym, Bullianz, Zenith, Uddhyami), Sports events (BASSOCC, AIPL), Cultural event (Alankriti) and many more throughout the year. This aims at giving them the real-time experience of interacting with the corporate world, working in teams, planning and coordinating budgets, managing events and nurturing decision making skills.

Council also plays an important role in structuring the mess committee in order to ensure healthy and delicious food for students. It helps in maintaining the decorum as well as discipline in AIMT. It acts as an interface between faculties, students and college management with the objective of achieving a win-win situation always and hence have cohesive development of AIMT.

File Description	Documents
Paste link for additional information	https://www.aimt.ac.in/Student%20Hand%20Book.php
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

AIMT has a very active Alumni Association. The Registration of the Association is in progress.

The Alumni of Army Institute of Management & Technology are a treasure trove of talent and creativity. "MILAAP" is an initiative from AIMT to connect with its alumni and strengthen the bonds and build strong foundation of friendship and trust which enables the sharing of knowledge, ideas and mindsets. The Alumni Affairs at the institute extends several facilities and services to the Alumni to continue and enhance their association with the institute. Some of these are

- Meetings and Reunions

- Collaboration in Research/ Projects/ Consultancy
- Corporate Interface
- Guest session/ Interaction with students
- Pre-placement training
- Placement support
- Use of facilities such as Library, Guest house, etc.
- Share knowledge of the industry, economy on our social networking platform i.e. LinkedIn, twitter, Facebook etc.

File Description	Documents
Paste link for additional information	https://www.aimt.ac.in/alumni.php
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the institution is reflective of and in tune with the vision and mission of the institution. the Insitute has been established to look after the welfare of the Army Wards. The vision and mission statement of the institute are as follows:

Vision Statement:

Strive to achieve a unique blend of academic excellence and managerial skills to address the needs of the business environment in a manner that lets each participant achieve his potential in a value, based character-centric mould fostering holistic development of youth.

Mission Statement :

"To transform students through generating and propagating new ideas of significance into dynamic leaders-managers who

are adequately empowered to effect change in managerial and administrative practices to enhance the performance of organizations".

Army Institute of Management & Technology, Greater NOIDA: Objectives

- To impart value-based education in the field of management and develop the required skill sets in our participants who are already endowed with strong character traits and soft skills because of their Army background. Our final product should be industry ready to assume their responsibilities in the corporate sector from Day One.
- To have strong interaction with the Industry and Corporate sector within Delhi/Greater NOIDA and outside, to provide an insight into management theories at work as well as to leverage good placement opportunities for our participants.
- To enlarge the scope of management training by including Management Development Programmes, In-company training, short and medium duration courses (permitted by regulatory bodies), and consultancy services for the benefit of students as well as the faculty.

The governance of the institution is reflective of and in tune with the vision and mission of the institution:

Governance of the Institution: The Institute is governed by the Army Welfare Education Society (AWES). The perspective plan is aligned with the vision and mission of the Institute and is prepared as per the discussion held in Institute Managing Committee (IMC), Academic & Corporate Advisory Council (ACAC), and IQAC Meetings.

Decision Making Process: The faculty and other stakeholders play an important role in the decision-making process. The Institute Managing Committee (IMC) is conducted every quarter. The management of the institute follows the policy of decentralization by giving opportunities to participate different stakeholders of the institution. The Governing Body is formed by the Chief of Army Staff (President) and the Vice Chief of the Army Staff is nominated as the Vice President. The Chief of Staff, HQ Delhi Area is the Chairman of the Institute.

Important Updates of 2020-21:

- The Institute Management Committee (IMC) meeting was held on

22-Oct-2020.The academics and admin planning were discussed in the meeting.

- GOC Delhi Area and Patron AIMT visited AIMT on 09 Oct 20. He was briefed on AIMT activities and also visited the campus including the auditorium.Detailed briefing of the Academic and Administrative activities, Projects, and auditorium was also undertaken.
- CWE HQ Delhi Area Visited AIMT on 16 Nov 2020 for the refurbishment of Auditorium. He was accompanied by Dir Project AWES and HQ Delhi Area (SO College).

File Description	Documents
Paste link for additional information	https://www.aimt.ac.in/about-vision-and-mission.php
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Institute's effective leadership is visible in various institutional practices such as decentralization and participative management. The institution has constituted different standard committees for managing the Institute's academic, administrative, and other related activities. All the stakeholders i.e. students, teachers, management are part of the committee to look after different activities. The composition of each committee is defined as per the University/AICTE norms. The committees are involved in the different participative roles for handling and managing the tasks.

Decentralization:The Institute has Governing Body which is formed by the Chief of Army Staff (President) and the Vice Chief of the Army Staff is nominated as the Vice President. The Chief of Staff, HQ Delhi Area is the Chairman of the Institute. Four Faculty Members along with students are part of the Institute Managing Committee(IMC).

The Institute conducts Academic & Corporate Advisory Council (ACAC) every year when all faculty members and nominated industry

experts discuss all matters related to admissions, curriculum, syllabus, routine, and the academic calendar, and inputs are taken for further implementation. Policy matters and decisions are communicated to the faculty members through Heads of the domain areas. The college administration is headed by the Director and assisted by Registrar and non-teaching staff.

