



SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

**ARMY INSTITUTE OF MANAGEMENT AND
TECHNOLOGY GREATER NOIDA**

PLOT M-1, POCKET P-5, GAUTAM BUDDH NAGAR

201306

www.aimt.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

INTRODUCTION

Army Institute of Management & Technology (AIMT) , Greater NOIDA was established by the Army Welfare Education Society (AWES) in 2004 to provide quality Management education to the wards of Army personnel. The Army Welfare Education Society (AWES) was registered on 29 Apr 1983 under the Societies Registration act XXI of 1860 and is operating 13 Army Professional Colleges and over 130 Army Schools/ Army Public Schools all over India. AIMT is located at Plot No M-1, Pocket P-5, Greater NOIDA adjacent to the AWHO Township (Gurjinder Vihar) of Greater NOIDA. AIMT is affiliated to **Guru Gobind Singh Indraprastha University, Dwarka, New Delhi, and** conducts **two year full time MBA Programme in Marketing, Finance, Human Resource, Information Technology and International Business** for the wards of Army Personnel. In 2019, AIMT has commenced the BBA program. AIMT is recognised by the All India Council Of Technical Education (AICTE).

The sprawling campus of AIMT is spread over 15.34 acres and has been designed to create a stimulating educational environment. It provides separate and self-contained spaces for Academic and Administrative Blocks, Sports Complex and Residential Areas with wide open aesthetically landscaped green spaces promoting an ambience conducive to learning and self-development towards achievement of the full potential by each resident of the Campus. The Institute has smart classrooms, is wi fi enabled and provides an enabling learning environment to all participants.

The Institute strives to impart value-based and character-centric management education to foster and promote perseverance, leadership, integrity and positive attitude skills which they imbibe right through their formative time spent in the Army Environment. **AIMT is a self financed and an unaided Institution.** The institute is one of the premiere professional colleges of the country.

Vision

Strive to achieve a unique blend of academic excellence and managerial skills to address the needs of the business environment in a manner that lets each participant achieve his potential in a value based, character-centric mould fostering holistic development of youth.

Academic excellence would entail contextual, updated knowledge. This would translate into lifelong learning approach. Skill is about doing - application. Practice is the key word here. Skills come from tacit knowledge. The need is to internalize and generate ownership of knowledge.

Mission

To transform students through generating and propagating new ideas of significance into dynamic leaders-

managers who are adequately empowered to effect change in managerial and administrative practices to enhance performance of organisations.

The Objectives derived from the Mission are as below :-

- To impart value based education in the field of management and develop the required skill sets in our participants who are already endowed with strong character traits and soft skills because of their Army background. Our final product should be 'industry ready' to assume their responsibilities in the corporate sector from Day One.
- To have strong interaction with the Industry and Corporate sector within Delhi/Greater NOIDA and outside, to provide an insight into management theories at work as well as to leverage good placement opportunities for our participants.
- To recruit and retain strong, capable and motivated faculty in relevant disciplines.
- To enlarge the scope of management training by including Management Development Programmes, In-company training, short and medium duration courses (permitted by regulatory bodies) and consultancy services for the benefit of students as well as the faculty.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

Strengths

- A pool of qualified, dedicated and experienced faculty members
- Empowered and highly qualified Academic and Corporate Advisory Council
- Conducive environment for learning.
- A campus equipped with all smart technologies to facilitate management teaching and learning.
- Professional Management from Apex level downward in graded manner
 - Strategic/ Apex level Management by Chief Of Army Staff and Board Of Governors
 - Operational/ Mid level Management by Board Of Administration
 - Tactical / Routine Management . By Institute Management Committee in overall development and supervision of the Institute
- Scholarships for meritorious students
- Professional and Administrative support from the Army
- Availability of Funds from Army for Capital Acquisitions.
- Institute provides Value for Money with a pious and noble mission to impart management education to the wards of Army personnel at a affordable cost.
- All India background of students.
- As all students are from Army background they bring following strengths
- Obedient and hardworking students
- Disciplined
- Adaptability to changing environment due to frequent transfers of parents
- All round personality with ability to take on challenges
- Talented pool of Alumni in the corporate world

- Research participation and contribution by faculty members
- Active involvement in AIMA and CII forums by faculty enabling them to keep abreast with the changing expectations of corporate world by offering value added courses to the students
- All activities are student driven including clubs, sports and curricular activities
- Effective and Efficient Human Resource policies for the employees
- Well developed infrastructure and campus with excellent residential facilities for students, faculty members and staff members. Being fully residential, it provides good bonding and opportunity for greater interaction between the students.
- 100 percent results of students in university results
- 100 percent placements and a Proactive Placement cell driven by students and supervised by CTPO, and faculty members.
- Harmonious relationship among the all the stakeholders of the Institutes

Institutional Weakness

Weaknesses

- Limited financial resources due to inadequate Corporate Sponsorship
- Due to catering for only one segment , i.e Army students, there is limited cross pollination of ideas from students of diverse backgrounds.
- Due to affiliation with University, there is lack of autonomy in course curriculum and the syllabus prescribed by affiliating University has to be followed.
- Limited senior Faculty is staying inside the campus.

Institutional Opportunity

Opportunities

- Industry – Institute linkages due to being located in NCR
- Rapidly changing technology and therefore market requirements
- Availability of large number of Business Management Institutes in the Knowledge hub of Greater NOIDA to enable participation of students and faculty to gain from them.
- Availability of ex Army senior Corporate management who can serve as a useful link to access big corporate houses for students
- Amenability to shape students by mentors
- As Faculty and students stay in the campus there is opportunity for greater involvement of students in all activities.
- More Research funding from various bodies like AICTE/ Industry
- Possibility of commencing Management courses for Army Officers on study leave

Institutional Challenge

Challenges

- Obtaining Projects from Industry for handling contemporary issues
- Increasing number of Management Colleges, resulting in students joining other colleges
- Attracting meritorious students with high percentile scores.
- Changing socio economic scenario due to the Global developments
- Obtaining more Consultancy projects
- Meeting the changing expectation of corporate world from management students
- Upgrading the overall personality of academically weaker students to match the expectations of employers
- Meeting the expenditure with a highly subsidized tuition fees from students
- Exploring option for additional sources of revenue generation
- Exploring new techniques and methods to enhance the employability skills of students from a diverse and unequal education background.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The Institute develops action plans for effective implementation of the curriculum by regular meetings with Heads Of Departments, Faculty and Faculty coordinators for developing methodology for delivery of Curriculum. An academic calendar indicating details of all activities planned during the semester is prepared every semester. Prior to the commencement of the next academic semester the Course delivery Plan (CDP) for each program is finalised. The syllabus is based on the prescribed norms of the Guru Gobind Singh Indra Prastha University (GGSIPU) . The CDP involves central presentation and discussion on the Course Delivery Plan where each HOD presents an overview of the subjects that will be covered in the semester, followed by detailed presentation by the concerned Faculty. The syllabus of each subject is discussed, along with the text books required to be procured/ available, method of course delivery, i.e requirement of theory classes, practical classes, case studies, Own time work , guest speakers, assignments, etc. Further the evaluation methodology for internal assessment is also discussed. Thereafter the Course Delivery Plan is finalised and followed during the semester.

Based on the finalised CDP, the Weekly Time Table and subjects are scheduled. The time table is e mailed to the students well in advance and copy also put on all notice boards. Guest speakers, assignments, evaluation etc progresses according to the well defined plan and this ensures even loading of Faculty and students. Faculty is encouraged to impart the curriculum through innovative teaching methods such as presentations, case studies, participative discussions etc. To ensure Faculty keeps pace with contemporary developments and to enhance the quality of teaching, Faculty members continuously participate in FDPs, Seminars, and Conferences. Faculty also keeps abreast of academic and corporate developments through AIMA and CII membership which the Institute has provided. To enhance the employability skills of the students, The Institute also offers various additional skill development programmes and enrichment courses for the holistic development of the students. The Institute regularly has workshops and seminars. In addition Industrial visits are arranged to factories / industrial houses to enable students to understand the corporate working conditions.

Teaching-learning and Evaluation

AIMT is affiliated to the Guru Gobind Singh Indra Prastha (GGSIP) University for the award of MBA and BBA degrees. Therefore the admission to AIMT is through the online admission process promulgated by

GGSSIP University. GGSIPU requires all MBA aspirants who have done CAT/CMAT to register online on the University site and thereafter colleges are allotted during Online counselling based on the CAT/CMAT score. For admission to BBA, the candidates have to appear for the Common Entrance Test (CET) conducted by GGSIP University and allotment of College is done on merit. To choose AIMT, all Army candidates have to select Army category, during online application. The Institute ensures publicity and transparency in the admission process through publication of advertisements in all Army Channels to enable candidates to register with GGSIP University. Post admission, the students undergo a Pre orientation program along with their parents and all efforts are made to ensure that the students settle down comfortably in the campus. Mentors are assigned to each student from the Faculty and senior students to ensure that all requirements are addressed.

Students are encouraged to do research projects. In addition assignments which involve research work, data collection and analysis are given to the students individually and in syndicates. The College library has the latest books, journals and magazines available for reference. AIMT also has a wi fi enabled campus and students are able to log in online and utilise the online library resources. Students are encouraged to do MOOC courses to enhance their competencies. In addition Personality Development Course and Microsoft certification courses are offered to the students. Faculty is regularly deputed for seminars, Faculty Development Programmes, conferences and other similar activities. The assessment of students is done as per university norms with 40 marks for internal evaluation and 60 for External evaluation. Periodic feedback is taken from students for refining the teaching process. Regular lectures, class tests and assignment are ensured by the respective subject faculty and program coordinator. AIMT has a Internal Quality Cell that ensures academic audit.

