

**ARMY INSTITUTE OF MANAGEMENT & TECHNOLOGY
GREATER NOIDA
IQAC-IV (2021-2022)**

(Apr-Jun 2022)

Minutes of IQAC Meeting

Date: 20 Aug 2022

Through Online MS Teams Platform

Time: 11:30 am-1:30 pm

Agenda Points:

➤ **Progress Report of 4th Quarter of IQAC (Apr-Jun 2022)**

➤ **Planning For next Quarter i.e 1st Quarter (Jul-Sep 2022) of IQAC**

The meeting was attended by the following members:

1	Air Cmde (Dr) JK Sahu (Retd)	Chairperson(Director)
2	Col. (Retd.) Himmat Singh	Management Rep (Director Colleges, AWES, HQ-Delhi Area)
3	Mr. Mussarat Hussain/ Mr. Sanjay Mehrotra	Member (Employer/Industrialist)
4	Brig(Retd) Rajbir Singh	Member, Resident of AWHO Society
5	Col. (Retd.) Rajendra Pandey	Member, Registrar-AIMT
6	Dr. Mritunjay Kumar /Dr. Priyanka Shrivastav	IQAC Co-ordinator, Asst. Professor
7	Dr. Anubhav Varma	Member, Asso. Professor
8	Prof. S. Mohanty	Member, Asst. Professor
9	Prof. Rahul Verma	Member, Asst. Professor
10	Dr. Pallavi Bhardwaj	Member, Asst. Professor
11	Dr. Babita Bhati	Member, Asst. Professor
12	Prof. Nilambara Srivastava	Member, Asst. Professor
13	Prof. Pawan Kumar	Member, Asst. Professor
14	Prof. Dharini Raje Sisodia	Member, Asst. Professor
15	Dr. Ruchi Verma	Member, Asst. Professor
16	Dr. Mukul Kumar Shrivastava	Member, Asst. Professor
17	Prof. Sandeep Kumar Sahu	Member, Asst. Professor
18	Ms. Ritu Kapoor	Member, Chief Training Placement Officer
19	Mr. Gurneet Singh Punia	Member, AIMT Alumni Representative
20	Mr. Vivek Kumar Maurya	Member Student Representative, MBA17 Batch(2020-22)
21	Mr. Rajnish Kumar Dwivedi	Member Student Representative, BBA 01 Batch(2019- 22)
22	Mr. Alok Kumar Singh	Member Student Representative, BBA 02 Batch(2020- 23)

- 1) **Welcome Address by AIMT Director:** The IQAC Chairperson- Director, AIMT welcomed all the members and the meeting started at 11:30 AM through the online MS Teams Platform. He told about the purpose of to channelize and priorities the efforts towards the holistic academic excellence including actions of peer committee members. Focus is on the students as they are the end customers. So all activities are channelized for students only, to make the end product excellent. He said as IQAC is mandatory requirement of NAAC and we focus on what needs to be done to improve system. He briefed the IQAC members about the activities organized and conducted by the Institute, the internal examination conducted for MBA/BBA students as well as about the commencement of offline classes for MBA/BBA students. He appreciated all the faculty members for working efficiently and effectively. He further shared that the Placement Team is working hard to place all students in the best company as per their profile. The IQAC consistently strives to design and execute gradual enhancements in various key pointers. The classes have been conducted offline as per the GGSIPU academic calendar. The online proctored exams of students have been conducted by the GGSIP University for MBA and BBA Programme. The institute has also promoted the NSS activities and students participated actively in various activities like Cleanliness Drive, Yoga Day, Meme Competition etc. The various cultural activities have been conducted to keep the students morale high. He told about IMC Conducted on 22 June and the visit of BGS HQ Delhi Area on 07 May. He also told about the ERP Implementation Process Commenced from Vedanta ERP with collaboration of Yes Bank.
- 2) **Progress Report of Last Quarter:** The Director, IQAC Coordinators, Academic Head and the IQAC team presented the progress report of the previous Quarter of the IQAC and agenda points for the next Quarter. The points were discussed with the panel members and inputs/suggestions were incorporated in the planning for sustainable growth of the Institute. Director Sir shared various activities conducted and organized in the Institute in the last Quarter. Dr. Anubhav briefed about the previous quarter of IQAC and also welcomed all suggestions criteria wise by the IQAC team members. Registrar Sir appreciated and motivated the IQAC team for working efficiently and effectively.