NAAC/IQAC Committee: This committee has been formed as per the NAAC guidelines to look after the accreditation activities. The committee is responsible for conducting various academic activities. This committee unanimously defines the quality benchmark parameters for enhancing the overall academic environment of the college and takes initiatives in planning, implementing, and reforming the various quality improvement strategies of the Institute. The committee follows the recommendations as per discussion held in Institute Managing Committee (IMC) or Faculty meeting and stakeholders meetings. This exercise is the best example of the culture of decentralization and participative management adopted by the Institute for sustainable quality development.

Participative Management: The Participation of students in the management is ensured through the class representatives, Student Council Committee meetings which ensure an amicable relationship between the students and the administration. The Student committee identifies the issues of common interest of the students and places them before the authority through proper channels.

Representatives from alumni and former teaching and non-teaching staff are often invited to take part in different seminars/conferences, meetings, programs, and functions to encourage them to support the institution for its growth. Apart from Academic Council and IQAC, the Institute has different committees/cells/councils to handle different issues efficiently.

The Strategic Plan ensures that the set targets are achieved through an accountability process comprising review, evaluation, reporting, and, where necessary, re-planning. All the following plannings are done by the Institute Managing Committee (IMC) under the guidance of the Chairman of the Institute and other representatives from management.

- Academic & Teaching-Learning Planning
- Financial Planning
- Research & Innovation Planning
- Infrastructure Resource Planning

- Events & Annual Calendars Planning
- Industry Interaction and Placement Planning
- Faculty/Staff Resource Planning
- Student Development Activities Planning

File Description	Documents
Paste link for additional information	https://www.aimt.ac.in/pdfs/acac/MINUTES%20OF%20ACADEMIC%20&%20CORPORATE%20ADVISORY%20COUNCIL%20(ACAC)%20MEETING%20HELD%20AT%20AIMT%20GREATER%20NOIDA%20ON%2029%20MAY%2021.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Institutional Strategic/Perspective plan is effectively deployed as per the norms and guidelines.

Curriculum Development: Army Institute of Management Technology is affiliated with GGSIP University, New Delhi, and follows the curriculum and syllabus prescribed by the University for all its courses. Affiliated Institutions are not allowed to design their own curriculum. Rather, after every 5 to 6 years, University revises its syllabus and Senior faculty members from our Institute have been a part of the curriculum development committee formulated by the university and have contributed to curriculum development.

Teaching and Learning: Under the leadership of the Director, various committees are formed to ensure the use of proper teaching and learning techniques for all classes of UG and PG. Every classroom is provided with wifi enabled projection system with audiovisual facilities and an online attendance system for every lecture. Learning is encouraged through Field Work, Industrial visits, summer school. Moreover, the enhancement of the learning skills of the students is done through participation in different seminars.

Research and Development: At AIMT, the endeavor is to promote the research orientation of faculty along with students by providing various forums to incentivize research orientation. Institute has professional membership with AIMA, CII Ph.D. Chambers. Financial

assistance is also provided in the form of registration fees, traveling daily allowance to faculty and students for participating in workshops/seminars/conference/FDP at both National International Level.

Library, ICT, and Physical Infrastructure / Instrumentation: The Institute has a large library equipped with AC and Internet facilities. Books, journals, newspapers along other electronic sources are available for the student's reference and knowledge building.

Human Resource Management: The recruitment is done at the national level. The qualifications, terms, and policies are in consonance with UGC/ AICTE/ AWES (Blue Book) norms. Annual Performance Appraisal has inputs from Students, Director, and Reviewing Officer. The employees are encouraged to participate and register for various courses for their development with financial aid.

AIMT focuses on critical indicators of the level of industry interface and conducts the following activities:

- GOC Delhi Area and Patron AIMT visited AIMT on 09 Oct 20. He was briefed on AIMT activities and also visited the campus including the auditorium. Detailed briefing of the Academic and Administrative activities.
- CWE HQ Delhi Area Visited AIMT on 16 Nov 2020 for the refurbishment of Auditorium. He was accompanied by Dir Project AWES and HQ Delhi Area (SO College).
- Purchasing e-books for online classes.
- Renewal of Ebsco online journals. ?
- The new Faculty Dr. Karishma Chaudhary, Assistant Professor was appointed on 03-Aug-2020.
- IMC held on 22 Oct 20 at HQ Delhi Area.
- Completion of University Syllabus as per Academic Calendar.
- Exam for MBA-16 (2018-20) Batch Completed.
- The Academic Corporate Advisory Council has around 12-15 members from various industries, ensuring representation from all verticals.
- HR Conclave, International Conferences, Seminars, and panel discussions conducted during the academic year.
- Guest lectures, webinars, and hiring visiting faculty from Industry ensure good learning and placements.
- Mock Interview, PDP Sessions 8. MoUs signed with Industry to provide exposure to the students.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.aimt.ac.in/pdfs/AIMT%20VISION%20STATEMENT.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures adopted as per the guidelines of Army Welfare Education Society(AWES) Rule book and University Guidelines.

The Army Institute of Management & Technology, Greater Noida is governed by the Army Welfare Education Society (AWES) and is affiliated with Guru Gobind Singh Indraprastha University, New Delhi. The AWES was registered with the Registrar of Societies on 29 April 1983. The Three-tier command and control system has been formed for the smooth functioning of the Institute.

1. Board of Governors and it's Executive Committee at Army Headquarters
2. Board of Administration at Headquarters Command
3. Managing Committee at the station where Institute is located.

The Board of Governors lays down policy guidelines for the management and functioning of the Institute. The Governing Body consists of the different army officers at different levels (details attached). The Board of Governors has the power to

- Formulate macro policies/new initiatives/Directions
- Strategic Management
- Guidelines on utilization of resources and funds.