Research, Innovations and Extension

AIMT encourages Faculty and students to undertake research on contemporary topics. Towards this end, guest speakers and visiting faculty are invited to share their thoughts with the faculty and students. The Faculty is encouraged to publish research papers and undertake research work during their free time. Faculty is also encouraged to attend Research workshops organised by the GGSIP University from time to time. AIMT regularly organizes and sponsors faculty and students to participate in Seminar / Conferences/ Symposium/ Workshops. MSME and Entrepreneurship workshops are also conducted by AIMT with support from MSME. AIMT also has subscription to various reputed national/ international journals besides access to various databases like Science Direct, EBSCO etc. During faculty performance appraisal, Research Contribution is treated as a key performance indicator (KPI).

AIMT encourages innovation and creativity . Towards this a unique initiative is the Pehla Kadam, where the students are given seed money to set up a small venture. The venture is allowed to conduct business with the faculty and students and generate profits. The best venture is chosen for taking part in External College Competitions. In addition senior students associate with MSME for establishing start-ups.

AIMT conducts various CSR activities and is conscious of its obligations and responsibilities towards other stakeholders and society at large. AIMT is continuously involved in many socially responsible initiatives like with the Robin Hood Army where our students help in feeding the needy and also educating villagers. In addition students take part in Shramdan, tree plantation van mahotsav, Jal parhari initiative towards water

conservation etc. The students also take initiative to organize Blood Donation Camps. The students have also volunteered for stem cell donation as a recent initiative. Institute also has an E-cell or entrepreneurship cell to encourage and equip students to become entrepreneurs. Various committees have been established to regulate and inspire research activities among students. AIMT is also in close relationships with corporate through workshop/ guest lecturers/ Alumni interaction and many more activities. These interactions create new avenues of research.

Infrastructure and Learning Resources

The infrastructure and other facilities of AIMT are as per the norms of AICTE and GGSIP University. The sprawling campus of AIMT is spread over 15.34 acres and has separate and self-contained spaces for Academic and Administrative Blocks, Sports Complex and Residential Areas (including Faculty, Registrar and Director residence) with wide open aesthetically landscaped green spaces promoting an ambience conducive to learning and self-development. The Institute is audited every year by the GGSIP University. The facilities are upgraded as and when required in a phased manner. The Institute Management Committee takes keen interest in the creation and enhancement of infrastructure for the smooth running of all the academic, co-curricular and extracurricular activities. Necessary budget is allocated to upgrade and create needed infrastructure.

The AIMT library is well stocked and acts as a central repository for books, journals, magazines, other learning materials and technology-aided learning mechanisms which enable faculty and students to acquire information, knowledge and skills required for the courses. The students can access online resources from their hostels. AIMT has a wi-fi enabled campus with 24 X 7 availability for the students with sufficient bandwidth and download limits. All classrooms have smart boards and are wi-fi enabled with latest teaching tools for facilitating learning. Assignments are given online and submitted in the same manner.

AIMT has a self contained gymnasium with latest equipment. In addition, the campus has football , volleyball, basketball , tennis and badminton courts. The basketball and badminton courts have synthetic surface and floodlights for playing at night. AIMT also has a hobby club building where music room, modelling room, room for extra curricular activities etc is provided. All hostels have TV's and common room for reading. A sick bed has been provided with daily doctor visit for attending patients.

The maintenance of the facilities is by contracts for security, housekeeping, arboriculture, laundry, catering and cafeteria following a transparent tender process. The contracts are closely monitored and implemented. The Institute has a secure campus demarcated by boundary wall and adequate security in place including CCTV cameras.

Student Support and Progression

AIMT places utmost emphasis on providing necessary support to students, to ensure self development, academic excellence and all round development. AIMT also continuously monitors student performance to

ensure holistic development and suitable placement. A student handbook is issued to every new student, to enable them to understand the AIMT culture and ethos and also to enable each student to know about the various facilities on campus, including sports and recreational facilities, library, common rooms, cafeteria etc. Further AIMT is a Ragging free campus and students are cautioned to refrain from the same else face serious consequences. AIMT also has a well designed web site where all information is available for use by a student. AIMT provides merit cum means scholarship and TATA merit scholarship to deserving students. In addition soft education loans are arranged from Punjab National Bank for needy students. A self contained Medical room with Doctor is available at fixed time in the Institute.

AIMT has a dedicated Placement Cell that provides guidance and support for placement activities. The Placement cycle commences from the start of the admission process till the final placement. AIMT conducts Personality Development programs and profiling of students. In addition students undergo internship in various companies which at times results in students bagging Pre placement offers. The students are also taken for industrial cum excursion trips of three days to promote team building and also to understand the corporate culture. AIMT has a well established alumni committee which handles the alumni association and relationship building, and helps institute in supporting students in the form of guest lecture, guidance and placement activities. The Institute has various Academic clubs like HR, Finance, Marketing etc based on specialisations of which all students are members. The clubs conduct various Quiz competitions, debates etc to engage the students. Institute is having its own publications Manthan (Annual Magazine) and AIMT Journal of Management (Research Journal). Institute continuously encourages students to contribute extensively in these publication in the form of writing- articles, research paper, case study, puzzles, stories and current issues.

Governance, Leadership and Management

The Management of the AIMT is in a three tier configuration with the apex or Strategic body being the Board of Governors and its Executive committee at Army Headquarters (headed by the Chief of Army Staff and assisted by the Adjutant General of the Indian Army with his staff members. The Operational level committee is the Board of Administration at Headquarters Western Command, Chandigarh (headed by the Chief of Staff as Patron of the college of Lt. General's rank). At the Tactical level the AIMT is headed by the Chairman who is also the head of the Management Committee of the Institute. The Director of the Institute is responsible for overall functioning of the college. While adhering to the various directives, AIMT ensures that all academic requirements mandated by the affiliating University and various statutory bodies are met.

The Governing boards provide the leadership at the apex level and lays down the policy guidelines for the management and functioning of the Institution. This includes regular academic and administrative inspection and visits to the College, perspective planning, infrastructure development, expansion plans, monitoring of academic performance and placement of students, guidelines on utilisation of resources and financial support as required etc.

At the ground level the Institute has a Institute Management Committee, which oversees the day to day functioning of the College. This committee oversees the functioning of the institute, provides local support, undertakes selection of faculty, approves the Institutes Annual Budget and provides other allied support as required.

The College also has an Academic and Corporate Advisory Council comprising of nine eminent academia and corporate personnel who contribute to the development of the college. The role includes advise on academic issues related to curriculum enhancement, relevant inputs from academia and industry to enhance employability skills and placement and explore means to enhance MDP and Consultancy and collaboration. review of curriculum and suggest changes, review teaching methods, suggest latest technological aids for usage and help in faculty development.

Institutional Values and Best Practices

AIMT has been established under the aegis of the Army Welfare Education Society and accordingly upholds and imbibes the values, traditions, ethos and principals of the Indian Army. The cornerstone of AIMT Institutional values is discipline, honesty, integrity and professionalism in all activities. The best practices are as enumerated below.

To enable smooth integration into industry and enhance placements, AIMT conducts the Employability Skills Enhancement Programme which covers contemporary topics and contributes to the development of the students. AIMT also has a four tier Mentor mentee system for all students, the first tier is the immediate batch senior of the student, the second tier is the Faculty- student mentorship, the third tier is the alumni – student mentorship and the fourth tier the industry- student mentorship. The mentor system plays a valuable role in student's overall personality and career development. The Institute facilitates frequent alumni interactions/meets to enable the students to gain from their experience. AIMT also has a versatile and dynamic Academic and Advisory council and adapts to industry requirements. The Mentor Mentee Interactions have proved to best practices from industry and academia.

AIMT also has Faculty and student exchange program with other national and international Colleges. The Institute has a MoU with AIM Kolkatta, Westford University , Dubai and Tasmansiswa Palembang University Indonesia. This enables the students and faculty to imbibe the best practices of other institutes. The Institute uses ICT tools to enable the students and has a 24 hrs wifi enabled campus. This promotes 24 x 7 learning and networking between the Faculty and students.

In addition to syllabus coverage, the Institute offers value added courses like Research methodology, Advanced Excel and Digital Marketing. Other practices adopted by AIMT include Short term Training Modules, Research Projects, participation of students in extracurricular and co curricular activities, involvement of students in social welfare activities etc Students hone their managerial skills and develop Lateral thinking skills by participation in various National ,International conferences to present Research papers. Summer internship projects , Business quiz , Business Plan , Simulation Games, Debate ,Sports and Cultural events competition etc.

NAAC

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	ARMY INSTITUTE OF MANAGEMENT AND TECHNOLOGY GREATER NOIDA
Address	Plot M-1, Pocket P-5, Gautam Buddh Nagar
City	Greater Noida
State	Uttar pradesh
Pin	201306
Website	www.aimt.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Director	Vivek Chawla	0120-2343501	9999900423	0120-2343503	naac@aimt.ac.in
IQAC / CIQA coordinator	Pawan Kumar	0120-2343525	9310717257	0120-2343512	pawankumar@aimt.ac.in

Status of the Institution	
Institution Status	Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	04-08-2004

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Delhi	Guru Gobind Singh Indraprastha Vishwavidyalaya	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC		
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
AICTE	View Document	10-04-2019	12	

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Plot M-1, Pocket P-5, Gautam Buddh Nagar	Urban	15.4	21252

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BBA,Management	36	Class XII	English	60	0
PG	MBA,Management	24	Graduation	English	120	120

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	1				2				9			
Recruited	1	0	0	1	0	2	0	2	6	3	0	9
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				22
Recruited	19	1	0	20
Yet to Recruit				2

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				5
Recruited	4	1	0	5
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	0	2	0	2	2	0	7
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	4	1	0	5

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
		15	2	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0
PG	Male	21	51	0	0	72
	Female	19	29	0	0	48
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Others	Male	62	74	66	72
	Female	58	46	53	48
	Others	0	0	0	0
Total		120	120	119	120

3. Extended Profile

3.1 Program

Number of courses offered by the Institution across all programs during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
131	72	64	64	64
File Description			Document	
Institutional data prescribed format			View Document	

Number of programs offered year-wise for last five years?

