



Staff Development Program 2020

As per NAAC and IQAC -Computer Fundamentals

30th June -6th July 2020

A Staff Development Program for the Non-Teaching Staff of Army Institute of management & Technology was organized on campus for 7 days from 30th June 2020 to 6th July 2020.

First day of Development Program Director Cmde Dr.Vivek Chawla gave a brief about how office culture should be established in a positive matter and how office discipline is key to success with how it's important for administration staff to be aware of organizational structure of the institute ,Further Registrar Col Rajendra Pandey briefed about Institutional ethics and accountability Non-teaching staff as per AWES Blue Book .Chief training and placement provide valuable insights about effective grooming and etiquettes for self-development and overall institutional development .

Further program was taken over by Prof. Subhranshu Mohanty and Prof Pawan Kumar for regress five days development session on computer fundamentals, where they started from computer basics to Microsoft office .The enthusiasm of the participants made this program a successful event .All the participants added a new skill which will help them to perform their duties more efficiently .

During valedictory session Director Cmde Dr.Vivek Chawla and Registrar Col Rajendra Pandey praised the Program organized by Institution and provide valuable insight on further how we can organize such development program for the development and upliftment of the staff .All the participants are awarded with certificate of participation for successfully completing the program