The composition of the Board of Governors are as follows:

- Chief of the Army Staff: President
- Vice Chief of the Army Staff: Vice President

- General Officer Commanding-in-Chief HQ Southern Command
- General Officer Commanding-in-Chief HQ Eastern Command
- General Officer Commanding-in-Chief HQ Western Command
- General Officer Commanding-in-Chief HQ Central Command
- General Officer Commanding-in-Chief HQ Northern Command
- General Officer Commanding-in-Chief HQ South Western Command
- General Officer Commanding-in-Chief HQ ARTRAC
- Adjutant General Members
- Quartermaster General Engineer-in-Chief
- Director-General, Discipline, Ceremonials & Welfare
- Managing Director, Army Welfare Education Society-Member Secretary
- The Patron and Institute Managing Committee (IMC)

The Patron and composition of the Institute Managing Committee (IMC) are as under:

- General Officer Commanding Delhi Area: Patron
- Chief of Staff, HQ Delhi Area: Chairman
- BGS, HQ Delhi Area,
- Dir Colleges, HQ AWES
- Member Director, AIMT
- AddiDir AWES, HQ Delhi Area
- Two Faculty members from AIMT
- Registrar, AIMT Secretary

The functions of the Institute Managing Committee are as under

- Overseeing the functioning of the Institute.
- Financial Control Provide local administrative support
- Constitute Boards for purchase of stores and equipment and monitor utilization of funds on this account.
- Laying down additional duties and responsibilities of the Director/Principal and other staff members
- To consider and approve the annual budget of the Institute as presented by the Principal including the conduct of the annual audit.
- Projecting policy matters to the executive committee through the Board of Administration for approval and Final decision.
- Nominating Chartered Accountant or Auditor and ensure that Institute accounts are audited by them every year.

File Description	Documents
Paste link for additional information	https://www.aimt.ac.in/pdfs/approval/AWES%20-%20Rules%20and%20Regulations%20for%20Army%20Colleges%20&%20Institutions.pdf
Link to Organogram of the institution webpage	https://www.aimt.ac.in/pdfs/naac/organogram 2021.pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Institute has several welfare schemes for its teaching and non-teaching staff. Many staff members had availed of the benefit of such schemes in the last five years. Duty leave is given to staff members, if applicable. As per AWES act and statute, medical leaves are given to all the staff members. Maternity and Paternity leave is provided to the staff. An insurance policy named Group Insurance is available to all the staff members of the Institute.

The following are the welfare measures for teaching and non-teaching staff:

1. Employees Provident Fund as per PF rules: The Institute has the policy to pay Provident Fund as per the norms of

statutory bodies. All eligible staff is paid the employee provident fund.

2. Group Health Insurance: All the staff members are provided with group health insurance facilities as per the norms.
3. Gratuity: Gratuity is also provided to staff members as applicable.
4. Maternity Leave: As per the policy maternity leave is provided to all eligible female employees.
5. Support to economically weaker staff: The economically weaker staff is given full support as per the rules of the University Norms.
6. Encashment of Earn leave: The encashment facilities are available to the employee as per the policy of the Institute.
7. Reimbursement of Membership fees for the professional bodies: The institute has the provision of reimbursement of the membership fee of any professional body provided he/she publishes a research paper within a year in the concerned professional body.
8. Medical leave: The medical Leave is provided as per the AWES rule book.
9. Cars/two-wheeler parking: The Institute has enough parking facilities of two/four wheeler vehicles for all staff members.
10. Festival meals on various occasions: The festival meals are provided on various occasions to all the students and staff members.
11. Improved canteen facilities.: The well-ventilated and spacious canteen facilities are available on the campus for all the students and staff members.
12. Free Wi-Fi/internet connectivity on campus.: The campus is Wi-Fi enabled and free Wi-Fi facilities are available to all staff members.
13. Reserved washrooms: There are separate facilities or washrooms for Ladies and Gents Faculty members. These are regularly well-maintained.
14. Library: Reserved sections at the library are earmarked for the faculty and non-teaching staff members.
15. First Aid facilities: The MI-Room is available on the campus and Registered Practitioner (MBBS) visits every day on campus. The facility is open to all residents.
16. Free counseling facility: The counseling facility is available inside the campus. The registered physiologist is available on-demand for the counseling session.
17. Residential quarters for teaching and non-teaching staff: The Campus has residential facilities. The semi-furnished

- quarters are available for the staff members free of cost.
18. Salary advance facility
 19. Duty Leave for attending Seminar/Conference
 20. Covid Leave: Covid leave was provided during the Corona pandemic. The health and hygiene conditions of all employees were taken care of as per the guidelines. Free RTPCR Test was conducted for all employees with the help of GIMS Greater Noida.
 21. Introduction of ESI: The facilities of ESI have been provided to all eligible employees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

1

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

4

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

10

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Performance Appraisal System for teaching and non-teaching staff is done for the improvement in their overall Institutional performance and their achievements towards the vision and mission of the Institute. The Institute has a well-defined procedure for

the performance appraisal system for Teaching and Non-Teaching staff. The ACR of the staff is written annually and sent to Head Quarter (HQ) for their perusal. The rule book has well-defined guidelines for the performance appraisal system of the staff.