2018-19	2017-18	2016-17	2015-16	2014-15
2	1	1	1	1

3.2 Students

Number of students year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
237	235	239	214	195
File Description			Document	
Institutional data in prescribed format			View Document	

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
120	120	120	120	120
File Description			Document	
Institutional data in prescribed format			View Document	

Number of outgoing / final year students year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
117	116	118	94	99
File Description		Document		
Institutional data in prescribed format		View Document		

3.3 Teachers

Number of full time teachers year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
12	11	13	15	15
File Description		Document		
Institutional data in prescribed format		View Document		

Number of sanctioned posts year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
12	16	16	16	16
File Description		Document		
Institutional data in prescribed format		View Document		
Institutional data in prescribed format		View Document		

3.4 Institution

Total number of classrooms and seminar halls

Response: 7

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
295.308	244.914	270.696	300.972	303.553

Number of Computers

Response: 82

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

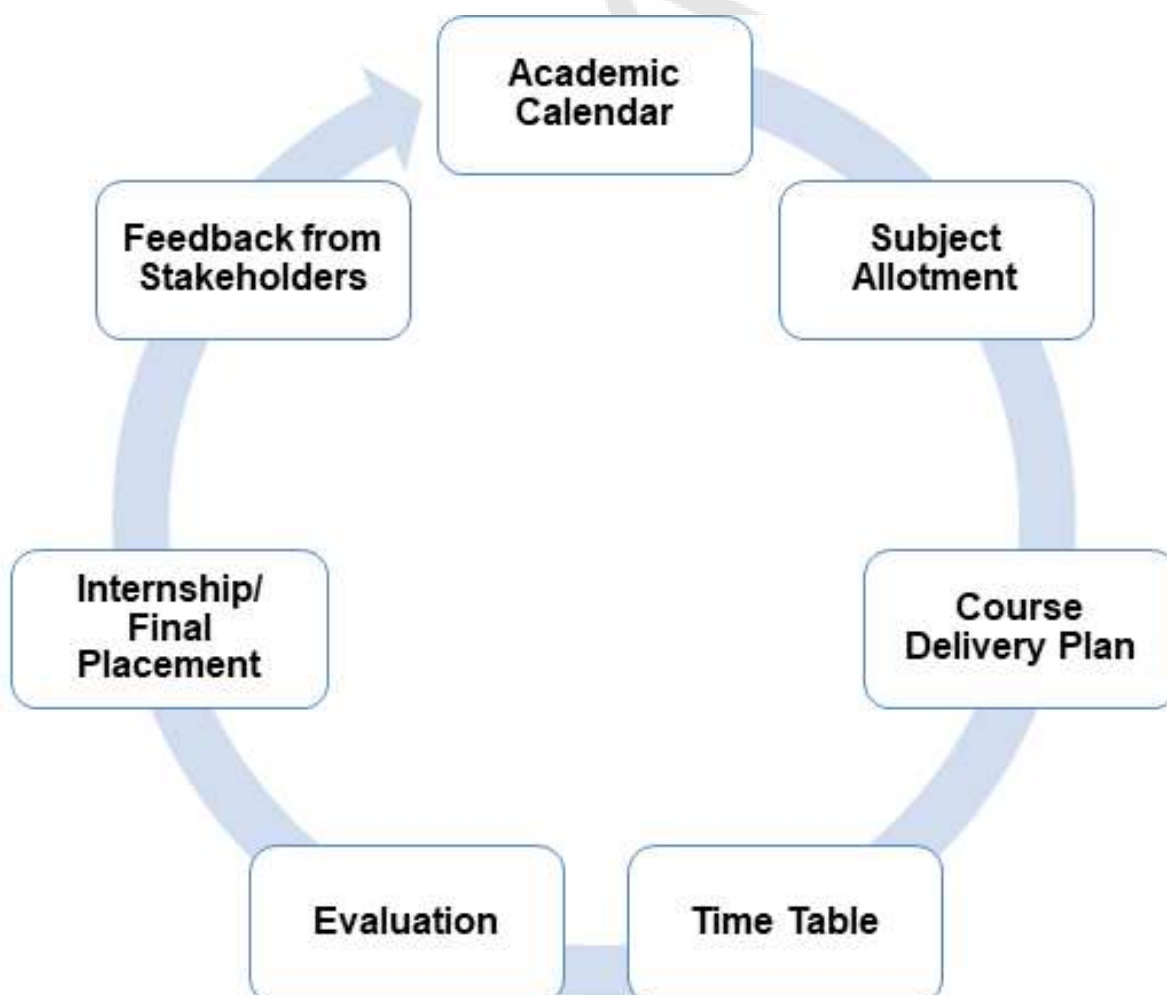
1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

Army Institute of Management & Technology (AIMT), Greater Noida is affiliated to Guru Gobind Singh Indraprastha University, Delhi. The Institution follows the syllabus prescribed by the University. Institute follows a planned academic process for holistic development of students. The academic process being followed at AIMT is as under:

Academic Process



Academic Calendar: The Institute ensures the effective delivery of its curriculum through a well-planned process. The academic calendar is prepared after discussions in quarterly IQAC meetings, annual Academic & Corporate Advisory Council meetings, and weekly faculty meetings. The inputs from all the functional departments are also integrated to ensure the incorporation of activities from all areas. The academic calendar outlines all of the scheduled academic and extracurricular activities for the Academic

year. The academic and extracurricular activities are channeled through the departments respectively.

Subject Allotment: Subjects are allocated to the faculty member based on their qualification, expertise and areas of interest prior to the start of the academic session.

Course Delivery Plan: Before the start of the semester; Faculty members discuss their respective subject(s)' Course Delivery Plan (CDP) at the Faculty Council Meeting where important thoughts for an efficient pedagogical strategy are being put into action.

Week Plan / Timetable: The Academic Team prepares the weekly timetable taking care of faculty load and upcoming activities, which is further forwarded to Academic Head and Director for further changes and analysis.

Evaluation: Institute observes the academic calendar for conducting Continuous Internal Evaluation (CIE) rigorously by conducting regular class tests, seminars, surprise tests, assignments, and presentations followed by University End Semester Exams.

Internship/ Final Placement: The Training & Placement Department led by the Chief Training & Placement Officer provides the students with internship and placement support. This cell also organizes lectures by guest speakers as it is a perfect way to educate our students with new business and technology updates.

Feedback from Stakeholders: Curriculum Design and Development is an important process of developing appropriate need-based inputs, based on stakeholder feedback, in consultation with expert groups. In this regard, the Institute makes the requisite arrangements for input on curriculum-related institutional processes from students, teachers, and other stakeholders.

Further, through seminars, conferences, and workshops, the Institute aims to bridge the gap between corporate and academia. These programs also provide a forum for faculty members and students to participate, connect, and gain real-life experience with experts in various fields.

For successful curriculum implementation, faculty members use participative, problem-solving, and student-centered pedagogical approach to learning and IT-enabled lecture delivery. The library of the Institute is equipped with updated databases such as DELNET, EBSCO, J Gate, etc. to support student knowledge gain. The Institute also provides departmental library and internet connectivity with Wi-Fi facilities to the students and the Faculty Members for effective teaching & learning.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

Performance assessment is an integral part of the education and learning process. Centralized Continuous Internal Evaluation (CIE) System is being implemented by the Army Institute of Management & Technology as a part of a sound educational strategy for holistic student development throughout the year.

Army Institute of Management & Technology intimates the students about the evaluation process through various methods:

- During the orientation programs at the start of the semester. The academic coordinator gives a presentation to the students, including the evaluation process.
- Teaching plans are shared, and discussed with students in the form of the Course Development Plan.
- Academic calendar shared in the Institute portal mentioning the evaluation schedules.
- Exam schedules are displayed on class Notice Boards.

Department Exam Review meeting and Result Analysis: After every CIE test, results are being analyzed by the subject expert, and a brief report mentioning marks and performance is submitted. The performance of the students is checked by the Director and suitable feedback is given to the subject faculty. The Director conducts department review meetings and discusses the way forward with the faculty for the improvement of student’s performance.

Remedial Classes: Weekly Remedial and extra classes are planned for slow learners, absentees, and students who missed the classes due to cultural, sports, and placement activities. This practice helps students to fill the void, stay abreast of the curriculum balancing the extracurricular activities.

External examination: Three hours of external examination are conducted at the end of each semester for all practical and theory papers. To appear for University exams, each student has to fulfill the criteria of a minimum 75% attendance in each semester. Students with arrears are permitted to appear for both the semester examinations.

Reappearing/Recounting/Revaluation: The students are informed about the Reappearing/Recounting/Revaluation schemes. Re-totalling is permitted for U.G/ P.G students who apply for the same within the stipulated period on payment basis specified by the University. Revaluation is permitted only for the papers written in regular U.G/ P.G examinations and not for arrear examinations.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

E. None of the above

D. Any 1 of the above

C. Any 2 of the above

B. Any 3 of the above

Response: D. Any 1 of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 50

1.2.1.1 Number of Programmes in which CBCS / Elective course system implemented.

Response: 1

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	View Document
Institutional data in prescribed format	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 3**1.2.2.1 How many Add on /Certificate programs are added within the last 5 years.**

2018-19	2017-18	2016-17	2015-16	2014-15
0	1	1	1	0

File Description	Document
List of Add on /Certificate programs	View Document
Any additional information	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years**Response: 57****1.2.3.1 Number of students enrolled in value added courses (beyond the curriculum) offered year-wise during last five years.**

2018-19	2017-18	2016-17	2015-16	2014-15
0	116	115	110	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document
Any additional information	View Document

1.3 Curriculum Enrichment**1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum****Response:**

Army Institute of Management & Technology is an affiliated Institution of Guru Gobind Singh Indraprastha University and functions within the curricular parameters set by the Varsity. However, this restriction has not hampered the diffusion of Gender Sensitization/ Equality, Environmental Awareness and Sustainability, Human Values, and Professional Ethics. Institute also tries to instill these values through the activities undertaken by the various Students Clubs.