The Faculty responsible for their respective Criterion presented the progress as follows:

CRITERION I: CURRICULAR ASPECTS

Dr. Priyanka Shrivastav briefed the IQAC members about Criterion I of NAAC-AQAR which is based on four key indicators:

CURRENT QUARTER (Apr-Jun 2022)	UPCOMING QUARTER (Jul-Sep 2022)
<p>1.1 Curricular Planning and Implementation</p> <p>1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process</p> <ul style="list-style-type: none"> ● Offline commencement of Session for <ul style="list-style-type: none"> ➤ MBA 17(2020-2022) ➤ MBA 18 (2021-2023) ➤ BBA 01(2019-2022) ➤ BBA 02(2020-2023) ➤ BBA 03 (2021- 2024) ● Course Delivery Planning by faculty members of their respective subjects for upcoming semester ● Implementation of CO and PO in Course outline 	<p>1.1 Curricular Planning and Implementation</p> <p>1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process</p> <ul style="list-style-type: none"> ● Offline commencement of Session for MBA 18 (2021- 2023), BBA 02(2020-2023), BBA 03 (2021- 2024) ● Orientation program and Offline commencement of Session of MBA 19 (2022-202), BBA 04(2022-2025)

<p>1.1.2 The institution adheres to the academic calendar including for the conduct of CIE (Continuous Internal Evaluation)</p> <ul style="list-style-type: none"> ● Final Semester Exams MBA 17(2020- 2022), BBA 01(2019-2021), BBA 02(2020-2023)-25th May to 13 Jun ● Internal End Term Exams MBA 18(2021- 2023), BBA 03(2021-2024) –20th Jun to 24th Jun 2022 <p>1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during last five years</p> <ul style="list-style-type: none"> ● NIL 	<p>1.1.2 The institution adheres to the academic calendar including for the conduct of CIE (Continuous Internal Evaluation)</p> <ul style="list-style-type: none"> ● Final Semester Exams MBA 18(2021- 2023), BBA 03(2021-2024) as per the GGSIPU academic calendar. <p>1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during last five years</p> <ul style="list-style-type: none"> ● Further participation as per university notifications
<p>1.2 Academic flexibility</p> <p>1.2.2 - Number of Add on /Certificate programs offered during the year</p> <ul style="list-style-type: none"> ● Registration for MOOC (GGSIPU has introduced for MBA & BBA as full time credit based subject) 	<p>1.2 Academic flexibility</p> <p>1.2.2 - Number of Add on /Certificate programs offered during the year</p> <ul style="list-style-type: none"> ● MOOC (GGSIPU has introduced for MBA & BBA as full time credit based subject) ● Skills Development Training Program by Barclays (27-29 July 2022)
<p>1.3 Curriculum Enrichment</p> <ul style="list-style-type: none"> ● Project Dissertation Internal & External VIVA of MBA 17 & BBA 01 ● 5th International Conference on Entrepreneurship & IPR-9th April ● HR-Thematic Apperception Test on 12 April 2022 by Brig. Rajbir Singh ● Industrial Visit for MBA 17 organized at SG Exports on 07th May 22 ● Guest session on Coaching and Self Development conducted on 07th May 2022 by Dr. Rashmi Maini ● Guest session on Competency Based selection by Ms. Nidhi Sharma on 18th May 2022 ● FDP on Tax Computation, Financial Planning & Filling of ITR-June ● Case Study Competition- 31st May-1st June 2022 ● Armotsav on 27th to 30th April 2022 ● Mother Day Celebration by NSS and Cultural Team ● NSS Elections on 09th May 2022 ● Meme Competition on 8th June 2022 ● World Environment Day on 8th June 2022 ● Cleanliness Drive on 17th June 2022 ● International Yoga Day on 21st June 2022 ● Farewell to MBA17 & BBA01 	<p>1.3 Curriculum Enrichment</p> <ul style="list-style-type: none"> ● Minor Project preparation by MBA 18 & BBA 03 students ● Summer Internship process for MBA 18 and BBA 02 batches is in progress ● Industrial Visit for MBA 18 Batch at Coca Cola- Happiness Factory ● Guest session on Beyond Bitcoin ● Guest Session on "Leadership: Theory, Practice and the Messy Reality in the Real World". ● Guest Session by Mr. Parakh Agarwal, Consultant EY on "Excel" ● Skills Development Training Program by Barclays ● Guest Session on " Bracing the new normal" by Mr.Mussarat Hussain, HR Leader, Maruti Suzuki Training Academy ● Guest Session on "Mindfulness & Leadership" by Mr.Pankaj Gupta, Professor, and Executive Director- CESM OP Jindal Global University\ ● International Youth Skill Day ● B Plan Competition ● Kargil Vijay Diwas Celebration ● Independence Day ● Freshers party to MBA 19 & BBA 04
<p>1.4 Feedback System</p> <ul style="list-style-type: none"> ● As it's a continuous yearly process and now further hybrid model for collecting the feedback will be adopted 	<p>1.4 Feedback System</p> <ul style="list-style-type: none"> ● Feedback will be compiled and further analysed report will be generated to be uploaded in official website