Performance Appraisal System for Teaching Staff: The process of Feedback of faculty members is as under

Step-1: Performance Measurement

1. Feedback from students on the following parameters (Semester wise)

- Regularity
- Clarity
- Knowledge
- Pace of teaching
- Delivery
- Interaction
- Transparency in evaluation
- Assistance beyond classroom delivery
- Behavior
- Teaching Tools

Part-A: Self-Appraisal by Faculty: Annually, every faculty is required to submit their self-appraisal form comprising various elements:

- Performance in Courses Taught
- Seminar/Conferences organized/participated
- Research and Publications
- Administration
- Contribution for the growth of students and Institute and aspirations of individuals.

Part-B: Analysis of Performance of Faculty on the parameters as defined in Part-A above and remarks on strengths, weaknesses, and areas of improvement by the Director.

Step-2 Review and Recommendation on Performance Analysis

1. **Annual Confidential Report:** It is prepared based on inputs provided by individual faculty (Part-I). Thereafter, based on step-i & ii above, it is further reviewed and recommendations are done by:

- Initiating Officer (Part-II)
- Reviewing Officer (Part-III)
- Senior Reviewing Officer (Part-IV)

Performance Appraisal System for Non-Teaching Staff

The Annual Confidential Report (ACR) of Non-teaching staff members is prepared and comprises of the following :

1. Basic Information

2. Allocation of duties

3. Observations of the Initiating Officer on the following parameters:

- Intelligence
- Initiative
- Devotion to duty Skill in the work on which employed
- Maintenance of register
- Amenability to discipline
- Relations with superiors
- Relation with other staff
- Punctuality in attendance
- Additional responsibilities taken
- Outstanding Performance
- An overall general assessment of strengths and weaknesses

4. Grading and Recommendations of an Initiating Officer.

5. Final Remarks by the Reviewing Officer.

Feedback of faculty members are taken on the following parameters:

- Length of Service in the Institute.
- Status of Ph.D./Post Doctoral.
- Feedback of all the subjects taken during the academic year based on
- Average, maximum & minimum marks
- Attendance of students
- Feedback of students
- New Subject developed by faculty members during the academic year.
- Research publication in refereed journals.
- Participation in seminar/conference/workshop/FDPs/PDPs.
- Duties performed pertaining to academic administration.
- Duties performed related to the general administration of the Institute.
- Any other Academic/scholastic achievement by the faculty member.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

AIMT adheres to the audit procedure as laid down in the "Yellow Book" w.r.t the financial management of all colleges run by AWES.

Internal Audit The account books are audited every quarter by the Quarterly Audit Board ordered by HQ Delhi Area consisting of, one Army Personnel appointed by HQ and two internal members from the institute. External Audit of accounts is carried out by a Chartered Accountant firm nominated by the Managing Committee of the Institute. Apart from the above, surprise checks of Accounts may be ordered by Chairman IMC, Patron, and/or Chairman Board of Administration (BOA) at any time.

The account is closed at the end of each month and the balance sheet is prepared. The bank passbook is updated every month. The Reconciliation statement is prepared by the accountant every month and reflected in the columnar cash books. The Director/Registrar renders a certificate at the end of each quarter mentioning that the accounts of the college are being maintained as per the accounting procedure and rules and regulations.

The Internal and external financial audits are done as per the following ways:

- **Quarterly Audit:** The columnar Cash Book/Cash accounts is audited every quarter by the quarterly audit board ordered by the Station/Formation HQ. The columnar cash book is put up to the Chairman along with the observations of the audit board and actions are taken as per the directions.
- **Annual Audit:** The Annual audit of the Institute account is carried out by the Chartered Accountant nominated by the Managing Committee. The Chartered Accountant Carries out physical checks of fixed deposit receipts and reflects the same in the audit report.
- **Surprise Check of Accounts:** The surprise check of accounts is ordered by Chairman Institute Managing Committee, Patron, and Chairman Board of Administrator (BOA) any time and is carried out by a team of officials nominated by them. The Observations of the audit team along with comments and recommendations are submitted to the authority who orders the same.
- **Annual Statement of Accounts:** Annual statement of Accounts is prepared every year and attached to the Annual Report of the College duly attested by auditors. Actions taken on the observations of the CA are also to be attached. The annual statement of Accounts is forwarded to HQ AWES by the Institute Concerned.

- **Employment of Chartered Accountant:** The Institute employs a Chartered Accountant (CA) for a period of three years after the approval of the Institute Managing Committee. The CA firm is changed after every three years and ensures that the same Chartered Accountants are not engaged in excess of the above period.

Settlement of Audit Objections/Observations: Actions are taken on the Audit objections/Observations in accordance with the directions of the Chairman. A monthly progress report on setting the audit objections/observations is put up to the Chairman till audit objections/Observations are settled.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

62.55

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institute has a well-defined financial policy to ensure effective and optimal utilization of funds for academic, administrative and infrastructure development purposes which in turn ultimately realizes the institute's vision and mission. Army Institute of Management & Technology (AIMT) is a premium MBA/BBA Institute in Greater Noida (NCR) near Delhi. It is established by

the Army Welfare Education Society (AWES). The Institute Managing committee (IMC) approves the budget for the financial year. The Institute budget includes all the expenses which are planned, recurring and non-recurring.

The tuition fee is the main source of income. The HQ also provides some funds under GIA for different Infrastructure development. All the expenditures are managed by the IMC. The operating budget of the Institution is adequate for its day-to-day expenses and maintenance of infrastructure. The Institution makes efforts to mobilize additional financial resources for infrastructure development and other activities.

The IMC discusses all the academics and administrative progress along with the financial health of the Institute.