List of Courses including cross-cutting issues into the curriculum

Sno.	Program Name	Course Name	Course code
1	MBA	Human Resource Management	MS 112
2	MBA	Industrial Relationship and Labour Law	MS 233
3	MBA	Corporate Social Responsibility, Human Values, and Ethics	MS 208
4	MBA	Behaviour Testing and Counselling	MS 234
5	BBA	Business Ethics and Corporate Social Responsibility	BBA 205
6	BBA	Environmental Science	BBA 211

Environment and Sustainability: Environmental Education is a compulsory course for undergraduate students to sensitize the students towards critical environmental concerns. The Institute follows Environmental Sustainability activities listed below:

- The institute is a green campus and has over 150 trees and plants
- The Institution is No Vehicle campus and takes every possible step to maintain clean air.
- The Institute aims to use less plastic in the campus.
- The Institution has taken initiatives management of e-waste, solid waste, and liquid waste, with activities like Vermiculture, Water Harvesting, etc.
- AIMT has installed solar power plants and LED bulbs to save energy and maintain a green campus.
- The Intuition sporadically conducts green audits from external peers.

Gender sensitivity: The Institute departments also ensure nurturing gender equality among the students through their speeches and action.

- Institute organizes lectures on Gender Sensitivity.
- Army Institute of Management & Technology tries to maintain the gender balance while allotting section and syndicate to the students.
- Institute celebrates women's day with awareness programs related to gender equality, women's rights, and empowerment.
- Students participate in various activities aimed towards holistic development organized by the institution like art, literary, sports, and cultural activities wherein the collective participation ensures gender sensitization along with team spirit.

Human values and Professional Ethics:

- Subjects like Labour Laws and Business Ethics are also part of the MBA Curriculum which creates consciousness about professional ethics among students.
- Army Institute of Management & Technology organizes multiple events like guest lectures and talks focused on social issues. The CSR club organizes a wide array of Awareness activities like Blood Donation Camp, Street Plays, Help the needy, active involvement with NGOs like Robin Hood Army, etc.
- The institute also ensures professional ethics with walk the talk by each faculty member. The Instructors, share the basic ideas about professional ethics and how it is important for their future professional life through their interaction. The Institute not only teaches the values that are mentioned in the curriculum but go beyond in imparting the same which is required to empower the

future of our nation morally, socially, spiritually, intellectually, and transform into a holistic individual who will transform the society for a better WORLD.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 1.37

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	1	1	1

File Description	Document
Programme / Curriculum/ Syllabus of the courses	View Document
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

Response: 49.37

1.3.3.1 Number of students undertaking project work/field work / internships

Response: 117

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	View Document
Any additional information	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2) Teachers 3) Employers 4) Alumni

E. None of the above

D. Any 1 of the above

C. Any 2 of the above

B. Any 3 of the above

Response: B. Any 3 of the above

File Description	Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:

1. Feedback collected, analysed and action taken and feedback available on website

2. Feedback collected, analysed and action has been taken

3. Feedback collected and analysed

4. Feedback collected

5. Feedback not collected

E. Feedback not collected

D. Feedback collected

C. Feedback collected and analysed

B. Feedback collected, analysed and action has been taken

Response: C. Feedback collected and analysed

File Description	Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 89.17

2.1.1.1 Number of students admitted year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
120	119	120	120	96

2.1.1.2 Number of sanctioned seats year wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
180	120	120	120	120

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.1.2 Average percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 95.83

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
120	119	120	120	96

File Description	Document
Average percentage of seats filled against seats reserved	View Document
Any additional information	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

To motivate both slow and quick learners, workshops, Industrial visits, and special sessions are organized to enhance their skills. Guest Lectures are arranged to help the students to gain industry and practical knowledge from the experts. High performing students are identified based on internal assessment, university examination, and their involvement in classroom activities. They are encouraged to be members of professional bodies like Academic & Corporate Advisory Council (ACAC), Institute Management Committee (IMC), and organize technical and sports/cultural events.

Various activities are conducted by all the clubs in their respective areas to enhance business and corporate understanding. Students are encouraged to take up micro-projects to inculcate research orientation and practical awareness in the 2nd year apart from the regular projects. Bright and diligent students are motivated and inspired to get university ranks. Achievers are encouraged with certificates, Badges, and cash prizes by the management.

Further, during the course, a group of students (Syndicate) is assigned to a faculty for counseling and mentoring. The Faculty monitors academic performance and interacts frequently to understand and assist any student with issues that affect their ability to learn or impede their academic success. The institute has a system to communicate the performance and attendance of students to parents regularly. A set of 20 students are assigned to a faculty as a mentor and personal and academic care of the student is taken care of by the corresponding mentor. Mentors communicate regularly with the parents and also send them the report after the completion of the Semester. Care is also taken by faculty in monitoring the performance of slow learners. Faculty members do periodic interaction with parents about the performance of slow learners.

The students of MBA course come from diverse backgrounds. All of them do not possess all the required skills to be an effective manager in the future. The course curriculum provides an opportunity to polish some of these skills however the major focus of the curriculum is the delivery of core knowledge content. Thus it creates a gap between the skills sets required to be employable in the corporate and skills possessed by a management graduate after the course. To bridge this gap, an Employability Enhancement Programme (EEP)- a series of Workshops, Expert Talks, Quiz, Group Discussions, and Mock Interviews are organized for the students. The Industry experts, Alumni and senior internal faculty act as panelists in this exercise. The SHURUVAAT TALKS – an initiative by a group of students (Quick Learners) under the guidance of faculty, has been taken to prepare their classmates to achieve academic and professional excellence and confidence in public speaking .

Evidence of Success: The various initiatives have improved the success rate of the students in the final placement and in University results. The feedback of the employer about the performance of AIMT alumni also confirms that management graduates from AIMT, Gr. NOIDA have been contributing significantly to their organization's growth.

File Description	Document
Upload any additional information	View Document
Past link for additional Information	View Document

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 10

File Description	Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Creativity and innovation create interest and motivate students and faculty, which comes out as a result of learning. This transforms the classroom sessions in a powerful way, and students show their active participation in the session. Active learning strategies, unlike open class discussions, are timed, structured, and designed to give students a chance to learn by acting on a specific topic of the subject in an effective way. Students learn the concepts/topic better when they are engaged actively rather than absorb it passively.

The Institute follows student-centric methods to enhance student involvement as a part of participative learning and problem-solving methodology. Activities like role-plays, discussions, debates, experimental learning, mini-projects, classroom presentation, and case studies are followed.

Role Plays:

Role plays help students to learn and try out the experience in a play style. Subjects such as Software Project Management, client interaction, communication systems are well explained to the students by adopting role plays. After the role-play, the faculty holds a discussion on the subject, and the understanding and analysis of each student is co-related to the current market scenario.

Debates:

Debates are conducted in many of the subjects where students are required to come up with different opinions, thought processes, and thus the learning process gets justified.

Live Projects (experiential learning):

Management education can only be conducted constructively when due importance is given to practical and classroom teachings. Thus, the faculty tries to expose students to the industry from the beginning of the first year by conducting Industrial visits per semester.

Academic Perspective:

The Classrooms, Conference Hall & Seminar Hall are well equipped with ICT-enabled facilities like computers with internet facility, LCD projectors to provide the best in class learning experience. **Presentation** skills are extremely important both in and outside the **classroom**. After completing projects/assignments, **presentations** are scheduled for students to share their learning experience. Questions are asked, and queries are answered. It gives a chance to challenge and expand on the understanding of the topic.

Case Studies:

We follow case studies method where the students are expected to have practical knowledge & logical thinking based on real experiences. Specialisation such as Marketing, HR, Finance, IT, IB and Operation & Analytics are theoretically explained as per the university syllabus, the faculty extends practical insights by providing real-time case studies.

Library- The AIMT Learning Centre

AIMT has a library with a wide range of collection of knowledge resources and innovative information services. It fills an essential requisite in the intellectual pursuits for our students, faculty, and the surrounding community. It is a hybrid center with state-of-the-art technological applications, contains knowledge resources predominantly related to management and allied subjects. The collection of books, journals/magazines along with its wide range of e-collection including e-journals, e-books, online databases, CD-ROM collection etc., are accessible through the Institute's network.

File Description	Document
Upload any additional information	View Document
Link for additional information	View Document

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

Education around the world is experiencing major paradigm shifts in educational practices of teaching and learning under the umbrella of ICT enabled learning environment. Whereas learning through facts, drill,

and practices, rules and procedures were more adaptive in earlier days, learning through projects and problems, inquiry and design, discovery and invention, creativity and diversity, action and reflection is perhaps more fitting for the present time. The major hallmark of this learning transition is from teacher-centered to learner focus paradigm.

The worldwide integration of information and communication technology (ICT) into education has advanced significantly over the years. ICT has changed the quality of education, and it is clear that students now expect ICT as part of their learning experience.

The AIMT has developed an integrated College Management System (CMS) as a comprehensive tool for faculty, students, and administrators to deal with the academic and administrative activities of college (AIMT). The entire college admission process starts with advertising and informing prospective candidates through the AIMT website. As Institute is affiliated to GGSIP University Delhi, the Institute intimates the prospective candidates about the guidelines and time to time updates from University by using the digital platforms. The allocation of subjects to the faculty, student attendance, internal assessment, end-semester assessment, and conversion of marks to grades, declaration of results, grade card generation, distribution, etc all are done by using CMS.

Seminars, workshops, panel discussions, and guest lectures on the new developments in the core subjects are organized and conducted by students under the supervision of faculty for effective teaching and learning. The AIMT has a seminar hall equipped with multimedia facilities using ICT tools for such activities.

The classrooms in AIMT are ICT enabled and have Wi-Fi, LCD projector, CPU/Laptop, Pointer, screen, and Public Addressing Systems. The institute has College Management System (CMS)-a web-based ERP software solution to streamline and manage student information efficiently along with automating processes for the Stakeholders. It helps students, teachers, parents, and the college administrative staff to use college data in a more organized and structured manner. Through CMS student's attendance, leave records and assignment submission are managed.