CRITERIONII:-TEACHING LEARNING AND EVALUATION

Dr. Ruchi Verma briefed the IQAC members about Criterion II of NAAC-AQAR which is based on following indicators:

CURRENT QUARTER (Apr-Jun 2022)	UPCOMING QUARTER (Jul-Sep 2022)
<p>2.1 Student Enrolment and Profile</p> <ul style="list-style-type: none"> ● Admission process is in progress for <ul style="list-style-type: none"> ● MBA 19(2022-24) and ● BBA 04(2022-25) ● MBA19 (2022-24)-120 intake ● BBA 04 (2022-25)- 60 intake 	<p>2.1 Student Enrolment and Profile</p> <ul style="list-style-type: none"> ● Admission for MBA 19(2022-24) and BBA 04(2022-25) ● Proper batch profiling for MBA 19 (2022-24) and BBA 04(2022-25) students on 3 parameters: <ul style="list-style-type: none"> ● Academic performance, ● Gender diversity ● Psychometric assessment
<p>2.2 Catering to Student Diversity</p> <ul style="list-style-type: none"> ● Remedial/Own Time Work (OTW) classes were scheduled ● Additional reading material and E-books were made available ● E-links were suggested to the students ● Bilingual explanations and discussions were done in the class discussions ● Individual and group assignments were given and evaluated. 	<p>2.2 Catering to Student Diversity</p> <ul style="list-style-type: none"> ● Academic profiling will be done based on the academic background, interest areas, ratio of the students to represent uniform diversity. ● Psychometric Evaluation of new batch of MBA/BBA will be conducted. ● Students will be nominated for the members of Academic & Corporate Advisory Council (ACAC), Institute Management Committee (IMC) and IQAC
<p>2.3 Teaching-Learning Process 5th International Conference on Entrepreneurship & IPR on 09th April 2022</p> <ul style="list-style-type: none"> ● Armotsav on 27th to 30th April 2022 ● HR-Thematic Apperception Test on 12 April 2022 by Brig. Rajbir Singh ● NSS Elections on 09th May 2022 ● Guest session on Coaching and Self Development conducted on 07th May 2022 by Dr. Rashmi Maini ● Guest session on Competency Based selection by Ms. Nidhi Sharma on 18th May 2022 ● Industrial Visits of MBA 17 organized at SG Exports on 07th May 22 ● Case Study Competition- 31st May-1st June 2022 ● Meme Competition on 8th June 2022 ● World Environment Day on 8th June 2022 ● Cleanliness Drive on 17th June 2022 ● International Yoga Day on 21st June 2022 ● Farewell to MBA17 & BBA01 ● Minor Projects, Project Dissertation and STR have been conducted. 	<p>2.3 Teaching-Learning Process</p> <ul style="list-style-type: none"> ● Industrial Visit for MBA 18 Batch at Coca Cola- Happiness Factory ● Guest session on Beyond Bitcoin ● Guest Session on "Leadership: Theory, Practice and the Messy Reality in the Real World". ● International Youth Skill Day ● B Plan Competition ● Guest Session by Mr. Parakh Agarwal, Consultant EY on "Excel" ● Orientation program : ice breaking, activities planned for students ● Kargil Vijay Diwas Celebration ● Skills Development Training Program by Barclays ● Guest Session on " Bracing the new normal" by Mr.Mussarat Hussain, HR Leader, Maruti Suzuki Training Academy ● Guest Session on "Mindfulness & Leadership" by Mr.Pankaj Gupta, Professor, and Executive Director- CESM OP Jindal Global University ● Orientation for MBA 19(2022-24) and BBA 04 (2022-2025) Batches