The mobilization of funds is done under the following heads:

- Salary, arrears, & welfare measures
- Mandatory deposits, annual fee of statutory bodies/university, etc
- Creation and maintenance of academic infrastructure
- Purchasing of equipments and software
- Research and development

The Director and the Registrar along with the Staff members discuss the requirement and decide the priorities while allocating financial resources for various purposes and also ensure optimum use of available financial resources. Periodically, the IMC monitors the annual expenditure, scrutinizes the budget and provides feedback related to efficient use of financial resources. The Institute has standardized procedures for sanctioning of funds for various activities and also for settlement of advance and passing of bills for payment.

At the end of each financial year, an internal audit is performed through a Chartered Accountant as per SOP. The Institution, therefore, mobilizes financial resources from various sources for its needs and employs them optimally, judiciously and transparently.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) was established on 30 Sep 2015. The IQAC has contributed significantly to institutionalizing the quality assurance strategies and processes for the growth of the Institute. The Institute has set up an IQAC Committee as per the guidelines of the NAAC. The IQAC team plans different activities as per the set benchmark of the Institute and executes all the activities as per the plan. The meeting is held quarterly and the progress report of the Institute is discussed with the Panel members for further improvement and perfection. To bring out further improvements, the committee interacts with the faculty members and students to assess the progress and the suggestions are placed before IQAC for further action. The IQAC team members also take feedback from the administrative staff and discuss the area of improvement for their implementation. The IQAC meets quarterly and progress reports of the previous quarter are discussed along with the future planning of action.

Some Major Initiative taken by the IQAC are as follows:

- Placement Drive/Industrial Visits
- Workshop as per specialization
- Guest Lectures by the expert
- Conduct of Seminar/Conferences
- Business Simulation workshop
- Enhancing Teaching-Learning Activities
- Managing IT infrastructure
- Utilization of Library Resources

- Orientation Programme
- Extra-Curricular Activities
- Alumni Meet
- Celebration of National festivals
- Convocation Academic & Corporate Advisory Council meeting
- National/International Collaboration for Student Exchange Programme

Various workshops are organized on academic, professional, and psycho-sociological themes for the benefit of the students as well as teachers like hands-on workshops, Guest Lectures, entrepreneurial workshops, yoga camps, etc.

Based on the feedback of the Peer Review team, The IQAC team started working on launching of new Course and a new three years undergraduate course i.e. Bachelor in Business Administration (BBA) with an intake of 60 students was started which is a feeder course for the flagship MBA programmes.

Course Delivery Plan (CDP) is prepared by all faculty members before the commencement of the session and subjects are covered accordingly. The CDP includes all the best possible methodology to disseminate the knowledge to the students and the internal exam is conducted by the exam cell and the external exam is conducted by the GGSIP University New Delhi. The IQAC also plans the mapping of MOOC Courses for the students to enhance their skill sets.

Besides this IQAC also takes the following initiatives for the institutionalization of the quality culture in the Institute.

- Performance against benchmarks.
- Preparation of Perspective plan
- Preparation of Academic Calendar and formation of college committees.
- The Introduction of new programme BBA.
- IQAC conducts quarterly meetings.

- Timely submission of AQAR to NAAC.
- Collection and analysis of feedback from all the stakeholders

The decision of the IQAC is placed before the committee members for deliberation, approval, and ratification. After the approval, the action is taken accordingly by the concerned department.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Major Incremental Initiative for teaching-learning process, structures & Methodologies of operations and learning outcomes through IQAC are as follows as per NAAC Guidelines.

- **Development and application of quality benchmarks/parameters for various academic and administrative activities:** The Institute has developed the quality benchmarks for the next five years which will be fulfilled by the IQAC with the support of the Management team.
- **Facilitating the Faculty members for the research and consultancy activities:** The Institute has a research policy in place and approved by the management committee. The faculty and students are encouraged to do the research in collaboration in their area of interest. The faculty and students also participate in different Seminars and conferences along with the students.
- **Feedback System:** The Institute has feedback mechanism from students, teachers and alumni of the institution on the curriculum as per the NAAC Guidelines. The feedback is taken in online and offline mode as per the respondents. The feedback is discussed, analyzed and areas of improvement are taken care of by the management.
- **Mentoring System:** The Institute has four levels of mentorship. The system primarily aims at providing career guidance at the individual level and then also ensuring

their overall personality development. The other major aim of this system is to encourage peer learning and teamwork. Each student is allotted to a senior student as buddy (i.e. 1st level). Then a group/syndicate comprises ten students mentees having diverse education backgrounds being closely guided and supervised by a faculty mentor (i.e. 2nd level). Weekly mentor-mentee interactions are scheduled to ensure that mentees get an opportunity to discuss their problems and dilemmas with their Faculty mentor on a regular basis. Each Faculty Mentor maintains a personal file of each of his/her mentees and regularly updates the same. The Faculty Mentors also remain in regular touch with the parents of their mentees and keep updating them with the performance of their wards. Then before the commencement of second year or after selection of major and minor area, group of students will be allocated to Alumni Mentor (i.e. 3rd level) who helps in grooming them about the Industry requirements and at last during Summer Internship a student goes for six to eight weeks under the Industry Supervisor (i.e. 4th level) to different companies for getting industry exposure as a part of the curriculum. The practice has proved to be quite useful in overall personality development of the students (mentees) as the individual attention and guidance given by the Buddy, Faculty, Alumni and Industry Supervisor has helped them to build their strengths and overcome their weaknesses to a larger extent. The success achieved by the students of the Institute in their placement interviews and University results endorses the success of this practice.