The faculty in AIMT use Interactive Video Lectures, Power Point Presentations, e-Notes in pdf or Doc Format, Scanned Notes & Images, Images are drawn using various software, Pages Develop Using HTML, QUIZ Activity, Tutorial Discussion, Workshop, Discussion Forums e-content-Webinar, NPTEL, google scholar, Wikipedia, YouTube, Coursera, e-books, e-journals, PPT, online course material, MOOCs, Simulation, Video Creation, www.scribd.com, www.academia.edu, capitalideasonline.com, linkedin.com, Slideshare etc.

File Description	Document
Upload any additional information	View Document
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View Document

2.3.3 Ratio of mentor to students for academic and other related issues (Data for the latest completed

academic year)

Response: 21.55

2.3.3.1 Number of mentors

Response: 11

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 87.5

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	View Document
List of the faculty members authenticated by the Head of HEI	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 59.37

2.4.2.1 Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
7	7	8	10	7

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)	
Response: 5.58	
2.4.3.1 Total experience of full-time teachers	
Response: 67	
File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	View Document

2.5 Evaluation Process and Reforms

<p>2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode</p> <p>Response:</p> <p>AIMT is affiliated to Guru Gobind Singh Indraprastha University (GGSIP University), the rules and regulations for evaluation process are laid down by the University and are informed to students accordingly.</p> <p>Communication of Assessment Criteria</p> <ul style="list-style-type: none"> • Academic Calendar- Academic Calendar of the Institute is prepared based on University guidelines before the commencement of the Academic session. The Academic Calendar is displayed on the notice board and website to ensure communication to all the stakeholders. • Course Delivery Plan- Before the start of the semester; Faculty members discuss their respective subject(s)' Course Delivery Plan (CDP) at the Faculty Meeting and after its approval, discuss the same with the students. The CDP mentioning the pedagogy, assignments and scheme of internal assessments are communicated to students. • Orientation Programme- Students are briefed in orientation programme by the Director, Academic Head and Faculty about internal assessment, question paper patterns and university examinations. • Sharing of Previous Question Papers- Each faculty shares at least last five years question paper with the students after completion of their subject in the class. <p>Process of evaluation</p>

The Institute has Exam Cell to conduct and organize the internal exam which is headed by one of the faculty. Internal Exams are conducted as per guidelines proposed by University. The date Sheet is prepared and shared with students/faculty through the mail and displayed on respective notice boards.

The Institute followed the evaluation pattern of 40 marks for internal evaluation and 60 marks for the final examination. This was reframed in the year 2016-2017 by the University for Evaluation Pattern of 25 marks for internal evaluation and 75 marks for the University examination.

Two sets of internal question papers are set by the faculty teaching the respective subject. Thereafter the most appropriate set is selected based on moderation conducted under the guidance of the Director. The question paper is divided into parts. Part-A carries Conceptual based questions and Part-B, application based to test the skills of the student. During the exams, CCTV cameras installed in the classrooms along with a flying squad ensures that no unethical practices are resorted to.

After the successful conduct of the exam, each faculty evaluate the answer sheets based on model answers and thereafter discusses the same while showing corrected answer sheets to the students.

Internal assessment marks (25 marks) are divided into various assessment parameters which includes midterm exam, assignments, live project, etc. After the completion of the syllabus internal assessment marks are submitted to the exam cell which complies and displays them on the notice board or shares through email of the students.

Throughout the semester, projects/assignments are given to test their practical understanding of the subjects by the respective faculty. The Institute conducts written internal tests, lab, and quiz test as per the guidelines of GGSIP University on the dates declared by the University.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

Response:

Procedure: The students having grievances are encouraged to put the grievance in writing and submit to the exam cell after endorsement by subject faculty. The cell acts upon the case and provides the solution to the problem after discussing it with Director/Registrar.

Functioning: The cases are attended promptly on receipt of written grievances from the students. The cell convenes a meeting to review the case, prepares a report, and takes guidance from the Director and Registrar, AIMT. The decision given by Exam Cell is communicated to the students through e-mail, SMS,

post, or telephonically, as applicable.

College Level:

There is complete transparency in the internal assessment. The guidelines adopted are as directed by the University. At the beginning of the semester, the respective faculty members inform the students about the various components in the assessment process during the semester.

1. The internal Exam schedules are prepared as per the university and communicated to the students well in advance.
2. To ensure the smooth conduct of formative tests, two invigilators are assigned to each hall. Evaluation is done by the subject faculty within a week from the date of examination.
3. The corrected answer sheets of the students are distributed to them for their information and any grievance is redressed immediately. The marks obtained by the students in internal exams are displayed on the respective notice board.
4. The answer sheet of such a student is assessed by the faculty once again in the student's presence. Any corrections in the total of marks or assessment of the answer sheet as identified by students are immediately done by the faculty members.
5. Any student who is not satisfied with the assessment and award of marks may approach the concern HOD/Director who can intervene and seek the opinion of another subject Faculty.
6. The Institute follows an open evaluation system where the student performance is displayed on the notice board and the same is informed to the parents.
7. Day-to-day performance of the students is assessed by the faculty which includes regularity, performance, presentation viva, and the promptness in submitting the assignments/projects.
8. For lab courses, the marks/grade scored by the student for each lab session is indicated in the results sheet.
9. For the quality of the projects-Internship & Winter Projects, the evaluation is done by the panel members which comprises TWO Faculty members and mentor/ project guides of the student.

University level:

1. With reference to evaluation, if the student scores less marks than expected, he/she can apply for revaluation of answer script after paying the prescribed fee.
2. University provides a photocopy of answer sheets to students regarding any grievances with reference to evaluation. Student can apply for revaluation if he/she feels that evaluation is not correct.
3. Exam Cell also deals with various issues of students like correction of their names in the mark sheet, fee submission, or providing writer for the students if physically not able to write in the examination due to any injury, etc..

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

Programme Outcomes and Course Outcomes

A student-centric learning model that helps teachers to plan the course delivery and assessment with the endpoint in mind

Vision:

Strive to achieve a unique blend of academic excellence and managerial skills to address the needs of the business environment in a manner that lets each participant achieve his potential in a value-based, character-centric, mould fostering and holistic development of youth. The institute emerged as a “center for learning and skill development” offering technical/managerial education and research opportunities of very high standards to students. The institute is dedicated to develop the total personality of the individual, and instill high levels of discipline and strive to set global standards, making our students adaptable and ethically strong, and in turn contribute to the advancement of society, nation, and humankind.

Mission:

To transform students through generating and propagating new ideas of significance into dynamic leaders-Managers who are adequately empowered to effect change in managerial and administrative practices to enhance the performance of the organization. To dedicate and commit ourselves to achieve, sustain, and foster unmatched excellence in management education. To this end, we pursue the continuous development of our students by providing an up-to-date technologically and intellectually inspiring environment of learning, research, creativity, and professional activity.

Program Outcome represents the knowledge, skills, and attitudes that the students should have at the end of course completion of their respective program.

Course Outcomes give the resultant knowledge and skills that the student acquires at the end of each course. It defines the cognitive processes.

We follow outcome-based learning, which is stated in the course delivery plan. Each Unit of the course has a defined outcome, which is mentioned in the particular lecture. Course Outcomes are stated to the students by the faculty at the beginning of the session. Mid-term Examination results, as well as the internal assessments, are analyzed and students are counseled and guided for forthcoming examinations.

Program outcomes are displayed on the AIMT website to make students aware of the Program Outcomes and Course Outcomes. The students are also informed about the same at the starting of the Unit by the faculty. The Program outcomes and Course Outcomes are helpful in developing the framework of teaching and learning.

The Course Outcomes also present a clear picture of employability, skill development, and entrepreneurship prospects of the course. Further, the outcomes help to understand the various relevant

issues pertaining to gender, environment, values, and professional ethics. Faculty along with HODs under the guidance of Director, define and design Program Outcomes (POs), and Course Outcomes (COs) for all programs and courses offered by the institution. While framing the Outcomes the teaching pedagogy and methodology are taken into consideration. At the same time, suitable teaching methods, tools, teaching materials, and other curricular activities such as live projects, industrial visits are planned.

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	View Document
Past link for Additional information	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

Academic monitoring is a continuous activity for taking feedback from the students. Regular lectures, class tests, and assignments are given by the subject faculty and program coordinator. Staff meetings take place frequently to ensure the completion of the syllabus. Remedial and tutorial classes are monitored.

The MBA/BBA courses are professional programs designed with specific predetermined outcomes. These programs are designed to inculcate a professional mindset of students with requisite skill set through extensive problem-solving orientation. The ultimate aim is to transform the student as a skilled managerial professional. The attainment of Program Outcomes and Course Outcomes are evaluated in the following ways:-

- 1.Placement Profiling Process** Student profiling is done both at the beginning of the first year and second year (final year). For the first-year students it starts right from the admission process, students are evaluated through group discussion, personal interview, aptitude test, communication skill, and overall personality judgment followed by Psychometric profiling. Again student profiling is done on various parameters as per the industry requirement like IT skills, GD /PI, Aptitude, and general awareness in the final year to identify the weak students. Placement of the students in their final year is looked after by Placement Cell who arranges for their Group Discussions and Interviews for achieving better jobs.
- 2.Summer Internship Feedback-** Students undertake summer internships in various companies. A weekly progress report has to be sent by the student mentioning the activities carried out by them during the week, countersigned by the industry mentor. Feedback in the standard format has to be filled by the Industry mentor at the end of the project and mailed to the respective Faculty Mentor. This, in turn, enables the Institute to get an understanding of the work performed by the student from the Industry perspective.
- 3.Internal Evaluation-** The attainment of outcomes of the program are evaluated through a continuous evaluation which is classified as an internal evaluation of 10 marks for presentation/Assignments/Projects/case studies (These marks are allotted as per the subject requirements) 15 marks for the mid-term exam i.e. total 25 marks and the remaining 75 marks for the final examination. Thus students of various management subjects are measured in terms of

outcome, which is finally in terms of the result of students. This quality of academic outcome is measured through the percentage of 1st class and 2nd class. Feedback is taken from the students at the end of the semester about the attainment of Course Outcomes.