<p>2.3.2 Teachers use ICT enabled tools for an effective teaching-learning process.</p> <p>Faculty uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education.</p> <ul style="list-style-type: none"> ● Faculty use powerpoint presentations in their teaching. They are also equipped by digital library, online repositories and websites to prepare effective presentations. ● Seminar and Conference room are digitally equipped where guest lectures, expert talks and various competitions are regularly organized for students. ● Faculty prepare online quizzes on GOOGLE FORMS and MS Teams ● Smart Boards have been installed in classes, few more in the next quarter <p>2.3.3. Ratio of students to mentor for academic and stress related issues</p> <ul style="list-style-type: none"> ● Mentor mentee - 1:25 	<p>2.3.3. Ratio of students to mentor for academic and stress related issues</p> <p>Mentor mentee-1:23</p>
<p>2.4Teacher Profile and Quality.</p> <ul style="list-style-type: none"> ● Total of 14 faculty members ● 25% of the syllabus will be covered by visiting faculty members. ● Total 10 doctorates (Dr. Pawan secured Ph.D degree) 	<p>Teacher Profile and Quality</p> <ul style="list-style-type: none"> ● Further recruitment being planned as per the requirement i.e 2 teachers are to join, in view of new batches to start in the quarter. ● In line 2 more faculty members submitted their Ph.D thesis. and 1 will be awarded.
<p>2.5 Evaluation Process and Reforms</p> <p>2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode</p> <p>Internal Exam pattern offline & schedules were prepared as per the university and conducted for the students of MBA 17, MBA 18, BBA 01, BBA 02, BBA 03 Batch.</p> <ul style="list-style-type: none"> ● Continuous Internal Evaluation (CIE) was a process of assessment, which consists of administering weekly quizzes, assignments & Case studies etc. Mid semester exam conducted once per semester and during classes internal assessment unit wise is conducted. <p>2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient</p> <ul style="list-style-type: none"> ● University liaisoning cell and institute exam cell is already in existence for redressal of any issues/grievances related to examination. MBA Batch: 6 grievances, BBA: 1 grievance resolved. 	<p>Evaluation Process and Reforms</p> <ul style="list-style-type: none"> ● Minor projects evaluation and Viva will be conducted in the last week of July ● Internal Exam pattern (offline) will be shared with the students of new batch of MBA and BBA through <ul style="list-style-type: none"> ○ Academic calendar ○ Course Delivery Plan ○ Orientation plan <p>2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient</p> <p>Process to deal with internal and external examination related grievances will be shared with the new batches of MBA & BBA as part of their orientation programme.</p>

<p>2.6 Student Performance and Learning Outcomes</p> <p>2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students.</p> <ul style="list-style-type: none"> ● Program outcomes & Course Outcomes were communicated and displayed on the AIMT website. However, POCO mapping has not been done as University is in process to define POCO mapping. <p>2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution. (However considering the constraint that academic curriculum is defined by affiliating university (GGSIPU) attainment of PO & CO cannot be quantitatively measured)</p> <ul style="list-style-type: none"> ● Since there is no formal structure of POCO mapping by University, attainment of POCO was done through placements, internships and minor projects. <p>POCO mapping is awaited and will be implemented in due course of time.</p>	<p>Student Performance and Learning Outcomes</p> <ul style="list-style-type: none"> ● Program outcomes & Course Outcomes will be communicated to the students by the faculty at the beginning of the session. ● Program outcomes were displayed on the AIMT website and learning outcomes will be stated in the Course delivery plan (CDP). ● Course Delivery plan (s) will be prepared and discussed with the students of BBA and MBA Batches respectively.
<p>2.7 Student Satisfaction Survey</p> <p>Student Satisfaction Survey (SSS) was administered, collected and responses will be uploaded in AQAR</p>	

CRITERION III - RESEARCH, INNOVATIONS & EXTENSION

Dr. Babita Bhati briefed the IQAC members about Criterion III of NAAC-AQAR which was based on following indicators:

CURRENT QUARTER (Apr-Jun 2022)	UPCOMING QUARTER (Jul-Sep 2022)
<p>3.1 Resource mobilization for Research:</p> <p>3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs): Nil (However there are three consulting projects which are ongoing with no financial implication)</p> <p>3.1.2 Percentage of teachers recognized as research guides (latest completed academic year): 1</p> <p>3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years: Nil (However there are three consulting projects which are ongoing with no financial implication)</p>	<p>Planning for further research projects</p>
<p>3.2 Innovation Ecosystem:</p> <p>3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge: Participative Learning Program (PLP) for all Faculty Members wherein they can learn from each other and add value to everyone's knowledge base</p> <ul style="list-style-type: none"> • Revised policy for research activities being undertaken by faculty and students has been framed and under consideration for approval. • Industrial Visit to SG Exports • Newsletter Vol 9 Issue 2 April-June 2022 • Shruat talks on “How Operation Management Changed During Crisis” • Case Study Competition 28 May 2022 • Online FDP on “Tax Planning, Financial Planning and Filing of ITR” 18-24 June 2022 <p>3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years: 4 Guest sessions were conducted on the theme of “Intellectual Property Rights” for BBA and MBA students in the last quarter</p> <ul style="list-style-type: none"> • 5th International Conference-2022 on 9th Apr, 2022 on the theme ““Entrepreneurship and Intellectual Property Rights” (last quarter) 	<p>Newsletter July-Sep 2022</p> <ul style="list-style-type: none"> • Further Webinars to be conducted • Student Excursion and industry visit planned for Sep 2022 • Business Plan Competition in July 2022 <p>Further activities being planned as per the academic calendar</p> <ul style="list-style-type: none"> • Seminar and B-Plan Competition under ‘International Youth Skill day Celebration’
<p>3.3 Research Publications and Awards:</p> <p>3.3.1 Number of Ph.Ds registered per eligible teacher</p>	<p>Faculty members working in their respective research areas</p>