- **Employability Enhancement Programme (EEP):** The programme aims at sharpening the employability skills of the students and bridging the gap between the expectations of industry from management graduates and academic inputs given to the management students through course curriculum delivery. The training modules of the Programme are revised every year to address the specific need of the target trainees (the students.) so that they are equipped with the necessary skills for an appropriate job profile. The programme aims at sharpening the employability skills of the students and bridging the gap between the expectations of industry from management graduates and academic inputs given to the management students through course curriculum delivery. The training modules of the Programme are revised every year to address the specific need of the target trainees (the students.) so that they are equipped with the necessary skills for an appropriate job profile. The Employability Enhancement Programme has improved the success rate of the

students in the final placement interviews to an appreciable extent.

- Organization of inter and intra institutional workshops, talks, seminars, and conferences on quality-related themes.
- Documentation of the various programmes and activities leading to quality improvement.
- Development of quality culture in the institution through discussions with the teaching staff in staff meetings and meetings conducted with the heads of the departments.
- Preparation of Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC.

The Institution has implemented incremental improvement in various activities as per recommendations of the Peer Team visit during the accreditation process.

- Some new NUES courses have been added and MOOC platforms are used for covering the course.
- Three functional MoUs with various industries/Institutes for on-the-job training, field projects, research, placement, etc.
- The Classrooms have been upgraded with the use of ICT Infrastructure in the teaching and learning process.
- The teaching pedagogy includes case studies, fieldwork, industry/institutional visits, internships, etc.
- The online management of data for admission, attendance record, library, etc.
- Students submit online choices regarding elective courses.
- Free Wi-Fi facilities with 100 MBPS are provided to students and staff members.
- Access of online journals (Ebscohost) has been provided to all students and Faculty Members.

- The library has automated through Koha software to manage the academic resources.
- Separate cell for Examination/University-related matters.
- Annual audit of Academic and Administrative audit, ISO: 9001-2015 Certification and fire audit.
- The Institute has participated in AISHE.
- The sports facilities like Basketball, Badminton court, Football ground and Gymnasium for all students.
- ICT enabled classrooms and Wi-Fi campus with 100MBPSline connectivity
- Establishment of Divyangjan facilities at different locations in the Campus.
- Motivating Students for SWAYAM online courses
- Subscription of DELNET, Drillbit.
- Implementation of e-governance in Administration, Finance, Examination, etc.
- Upgradation of the college for managing Knowledge Management System.
- Upgradation of IQAC cell

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s)

B. Any 3 of the above

Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://www.aimt.ac.in/pdfs/naac/aqar-2020-21/6/annual%20report%202020-21.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Institute is very keen on the desires, aspirations, abilities, and professional skills of human resources, without any discrimination about their gender. Further extensive efforts are taken into account for the communal and artistic factors involved in gender-based exclusion and prejudice in the most diverse spheres of community and personal life. The Institute shows gender sensitivity in providing facilities such as:

(1) Safety and Security (2) Counseling (3) Common Room Facility

1. **Safety and Security:** To ensure safety and security in the Girls' hostel, a full-time Warden is appointed and three lady guards are also provided shift-wise at the entry point to the hostel. Following facilities are also available: CCTV Monitoring: CCTV cameras are installed in strategic locations of the campus which provide 24 hrs surveillance in order to observe the ongoing activities.

- **Complaint Box:** A Complaint box is placed at the reception area, intended to collect any suggestions or any complaint from female staff and girl students of the campus concerning any abuse or harassment.

- **Committees for addressing issues at various levels:** The Institute has several committees like Anti-ragging Committee, Internal Complaint Committee (ICC), Grievance Redressal & Sexual Harassment Committee and Gender Sensitisation committee to monitor and address safety, security, and social issues.
- **Awareness Programmes and Guest Sessions:** The Institute organizes awareness programs and guest sessions on a regular basis in order to endorse social values such as gender equality, gender sensitivity and highlight social problems such as women's safety and cyber security. Every year a group of students played Nukkad Natak as awareness programs on various societal issues pertaining to women's safety and security. Institute also organizes various sessions on Stress Management, Yoga, and Meditation Training during Orientation Programme, and International Women's Day, etc.
- **2. Counseling:** The Institute provides academic, stress-related personal counseling and guidance to male and female students in mentor-mentee meetings regularly monitored by the mentors appointed to students (mentees). The mentor interacts and supports the assigned mentees in resolving all their academic, personal problems.
- **3. Common Rooms:** The Institute provides separate common rooms in boys and girls hostels. Each common room is equipped with facilities like Air conditioners, Television, Mini Library maintained by the hostel committee and other necessary things.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.aimt.ac.in/geo-tagged-criteria-07_7.1.1_2020-21.php

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy

B. Any 3 of the above

Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Waste generated and managed in the campus is segregated into the following types:

Solid Waste Management: For the collection of regular solid waste, garbage bins are kept at different places in the campus. The Institution has a waste management dump yard, all the waste is collected from garbage bins and dumped in that place. The waste is separated as biodegradable and plastics. The bio-degradable waste is used in the vermicomposting pit and non-degradable waste is collected by Greater Noida Development Authority, Greater Noida for disposal and recycling. The students are instructed and informed of the need to keep the campus clean and not to litter in the campus. Waste from plants is also collected and used in Vermicomposting units for the preparation of organic compost.