The Course Outcomes of the program are reflected in the placement of the students as well as students who have become entrepreneurs and students who have gone for higher studies. To evaluate Program Outcome and Course Outcome, feedback is taken at the time of the convocation ceremony and on the occasion of Alumni meet.

File Description	Document
Paste link for Additional information	View Document

2.6.3 Average pass percentage of Students during last five years

Response: 100

2.6.3.1 Number of final year students who passed the university examination year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
117	116	118	94	99

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
117	116	118	94	99

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View Document
Upload any additional information	View Document
Paste link for the annual report	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process**Response: 2.67**

File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document

NVAAC

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 1

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	0	0	0

File Description

Document

List of endowments / projects with details of grants

[View Document](#)

e-copies of the grant award letters for sponsored research projects / endowments

[View Document](#)

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 0

3.1.2.1 Number of teachers recognized as research guides

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.3.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

3.1.3.2 Number of departments offering academic programmes

2018-19	2017-18	2016-17	2015-16	2014-15
2	1	1	1	1

File Description	Document
List of research projects and funding details	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

AIMT has taken various initiatives for creation and transfer of knowledge. These include following:

1. Research & Publication Cell- The faculty members are empowered to take up research activities utilizing the existing facilities. The Institute has a Research and Publication Cell to monitor and address the issues of research. It performs the following functions:

- a. Creating research culture among faculty members and students.
- b. Motivating students to undertake research projects
- c. Guidance for publication of research papers

2. E-Cell- To maintain and further augment the entrepreneurial spirit among the students, be it in terms of providing a platform to put forward their ideas or conducting events to showcase an entrepreneurs' acumen or inviting dignitaries to the Institute to share their invaluable learning and experiences with the aspiring students, E-Cell has been constituted. The cell misses no opportunity to encourage and motivate the students to become their own bosses and prepares them to be ready to take big risks in life. Its aims to create the requisite support structure that an individual need in his/her quest for the unknown and unexplored zone of entrepreneurship. The E-Cell performs following functions:

- (a) Motivates students to facilitate initiation of their startups in the campus by offering them guidance, services, and consultancy in current developments technology
- (b) Invite eminent personalities from small and large industries and organize seminars and workshops.

3. The Institute signed MOA with MSME- Development Institute, Okhla, New Delhi, to provide awareness of various entrepreneurship and skill development schemes initiated by the Government for fostering entrepreneurial skills amongst the students.

4. Encouraging entrepreneurial initiatives- AIMT understands the task of promoting entrepreneurship among students is vital for their development, and encourages students to undertake new projects with the Instit

ute's support. Students from AIMT have set up Dance Blood Cells to teach dancing to interested students and Stationary Shop for meeting the day to day requirement of stationary. Furthermore, as part of the Orientation Programme, AIMT conducts Pehla Kadam (first step) Activity to invigorate creativity and seek challenging task amongst the students.

5. Conducting Seminar & Conference- In an endeavor to gather like-minded individuals from across the country or across the globe, to learn, discuss thoughts, network, share ideas, create new ideas, and to ignite motivation, AIMT conducts number of Seminars and Conferences. Few of the seminars and conferences organized by AIMT to foster innovation include Make in India Made Easy: Opportunities & Challenges in Defence Sector, Big Data & Analytics for Business and the like.

File Description	Document
Upload any additional information	View Document

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 7

3.2.2.1 Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	2	3	0	2

File Description	Document
List of workshops/seminars during last 5 years	View Document

3.3 Research Publications and Awards

3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

Response: 1

3.3.1.1 How many Ph.Ds registered per eligible teacher within last five years

Response: 2

3.3.1.2 Number of teachers recognized as guides during the last five years

Response: 2	
File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years				
Response: 0				
3.3.2.1 Number of research papers in the Journals notified on UGC website during the last five years.				
2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0
File Description	Document			
List of research papers by title, author, department, name and year of publication	View Document			

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years				
Response: 0.76				
3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years				
2018-19	2017-18	2016-17	2015-16	2014-15
4	1	2	0	3
File Description	Document			
List books and chapters edited volumes/ books published	View Document			
Any additional information	View Document			

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

Army Institute of Management & Technology, Greater Noida is not only known for its high academic and discipline standards, but also believes in social responsibility. In an effort to reach out to the society, the Institute orchestrate social, cultural and spiritual activities. The institute also inculcates the awareness, values and environmentally responsible behaviour amongst all the stakeholders.

Following activities were organized under Institutional Social Responsibility (ISR):

I. Blood Donation Camp

1. **Big Heart NGO on September 14, 2017-** PARIVARTAN (ISR Club) in association with Big Heart NGO, Bangalore conducted Blood Awareness Drive to create awareness amongst the youth about Blood Donation.
2. **Lioness Club Siddhi on September 23, 2016-** ISR Committee, in association with Lioness Club Siddhi organized a blood donation camp.
3. **The Indian Red Cross Society on September 4, 2015** - The Indian Red Cross Society organized voluntary blood donation camps in the campus .
4. **Lions Club on August 13, 2014-** A blood donation Camp in collaboration with Lions Club was organized.

II. Distribution of Clothes on April 18, 2015

During our "Rakshak " campaign, AIMT distributed clothes to the laborers at the ATS site Greater Noida.

III. Tie up with an NGO

1. Robinhood Army

- NGO Robinhood Army session on Social Awareness on Feb 18 ,2019
- Food Distribution & Physical Exercise Drive on Feb 10, 2019
- Food & Cloth Distribution Drive on Dec 25, 2018

2. Rittana Children's Foundation on Aug 11, 2016- On 70th Independence Day, the Institute conducted poster making competition for the underprivileged kids on the theme Azadi 70, Yaad Karo Kurbani"

3. Yoddhas: Indians Fighting Against Cancer on Oct 02, 2016- To mark the 147 Ghandi Jayanti, the students from AIMT participated in an event with full team of Yoddhas which is a forum for Indians fighting against cancer

IV. Swachhta Pakhwara at AIMT, Greater Noida

1. 1-15 Dec 2018- AIMT Conducted Poster Making Competition on Cleanliness, Cleanliness drive at Campus, Cleanliness Quotes by eminent personalities, and shared E-waste Management video

2. Oct 02, 2018- Events such as Cleanliness Drive, Tree Plantation took place to spread the message of keeping the environment clean and green

3. Hindi Pakhwada on Cleanliness from 11- 25 Sep 2017

4. 1-15 Sep 2017- Best out of waste , clean our hostel rooms, mess ,common room, Drawing Competition, Donation Box, Cleanliness Act, Just a Minute, Poster making competition

V. ASHA School

ISR Committee of AIMT collaborated with ASHA SCHOOL, a school run for special children on Jan 27, 2017 and conducted the following activities:

1. Sports Day Coordination on Feb 22, 2017-AIMT students went to Asha School for helping the teaching and non-teaching staff in coordinating their Annual Sports day.

2. Participation in the Sports event of Asha School, Delhi Cantt on February 06, 2018.

VI. Army Institute of Management & Technology, Greater Noida organized an Organ Donation Awareness Camp at AIMT Campus on January 25, 2017.

The Institute being an integral part of the Armed Forces fraternity strongly believes and stands determined towards social responsibility to promote growth and sustainability.

File Description	Document
Upload any additional information	View Document

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 0

3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 year	View Document

3.4.3 Number of extension and outreach Programmes conducted by the institution through NSS/ NCC/ Red Cross/ YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc.) and / or those organised in collaboration with industry, community and NGOs during the last five years.

Response: 16

3.4.3.1 Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
4	3	6	1	2

File Description	Document
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	View Document

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 100

3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
237	235	239	214	195

File Description	Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document

3.5 Collaboration

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

Response: 25

3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
4	4	9	6	2

File Description

Document

Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship

[View Document](#)

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

Response: 5

3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	1	4	0	0

File Description

Document

e-Copies of the MoUs with institution/ industry/corporate houses

[View Document](#)

Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years

[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

This Institute runs two regular courses i.e. two-year MBA programme with an intake of 120 students recognized by AICTE and three-year BBA Programme with an intake of 60 students approved by Guru Gobind Singh Indraprastha University, New Delhi.

As per the requirements of statutory bodies, AIMT has the requisite classrooms for MBA and BBA Programme. Each class room is fully air-conditioned and has ICT enabled learning facility like smart boards, wi-fi and audio-visual systems. The class rooms have proper lighting and ventilation with regular upkeep of hygiene. AIMT has a state-of-the-art seminar hall of seating capacity of approx. 250 students with AC, Projector and PA system wherein seminars, workshops, conferences and conclaves are conducted on a regular basis.

AIMT has 03 Computer Labs and each lab is equipped with 32, 30 and 20 PCs respectively with latest configuration and connected through LAN, centrally controlled by 04 servers, wi-fi facility with 40 Mbps leased line. Each faculty and staff are also provided latest configuration PCs with wi-fi facility in their respective office rooms/cabins.

AIMT Library is having a fully automated Library Management System i.e. Koha version 19.05.02.000. Library has a rich set of text books, reference books, International and National journals, Magazines, Newspapers and digital library facility is having 10 Multimedia PCs with EBSCOHost Business Source Elite, DELNET, Web OPAC, and Check for Plag (Anti Plagiarism) software for checking research works conducted by the faculty and students on various contemporary topics. CCTV cameras are installed at various locations of the Institute for real-time monitoring and surveillance.

File Description	Document
Paste link for additional information	View Document

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga etc.