<p>during the last five years:</p> <p>1</p> <p>3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years:</p> <p>Nil</p> <p>1 Faculty Member awarded PhD (Dr. Pawan Kumar)</p> <p>3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years:</p> <p>1) Dr. Pallavi</p> <p>Copyright on the topic “Extended Customer Journey: From Awareness to Customer Equity” has been registered in the Register of Copyright office, Govt. of India.</p> <p>(2) Dharini Sisodia– Chapter titled “A STUDY ON PERCEPTION OF CUSTOMER TOWARDS INTERNET BANKING” in the book “A Paradigm Shift in Marketing: Creating Value for a More Sustainable Future” - Published at PRINCETON PRESS, Overland Park, Kansas, the USA (ISBN No. 978-920-520216-7).</p>	
<p>3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.:</p> <p>As a part of IQAC initiative, “Braveheart - The ISR Club” of AIMT conducted a cleanliness drive on 17th June 2022 in village Chuhadpur which is adopted by AIMT</p> <p>3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years:</p> <p>Ms. Dharini Raje Sisodia: Awarded with the honor Shiksha Ratan Award 2021 PRITHVI अभ्युदय ASSOCIATION INDIA (PALI).</p> <p>3.4.3 Number of extension and outreach Programmes conducted by the institution through NSS/ NCC/ Red Cross/ YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc.)and/or those organised in collaboration with industry, community and NGOs during the last five years:</p> <p>NSS Elections International Yoga Day 21 June 2022</p> <p>3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years</p>	<p>Blood Donation Camp being planned</p> <ul style="list-style-type: none"> • Future activities will be planned as per AIMT calender • Kargil Vijay Diwas Celebration 26 July 2022 <p>Students and faculty exchange with MIT ADT Pune</p> <ul style="list-style-type: none"> • International Exchange Programme with Westford School of Management, Sharjah (UAE)

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3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year:

- Students minor project titled “Service Quality in Governmnet Sector Hospital” in association with GIMS G.NOIDA

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years:

Tamansiswa Palembang University (Indonesia)
Westford School of Management, Sharjah (UAE)
Blitzjobs
Bridge Group
Career Acceleration Masterminds Partnership
Career Domain
ClearExam
Crompton
make my trip
Maqow Partnership
SuccessR
Visudh

CRITERION IV:INFRASTRUCTURE AND LEARNING RESOURCES

Dr Nilambara Shrivastav briefed the IQAC members about Criterion IV of NAAC-AQAR which is based on following indicators:

CURRENT QUARTER(Apr-Jun 2022)	UPCOMING QUARTER (Jul-Sep 2022)
<p>4.1 Physical Facilities:</p> <p>4.1.1 The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.–</p> <p>The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.– Two new BBA classrooms have been upgraded to Smart boards. Upgrade the Smart board in the third BBA classroom.</p> <p>4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga etc.–</p> <p>Periodic maintenance of all the facilities are done.</p>	<p>4.1 Physical Facilities: Upgrade the common room (Girls & Boys)</p> <p>4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga etc.–</p>
<p>4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.(Data for the latest completed academic year)- All classrooms and seminar halls have ICT enabled facilities.</p> <p>4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs): FY 2021-22: FY 2021-22 95.87 Lacs against budgeted 99.77</p>	<p>4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.(Data for the latest completed academic year)-</p> <p>Planned to implement the Attendance module in ERP</p> <p>4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs): As per planned budget</p>
<p>4.2 Library as a Learning Resource</p> <p>4.2.1 Library is automated using Integrated Library Management System(ILMS)-</p> <p>1. Added 28 titles (Volumes 299) of books in KOHA</p> <p>2. Added 10 titles (Volume 15) of gift books in KOHA</p> <p>4.2.2 The institution has subscription for the following e-resources: 1. Renewal process of DELNET membership is completed .</p> <p>2. Renewal process of EBSCO(E resources) is completed</p>	<p>4.2 Library as a Learning Resource</p> <p>4.2.1 Library is automated using Integrated Library Management System(ILMS)-</p> <p>Updated ILMS software through online (Version from: 19.05.02.000 To 21.11.06.000) Library is fully automated</p> <p>4.2.2 The institution has subscription for the following e-resources:</p> <p>1-New subscription process of Anti Plagiarism software .</p> <p>2-Subscription of Periodicals (Magazines) in process .</p> <p>3.Purchase of new book for MBA & BBA students as per New syllabus.</p>