Liquid Waste Management: Liquid waste from sanitation is let into the appropriate drainage system provided by the municipality. Institute also educates the students regarding rain water harvesting and takes up activities related to the saving water campaigns. Trees and lawns are maintained with water drips and sprinklers to avoid water wastage. The Institute is located within the jurisdiction of Greater Noida Authority and Authority as such is taking care of fresh water and sewage management. The Institute has accordingly created infrastructure and the waste is pumped into sewage lines of the Greater Noida Authority. Constant reminders are sent to students to strictly practice restraint in wasting resources. The institution is having seven rain water harvesting points. Waste water is recycled and collected in the reservoir and used for plantation.

E-Waste Management: E- waste is very minimal as the students are not encouraged to use CDs and other temporary e-resources. Most of

the information is shared through email and hence the e-waste is very negligible to manage. There has been a critical endeavour towards E-waste management ensuring that no discarded computers or printers are lying idle in the office premises. . The unserviceable electronic waste and computer accessories are auctioned to licensed purchasers for recycling. All hard disks are destroyed before auctioning and then scrap is handed over for disposal. Students are also educated by a lecture on e-disposal.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	B. Any 3 of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The students of AIMT are from PAN India, hence encouraging all types of cultural, regional, and linguistic diversity. The students enrolled in the college are already endowed with strong character traits and well-developed communication skills owing to their army background. Efforts have been made by the institution for providing a healthy environment promoting harmony and tolerance among the students. Right from the enrollment, there is no discrimination in the enrollment is purely transparent and is merit-based. Moreover, the institute provides equal opportunities to the students in various activities conducted throughout the session irrespective of their caste, creed, religion, and region. Different sports and cultural activities are organized inside the college to promote harmony towards each other. We celebrate important days like Women's Day and Yoga Day along with festivals like New year Celebration, Lohri, Eid, Holi, Janmashtami, Navratri, and Deepawali. This establishes positive interaction among people of different races and cultural backgrounds. There are different committees in the institute for providing an inclusive environment. such as the cultural committee.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The code of conduct, rights, duties, and responsibilities of all personnel in AIMT are laid down in the Blue Book. Similarly, for the students of AIMT there is a Student's Hand Book which is shared with the students at the time of the orientation program.

In order to sensitize the students and employees, Institute has organized lectures on Constitution Day, where the importance of the Indian constitution was explained to all students and staff. To generate effective values amongst the students and employees of the Institution towards constitutional obligations: values, rights, duties, and responsibilities of citizens.

AIMT also organizes national functions like Republic Day and Independence Day during which lectures, drama, street plays, etc. are organized.

The following activities are conducted by the institution for inculcating values for being responsible citizens as reflected in the Constitution of India:

Constitution Day on 26 November to respect and abide by the Indian Constitution.

Independence Day celebration on 15th August to mark the beginning of an era of deliverance from the clutches of British Colonialism.

Republic Day celebration on 26th January and sweet distribution among the children.

Teachers Day on 5 September as a symbol of tribute and honour to the contribution made by teachers to the society.

Hindi Diwas on 14 September to promote Rastra Bhasha Hindi.

Rashtriya Ekta Diwas on 31 October to motivate the youth to strengthen the bond between different communities of society.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

<p>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized</p>	<p>A. All of the above</p>
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File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

AIMT practices a pluralist approach towards all religious functions and encourages the students and faculty to showcase the same. Every year our institute organizes the national festivals and birth/death anniversaries of the great Indian personalities. Staff and students get to know the importance of national integrity in the country in general and their role.

1. Army Day - Celebrated on 15 Jan. 2021 as an army day.
2. Republic Day (26th January) Republic Day is celebrated on January 26 to commemorate the adoption of the constitution with great enthusiasm and patriotism. On this day, various formal events including flag-hoisting and cultural Programmes are organized and are followed by a "constitution awareness program" in which students and staff members are sensitized of their duties towards our nation and rights are given to them by our constitution.

2. Kargil Vijay Diwas (26th July) It is celebrated as the anniversary of India's victory in the 1999 Kargil conflict with Pakistan.

3. Independence Day (15th August) It is celebrated every year to mark the beginning of an era of deliverance from the clutches of British Colonialism. It is a grand event marked with the flag hosting and various cultural programmes which include dance, poem recitations, and street plays.

4. Teachers' Day (5th September) On 5th September, we celebrate Dr. Radhakrishnan's birthday as Teacher's Day with great zeal. The students organize a program for the teachers which includes poems, dancing, and singing songs. Even faculty members participate in the event with great zeal and enthusiasm.

5. Gandhi Jayanti (2nd October Mahatma Gandhi Birth Anniversary) A standout amongst the most mainstream events in India and one of the three national occasions, Gandhi Jayanti is celebrated in our Institute on 2nd October to stamp the birth commemoration of Father of Nation- Mahatma Gandhi. Gandhi Ji promoted Swacchata, so the institute celebrated cleanliness drive and everyone be it students, faculty members & administrative staffs take part with great enthusiasm.

6. Rashtriya Ekata Diwas(31st October Birth Anniversary of Sardar Ballav Bhai Patel) is celebrated as National Unity Day.

7. World Environment Day (5th June):The institution celebrates this day to generate awareness about environmental safety.