Response:

Most of our students are very prolific in sports and cultural activities. They are torch bearers of the rich cultural legacy from the fraternity of armed forces of our country. Vibrant cultural programmes are presented by them, under the guidance and supervision of faculty mentors, on various occasions like University Annual Fest 'Anugoonj', Institute Annual Fest 'Alankriti', Army Welfare Education Society (AWES) Annual Fest 'Youth Fest', Fresher's Party, Farewell Party, festival celebrations, International

Women's Day and so on. We are having various clubs like Entrepreneurship Club-Uddhyami, Marketing Club- Genym, Finance Club- Bullianz, IT Club- Phoenix and HR Club- Zenith. Inter House or Inter Club competitions like Debate, Quiz, and Extempore activities are conducted on a regular basis which provides a platform to our students to showcase their talents. Students are awarded many prizes for their accomplishments. A well-equipped gymnasium with modern fitness gadgets has been set up in the facility block where students, faculty and staff can train for holistic development of their body and mind. The Institute has dedicated Sports grounds for outdoor games like, Football, Basketball, Volleyball, Badminton, Cricket and indoor games like Table Tennis, Carrom, Chess, etc. Our students have participated in various intra-institute and inter-institute levels games, like Basketball & Soccer (BASSOCC), Army Institute Premiere League (AIPL), Army Welfare Education Society (AWES) Youth Fest, GGSIP University Sports Meet, etc. Our students won Winner Trophy in March Past and medals in various events held at GGSIP University. Institute celebrates International Yoga day on 21 Jun every year at AIMT yoga lawn.

File Description	Document
Paste link for additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 100

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 7

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View Document
Paste link for additional information	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 9.26

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
56.52	13.23	16.63	27.24	19.9

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	View Document
Upload audited utilization statements	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Army Institute of Management & Technology library is having a full featured open source Integrated Library System (ILS) i.e Koha. All the stakeholders of library are benefited by using this automated library system.

Features of Koha:

- OS independent.
- Web based Interfaces. .
- Multilingual and multi-user support.
- Library-Standards-Compliant.
- Customizable web based OPAC Circulation system.
- Online reservation.
- Full catalogue, circulation, acquisitions, library stock management.
- Web based OPAC, public to search the catalogue.
- Print your barcode.
- Export and import records.

Modules of Koha:

OPAC

- Koha provides a full-functioned Online Public Access Catalog (OPAC).
- OPAC users can carry out searches starting from ten fields (Keyword, Subject, Title, Class, Barcode, author, publisher, etc.). They can order the results according to several criteria.
- OPAC users who are logged-in members can place reservations on library items.
- Biblobasket: Logged-in members can select records from an OPAC search and retrieve them by e-mail, either in human-readable form or in an ISO2709-format file.
- OPAC users can submit suggestions for acquisition. Koha automatically informs the OPAC user (by e-mail) of the action taken on each suggestion.

CIRCULATION

- Borrowing a book from any branch.
- Returning an item at any branch.
- Reserving an item at any branch.

- Circulation rules can be defined by the library: for each member category, item category, and holding branch of the item, the duration of the loan and the maximum number of books loanable can be defined.
- Returning items ("checking-in") is facilitated by scanning the barcodes of the items being returned.

PATRON/ MEMBER MANAGEMENT

- The members (borrowers) module makes it possible to manage not only individual borrowers, but also institutions.
- Each member belongs to a category.
- By entering the borrower's library card number into the librarian interface, the librarian can see the charges due for the borrower.

CATALOGUING

- **Export/Import:** Importing records in ISO2709 format (the MARC reservoir) and through Z39.50 (client) for fast cataloguing.
- **Copy records:** One or more copy records can be attached to each bibliographic record.
- **Fast cataloguing:** To accelerate cataloguing, Koha provides, Management of a MARC record reservoir, in ISO2709 format, A Z39.50 client that can access several Z39.50 servers.
- **MARC view and simple view:** Catalogue data can be displayed in MARC format, in simplified form.
- **Searching:** Searches can be performed on any MARC field.

SERIALS

- It is possible to register subscriptions with reviews, and to track the arrival of periodicals.
- Koha manages late issues, skipped issues, and claims with the suppliers.
- Koha manages complex classifications, allowing the librarian to work with eleven different publication periods (from daily newspapers to annual publications), with delayed publications, and with publications out of sequence.

File Description	Document
Upload any additional information	View Document

4.2.2 The institution has subscription for the following e-resources

- 1.e-journals**
- 2.e-ShodhSindhu**
- 3.Shodhganga Membership**
- 4.e-books**
- 5.Databases**
- 6.Remote access to e-resources**

E. None of the above

D. Any 1 of the above

C. Any 2 of the above

B. Any 3 of the above

Response: B. Any 3 of the above

File Description	Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 8.44

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
11.52927	8.97515	7.33819	7.16461	7.18676

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e-journals during the last five years (Data Template)	View Document
Audited statements of accounts	View Document

4.2.4 Percentage per day usage of library by teachers and students during the last completed academic year

Response: 54.55

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 72

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

AIMT has 03 Computer Labs and each lab is equipped with 32, 30 and 20 PCs respectively with latest configuration and connected through LAN, centrally controlled by 04 servers, wi-fi facility with increased 40 Mbps leased line. Computer Lab-2 is having 30 Thin Client Machines with a Server upgraded in 2018. A new computer lab i.e. Computer Lab -3 was created in 2019 to fulfill the requirement of introduction of new programme- BBA. College Management System (CMS) was implemented to cater the requirements of class attendance, leave and outpass management of students. The main objective of College Management System (CMS) is to automate all functionalities of the Institute. Using this system, Admin manages all Institute management work like Assignment submission, Attendance, Students profile management and Student record management. Using this college management system, Admin can view or update data and information about students and staff easily. Admin also manages complete information of students. The College Management System (CMS) can be used to store student information like attendance and student result etc. admin can create report regarding any student at any time using this system. Using this system, Admin registers new students and add their course details, add new faculty in to the system and also can check details of employees easily. Student can also check course detail online from this system. College Management System provides the easiest way to manage all basic functionalities of our Institute. This system also maintains the functionality related to .Mentor-Mentee system. Admin can check leave, out pass and OD details of student at any point of time. Each faculty and staff are also provided latest configuration PCs with wi-fi facility in their respective office rooms/cabins.

File Description	Document
Paste link for additional information	View Document

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 1.46

File Description	Document
Student – computer ratio	View Document

4.3.3 Bandwidth of internet connection in the Institution

E. < 05 MBPS

D. 05 MBPS – 10 MBPS

C. 10 MBPS – 30 MBPS

B. 30 MBPS – 50 MBPS

Response: B. 30 MBPS – 50 MBPS

File Description	Document
Upload any additional Information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 90.74

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
238.78	231.67	254.05	273.73	283.65

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The institute has a dedicated Estate Management Department which is headed by the Estate Supervisor, who takes care of all facilities in the campus. He is assisted by a dedicated contingent of support staff with specialization in electrical, civil works, air conditioning, horticulture works, etc. They oversee the maintenance of buildings, class rooms, laboratories, hostels, sports facilities, library etc. Regular renovations in civil works, painting, air conditioning and electrical works are carried out as per site condition either to accommodate the new equipments or to facilitate academic as well as research projects requirements. In addition AIMT has a 5 year roll on plan by which all assets are maintained. The campus electricity system has 100 % backup with dedicated generator sets for each sector. The specialized equipment are under annual maintenance contract with the supplier or service provider to avoid break downs. All the campus buildings are well lit with modern amenities with maximum use of LED lamps and

four/five star rated equipment. There is dedicated uninterrupted power supply system to avoid fluctuations and disturbances in administrative blocks. Adequate power generation capacities are available to ensure power supply to hostels, main buildings, residences, student activity centre, sewage pump, medical centre, pump house etc.

The open space in the Campus has been transformed in to a green campus with three/four attractive lawns including a dedicated yoga lawn. In addition one area is dedicated for a herbal garden. The Institute has playgrounds like football ground, two volley ball courts, basket ball courts, badminton court, lawn tennis court etc. The indoor games are housed in the student activity center and comprise multipurpose gymnasium, dance room, Table tennis tables etc are also part of student activity centre. A state of art library and 500 capacity auditorium, amphitheater and 225 seat seminar hall also help in academic activities.

A strong contingent of personnel associated with the estate supervisor have been appointed on permanent / out sourced basis for the maintenance of the campus. The entire team takes care of operations, maintenance and upkeep of the facilities in the premises. For specialized maintenance of heavy and sophisticated instruments, Annual Maintenance Contracts are usually signed for proper preventive maintenance.