<p>4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs): 14,96,127/-</p>	<p>4.2.3 Average Annual Expenditure For Purchase Of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs): As per Budget</p>
<p>4.2.4 Percentage per day usage of library by teachers and students during the last completed academic year: Analysis to be done in AQAR. Analysis to be done for AQAR.</p> <p>4.3.1 Institution frequently updates its IT facilities including Wi-Fi</p> <ul style="list-style-type: none"> ▪ ILL facility- 100 Mbps. ▪ Planning for OFC networking up to Hostels is done. <p>4.3.2 Student - Computer ratio Implemented 1:6</p> <p>4.3.3 Bandwidth of internet connection in the Institution As planned in Para 4.3.1</p> <p>4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component Procurement of other classroom items has been done. 1. The expenditure incurred on maintenance of physical facilities excluding salary for the FY 2021-22 = 78.96 lacs against budgeted 162.01 lacs. 2. The expenditure incurred on maintenance of Academic facilities excluding salary for the FY 2021-22 = 88.87 lacs against budgeted 134.36 lacs.</p> <p>4.4.2 SOPs for maintaining and utilizing physical, academic and support facilities - In place</p>	<p>4.2.4 Percentage per day usage of library by teachers and students during the last completed academic year: Annual Data to be uploaded in AQAR</p> <p>4.3.1 Institution frequently updates</p> <p>4.3.2 Student - Computer ratio Upgrade 20 computer</p> <p>4.3.3 Bandwidth of internet connection in the Institution : Implemented</p> <p>4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component</p> <p>4.4.2 SOPs for maintaining and utilizing physical, academic and support facilities - In place</p>

CRITERION V: STUDENT SUPPORT AND PROGRESSION

Prof. Rahul Verma has briefed the IQAC members about Criterion V of NAAC-AQAR which is based on following indicators:

CURRENT QUARTER (Apr-Jun 2022)	UPCOMING QUARTER (Jul-Sep 2022)
5.1 Student Support	
5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government No new Scholarships announced	More new Scholarships to be announced
5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies - No new Scholarships announced	More new Scholarships to be announced
5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following <ul style="list-style-type: none"> ● AICTE-CPF (Cyber Peace Foundation) Online training on cyber security ● AICTE in collaboration with Amazon Web Services (AWS) organized AWS DeepRacer Student league - India 2022 ● AICTE-KARMA Kaushal Augmentation and Restructuring Mission Awareness Webinar ● Shuruaat Talks “Influence of Online Marketing on Startups” 	<ul style="list-style-type: none"> ● Skills Development Training Program by Barclays (27-29 July 2022)
5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution Total no. of students benefited: 156	More sessions will be conducted.
5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases No Cases of Ragging/ Grievances	Strive to remain more effective
5.2 Student Progression 5.2.1 Average percentage of placement of outgoing students <ul style="list-style-type: none"> ● Percentage of students Placed: 100% ● Placement of students with Berger Paints, AXIS Bank, Prism Johnson & Hero Enterprise in process 	<ul style="list-style-type: none"> ● Connecting with corporates for Placement of MBA 18, BBA-02 ● Inviting Corporate Guest for Guest Sessions
5.3 Student Participation and Activities	
5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one): Ms. Alka Kumari of MBA-18 batch won 2nd Prize in Declamation -National Level competition organised by Apeejay School of Management.	More activities to be planned

<p>5.3.2 Institution facilitates students' representation and engagement in various administrative, co curricular and extracurricular activities following duly established processes and norms (student council, students' representation on various bodies) As per SOP</p> <p>5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions):</p> <ul style="list-style-type: none"> •AIMT Annual Cultural & Sports Fest “ARMOTSAV 2022” (27-30 April 2022) •AIMT NSS Cell organized Major David Cup inter-house tournament •World Forum of Art & Culture (WFAC) organized Jhankriti 2022"- Sanskriti ki Jhankaar •AIE-“ULLAS 2022”, Annual Cultural Fest on the theme “Azadi Ka Amrit Mahotsav” •ATHLEEMA 2022 Annual Sports Meet organized by Asian Education Group, Noida 	<p style="text-align: center;">As per SOP</p> <p style="text-align: center;">More participation will be encouraged.</p>
<p>5.4 Alumni Engagement</p>	
<p>5.4.1 The Institute is in the process to register AIMT Alumni Association (AAA) that will contribute significantly to the development of the institution through financial and/or other support services</p> <ul style="list-style-type: none"> ●Registration of AIMT Alumni Association is in process ●Way up- The Morning Show on You Tube ●Alumni Mentorship Program ●RUBARU- The Talk Show with Alumni ●Confluence –The News Bulletin by CRC 	<ul style="list-style-type: none"> ●Registration of AIMT Alumni Association ●Alumni Meet ●Engaging with Alumni through Guest Sessions, Shuruvaat Talks and Participation in Events