8. Festivals like Eid, Christmas, Diwali, Lohri, Ambedkar Jayanti, etc. Apart from this, the students and staff are given freedom and responsibility to observe, celebrate any other days of importance, be it leaders, events, religious festivals, or other ideologies that inspired present or past without any fear or favor. The Institute is also nurturing ground for future leaders and entrepreneurs to make difference to future generations. Street plays are performed on those days citing their ideologies and ideas. Various cultural events are also held in the Institute. Students are encouraged to participate in debates, quizzes, and other competitions.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICES -ONE

1. **Title:** Employability Enhancement Programme (EEP)
2. **Objectives:**The Programme aims at sharpening the employability skills of the students and bridging the gap between the expectations of industry from management graduates and academic inputs given to the management students through course curriculum delivery. The training modules of the Programme are revised every year to address the specific need of the target trainees (the students.) so that they are equipped with the necessary skills for an appropriate job profile.
3. **The Context:** The students of MBA course come from diverse backgrounds. All of them do not possess all the required skills to be effective managers in the future. The course curriculum provides an opportunity to polish some of those skills however the major focus of the curriculum is the delivery of core knowledge content. Thus, it creates a gap between the skills sets required to be employable in the corporate and skills possessed by a management graduate after the course. To bridge this gap to the extent possible, there is an Employability Enhancement Programme (EEP) set up for the students. A series of Workshops, Expert Talks, Mock Group Discussions, and Personal Interviews are conducted in the third-fourth semester for the students. The Industry experts and senior internal faculty act as panelists in this exercise.
4. **Evidence of Success:** The Employability Enhancement Programme has improved the success rate of the students in the final placement interviews to an appreciable extent. The feedback of the employer about the performance of AIMT alumni also

confirms that management graduates from AIMT, Gr. NOIDA have been contributing significantly to their organization's growth

BEST PRACTICE - TWO

1. **Title:** Four Level Mentorship
2. **Objectives:** The system primarily aims at providing career guidance at the individual level and then also ensuring their overall personality development. The other major aim of this system is to encourage peer learning and teamwork.
3. **The Context:** Each student is allotted to a senior student as buddy (i.e. 1st level). Then a group/syndicate comprises of ten student mentees having diverse education backgrounds being closely guided and supervised by a faculty mentor (i.e. 2nd level). Weekly mentor-mentee interactions are scheduled to ensure that mentees get an opportunity to discuss their problems and dilemmas with their Faculty mentor on regular basis. Each Faculty Mentor maintains a personal file of each of his/her mentees and regularly updates the same. The Faculty Mentors also remain in regular touch with the parents of their mentees and keep updating them with the performance of their wards. Then before the commencement of the second year or after selection of major and minor area, a group of students will be allocated to Alumni Mentor (i.e. 3rd level) who helps in grooming them about the Industry requirements and at last during Summer Internship a student goes for six to eight weeks under the Industry Supervisor (i.e. 4th level) to different companies for getting industry exposure as a part of the curriculum.
4. **Evidence of Success:** The practice has proved to be quite useful in the overall personality development of the students (mentees) as the individual attention and guidance given by the Buddy, Faculty, Alumni, and Industry Supervisor has helped them build their strengths and overcome their weaknesses to a larger extend. The success achieved by the students of the Institute in their placement interviews and University results endorses the success of this practice.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Army personnel serves the nation by safeguarding our borders and protecting the nation against external aggression. Due to frequent postings to remote areas where family accommodation and educational facilities are non-available, the Army Education Welfare Society established 13 Professional colleges all over India for providing quality education to the wards of army personnel. AIMT provides an enabling atmosphere to Army wards, by providing them all facilities on the campus for academic growth and self-development. The Institute recognizes its privileged position as a premier institute of Management learning and enables the students through MOU's with national and international institutes for student exchange, industrial visits, guest lectures, seminars, panel discussions, webinars, conferences, etc.

AIMT students are self-confident and independent. This is also evident in the quality of placements and the feedback from the environment regarding our students and alumni. Our motto, 'knowledge values character' motivates us to always work with dedication to enlighten ourselves and to the betterment of Army wards. AIMT has evolved from a humble beginning with limited faculty and students to a mature fully grown Institute with the objective to inculcate honesty, dedication, values, and character in the students

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Following are the future plans of action for the next academic year (2021-22):

1. The institute has planned to get good research publications and to bring consultancy to strengthen all verticals.
2. More value-added/skill-based courses will be organized to enhance the overall learning and grooming of students.
3. Faculty and students are to be motivated to register in various

MOOC courses to upgrade their knowledge and skills.

4. Under Shuruvaat Talk Initiative, extempore sessions to be conducted among students to enhance their communication skills.

5. Employment Enhancement Program (EEP): The Institute has planned to conduct Aptitude Classes, Psychometric Classes, Mock Interview sessions, GD sessions, etc for students to get them prepared and to ensure better results in the job interview.

6. The AIMT has planned to set up NSS/NCC Unit on the campus

7. HR Conclave -2021 will be organized in the month of Nov-Dec.2021.

8. The AIMT Finance Club will organize VISHLESHAN 2022-a Post Budget Panel Discussion in the month of February 2022.

9. International Conference is planned for the month of April. 2022.

10 The AIMT Marketing Department will organize Vyapaar Today - The Marketinar 2021(The Marketing Conclave) in the month of Feb. 2022

11 For the overall development of the Employees, the institute has planned Faculty Development Program(FDP) for Teaching Staff and Staff Development Program (SDP) for non-teaching staff

12. The institute has also planned four guest lecturers/webinars in every month.

13. The institute will be celebrating its Foundation Day on 07 Jan 2022on virtual mode.

14. 15. To demonstrate the business innovativeness, its commercialization and to develop the understanding of market and customer needs, the institute will organize Business Plan Competition for the students.

15. The institute will organize various sports and cultural activities to enhance social and cultural life by bringing together individuals and communities.

16. The institute will start the PLP (Peer learning Program) for faculty.