CRITERION VI–GOVERNANCE, LEADERSHIP AND MANAGEMENT

Prof. Pawan Kumar has briefed the IQAC members about Criterion VI of NAAC-AQAR which is based on following indicators:

CURRENT QUARTER (Apr-Jun 2022)	UPCOMING QUARTER (Jul-Sep 2022)
<p>6.1 Institutional Vision and Leadership</p> <ul style="list-style-type: none"> ❖ Institutional Vision and Leadership: <ul style="list-style-type: none"> ➤ IMC Conducted on 22 June 2022. ➤ BGS HQ Delhi Area visited AIMT on 07 May 2022. 	As per HQ Planning
<p>6.2 Strategy Development and Deployment</p> <ul style="list-style-type: none"> ❖ The institutional Strategic/ perspective plan: <ul style="list-style-type: none"> ➤ Academics: New Courses, Increase in seat of MBA, ➤ Admin: 5yrs plan document. 	Annual Activity.
<p>6.3 Faculty Empowerment Strategies</p> <ul style="list-style-type: none"> ❖ Number of teachers provided with financial support to attend conferences/ workshops and towards : <ul style="list-style-type: none"> ➤ Dr. Pallavi ❖ Membership fee of professional bodies during the year ❖ Number of professional development /administrative training programs organized by the institution for teaching and non teaching staff: <ul style="list-style-type: none"> ➤ online Faculty Development Programme (FDP) on "Tax Planning, Financial Planning & Filing Of ITR" from 18-24 June 2022. ❖ Average percentage of teachers undergoing online/face-to-face Faculty development Programmes <ul style="list-style-type: none"> ➤ All Faculty Members Participated in one week Online Faculty Development Programme (FDP) on Tax Planning, Financial Planning, and ITR filing form 18-24 June 2022 at AIMT, Greater Noida ➤ Following Faculty As resource Person ➤ Dr. Anubhav Varma ➤ Prof Dharini ➤ Prof. Sandeep ➤ Dr. Mukul Srivastava: Participated in a 5 - day online Faculty Development Programme on “Emerging Perspectives in Research Methodology: A Way Forward” held from 18 - 22 April 2022, organized by the School of Humanities and Social Science, GD Goenka University, Gurugram, Haryana. 	<p>As per Academic Calendar</p> <p>As per Academic Calendar</p> <p>As per Academic Calendar</p>

6.4 Financial Management and Resource Mobilization

- ❖ Institution conducts internal and external financial audits
Annual Audit completed on 10 May 2022. Quarterly Audit (Jan-Mar) completed on 20 June 2022
- ❖ Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)-
- ❖ Institutional strategies for mobilisation of funds and the optimal utilization of resources

Annual Process

Annual Process

6.5 Internal Quality Assurance System

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- ❖ 5th International Conference on Entrepreneurship and Intellectual Property Rights on 9 April 2022.
- ❖ Guest Session on Thematic Apperception Test on 12th April 2022.
- ❖ Armotsav 2022 from 27th April 2022 to 30th April 2022.
- ❖ TRADE-A-THON
- ❖ Student Council Meeting on 5th May 2021
- ❖ Guest Session. A guest session on "Competency based selection for MBA - 18 (2021-23) Batch by Ms. Nidhi Sharma, HR Consultant, and Business Partner, Orcalo Holdings (UK) was conducted on 18 May 2022.
- ❖ Industrial Visit To SG Exports MBA (2020-22) Batch on 07 May 2022.
- ❖ Mother's Day Celebration on 9th May 2022.
- ❖ NSS Elections 2022 on May, 18, 2022.
- ❖ Guest Session on "Competency Based Selection" on 18 May 2022 for MBA 2021-23 Batch Sem II.
- ❖ Shuruvaat Talks on "How Operation Management Changed during Crisis" on 21 May 2022
- ❖ Case Study Competition 31st May & 1 June 2022.
- ❖ Annual Academic & Corporate Advisory Council Meeting (ACAC) was held on 4 June 2022, in the online mode.
- ❖ Farewell 2022 on 4th June 2022 for MBA-17 and BBA-01
- ❖ World Environment Day 2022 on 05 June 2022.
- ❖ Cleanliness Drive 2022 on 17 June 2022.
- ❖ International Yoga Day on 21 June 2022
- ❖

Activities Planned in Jul-Sep 2022

- ❖ July 2022: International Youth Skill Day
- ❖ Sep 2022: Orientation
- ❖ Sep 2022: Reorientation

CRITERION VII- INSTITUTIONAL VALUES AND BEST PRACTICES

Dr. Mritunjay Kumar has briefed the IQAC members about Criterion VII of NAAC-AQAR which is based on following indicators

CURRENT QUARTER (Apr-Jun 2022)	UPCOMING QUARTER (Jul-Sep 2022)
7.1.1 Gender Equity (Number of gender equity promotion programs organized by the institution) Nil	Planning for one guest session
7.1.2 Environmental Consciousness and Sustainability -Alternate Energy initiatives <ul style="list-style-type: none"> ● World Environment Day on 8th June 2022 ● Old solar pannels has been removed 	Planning to invite bid for new solar panels.
7.1.3 Differently abled (Divyangjan) friendliness-----	-----
7.1.4 Inclusion and Situatedness Number of initiatives to address locational Advantages and disadvantages Number of initiatives taken to engage with and contribute to local community <ul style="list-style-type: none"> ● Cleanliness Drive on 17th June 2022 in Chuharpur village 	<ul style="list-style-type: none"> ● Planning for health check up or Blood donation camp.
7.1.5 Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders Student hand book and employee blue book has been already revised	It will be published and shared with Stakeholders
7.1.6 Activities conducted for promotion of universal Values and Ethics <ul style="list-style-type: none"> ● Universal Value and Ethics has been taught to students as per their course 	<ul style="list-style-type: none"> ● Planning to conduct one session on Ethics.
7.1.7 Initiatives taken by the institution to make the campus eco-friendly <ul style="list-style-type: none"> ● Plantation Drive on 8th June in the campus. 	<ul style="list-style-type: none"> ● Planning to conduct awareness drive about eco friendly campus by our NSS team.
7.2 –Best Practices	
7.2.1 Describe at least two institutional best practices <ul style="list-style-type: none"> ● Four level mentor-menteeship. ● EEP 	<ul style="list-style-type: none"> ● Yearly record
7.3 –Institutional Distinctiveness	
7.3.1 Provide the details of the performance of the institution in one area distinctive to its vision <ul style="list-style-type: none"> ● Yearly record 	7.3.1 Provide the details of the performance of the institution in one area distinctive to its vision Yearly Record



1. Chairperson

(Air Cmde (Dr.) J.K Sahu)
Director,AIMT

2. Coordinator

(Dr. Mritunjay Kumar)
Asst **Professor**

3. Co-Coordinator

(Dr. Priyanka Srivastava)
Asst **Professor**

4. Member

(**Mr. Mussarat Hussain**)
(Employer/Industrialist)
Maruti Udyog Ltd.

5. Member

(Mr. Sanjay Mehrotra)
(Employer/Industrialist)
Prism Johnson Ltd.

6. Member

(Brig (Retd) **Rajbir Singh**)
Resident of AWHO Society

7. Member

(Col. (Retd.) **Himmat Singh**)
Director Colleges, AWES,
HQ-Delhi Area

8. Member

Col. (Retd.) **Rajendra Pandey**
Registrar, AIMT

9. Member

(Dr. Annbhay Varma)
Assoc. **Professor**

10. Member

(Prof. **S Mohanty**)
Asst Professor

11. Member

(Prof. **Rahul Verma**)
Asst Professor



12. Member

(Dr. **Pallavi** Bhardwaj)
Asst Professor

13. Member

(Dr. **Babita** Bhati)
Asst Professor

14. Member

(Prof. **Nilambara** Srivastava)
Asst Professor

15. Member

(Prof. **Pawan** Kumar)
Asst Professor

16. Member

(Prof. **Dharini Raje** Sisodia)
Asst Professor

17. Member

(Dr. **Ruchi** Verma)
Asst Professor

18. Member

(Mrs. **Arshiya** Ismail)
Chief Training Placement Officer

19. Member

(Mr. **Gumeet** Singh Punia)
AIMT Alumni Representative

20. Member

Mr. **Vivek** Kumar Maurya
Student Representative
MBA17 Batch (2020-22)

21. Member

Mr. **Rajnish** Kumar Dwivedi
Student Representative,
BBA01 Batch (2019-22)

22. Member

Mr. **Alok** Kumar Singh
Student Representative,
BBA02 Batch (2020-23)