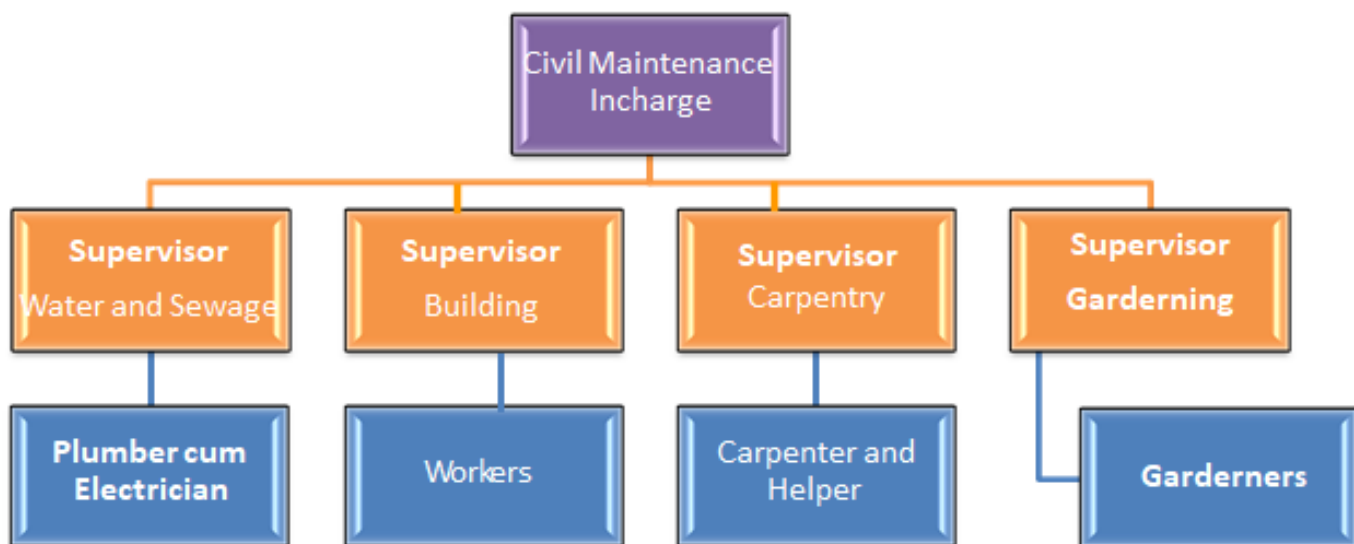
Electrician, Carpenter and plumber are available round the clock to address the issue of untimely power breakdown or excessive leakage of water. They also take care of timely replacement and repair of lights in academic blocks, hostels, street lights etc. The maintenance arm of Estate Supervisor takes care of all of the remaining functions like plumbing, water supply, cleaning, garbage collection, proper disposal of waste, maintenance of lawns etc. Some facilities like House Keeping, Catering, Gardening, Laundry etc have been outsourced to professional agencies. To ensure safety and security of residents of the campus. Security has been outsourced to professional agencies. The Institute is well barricaded with boundary wall with security guards guarding the campus placed at all important locations. The CCTV surveillance of main gate, academic area and hostel area is also fully functional.

Maintenance and utilization of the Infrastructure Facilities:

The maintenance and upkeep of the infrastructure facilities are carried out with the support of the heads of the particular infrastructure/ facility / department. The following is the organizational chart of the campus clearly showing the work flow.

Civil Maintenance:

The civil maintenance is headed by the Registrar. He is in charge of four divisions, water and sewage, building, carpentry and Gardening. Each division is headed by a supervisor and is employed by respective skill workers.



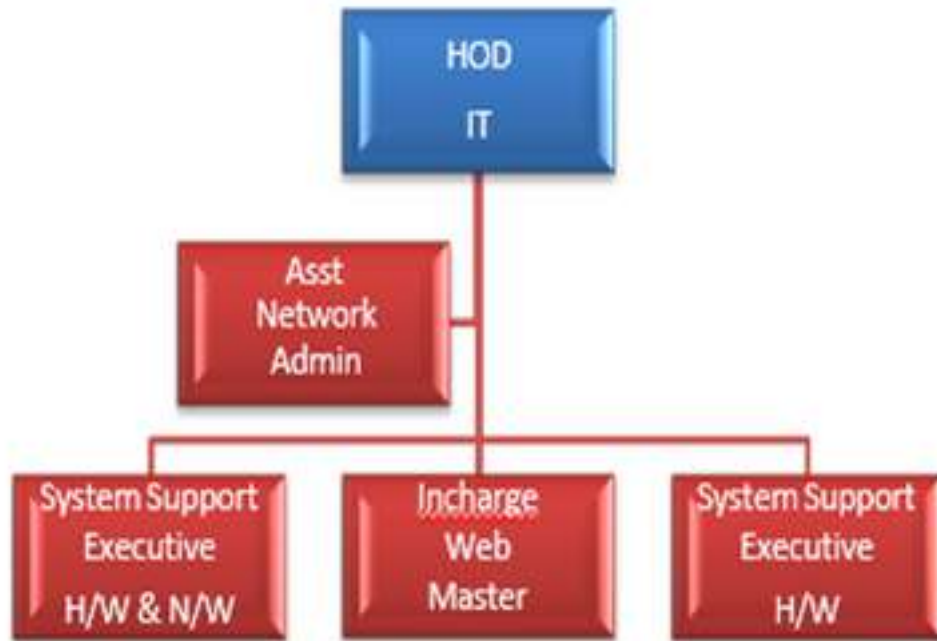
Laboratory Equipment:

The equipment and machineries in the campus and workshop are maintained by the In-charge facility , with the advice of respective HOD.



Computers, Software's & UPS:

The computers are maintained in the Institute by own staff and from out sourced experts . This division provides the integrated IT services like smooth running of automation, up-gradation and maintenance of automation package, Institute website, biometric services, troubleshooting of hardware, networking equipments including internet connectivity, procurement of hardware, software.



Electrical Maintenance:

The electrical maintenance section is headed by the BOO. The BOO is supported by the Estate supervisor and electrical maintenance personnel of the institute and by the out sourced agency for specialised work .



Library :

The library is headed by Faculty in - charge library, a who is supported by librarian and he is the complex in- charge for both U.G. and P.G. library. Librarian is supported by the assistant librarian and supporting

staff for Journal and Reference sections. The above staff, helps the students for searching and lending of the books in the library.



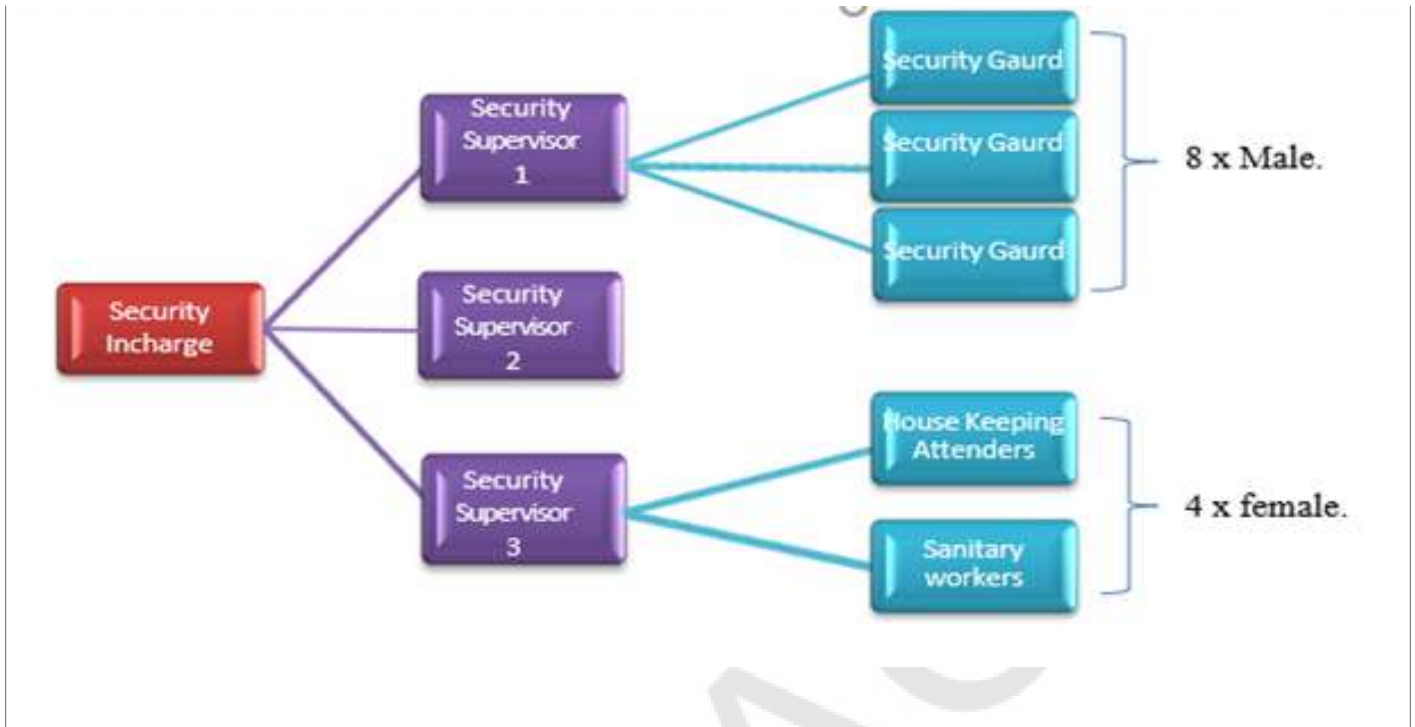
Health Centre:

The health center of the Institute is governed by the Medical officer. The Doctor is supported by a attender. The health center has one functional bed and has enough space to cater the needs of the patients.It is utilized by students of AIMT and the staff members staying in the campus.



Security:

The Security of the Institute is headed by the Registrar . He is supported by the Security officer and the Asstt Security officer. Asstt Security officer assigns the duty to the security guards to control and monitor the Institute the campus. The security supervisor also takes care of the accountability of visitors management , and accountability of all out source employees .



File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 0

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description

Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)

Document

[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 19.38

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution / non- government agencies year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	58	57	53	46

File Description

Number of students benefited by scholarships and freeships institution / non- government agencies in last 5 years (Date Template)

Document

[View Document](#)

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

E. None of the above

D. 1 of the above

C. 2 of the above

B. 3 of the above

Response: A. All of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	View Document
Any additional information	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 30.93

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
35	38	36	40	29

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance

- 3.Mechanisms for submission of online/offline students' grievances**
4.Timely redressal of the grievances through appropriate committees

E. None of the above

D. 1 of the above

C. 2 of the above

B. 3 of the above

Response: A. All of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 92.84

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2018-19	2017-18	2016-17	2015-16	2014-15
111	111	100	94	88

File Description	Document
Upload any additional information	View Document
Details of student placement during the last five years (Data Template)	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 0**5.2.2.1 Number of outgoing student progression to higher education during last five years**

File Description	Document
Details of student progression to higher education (Data Template)	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT/JAM/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)**Response: 20****5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.)) year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	0	0	0

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	0	0	0

File Description	Document
Upload supporting data for the same	View Document
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	View Document

5.3 Student Participation and Activities**5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the last five years.**

Response: 1

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	1	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	View Document
e-copies of award letters and certificates	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

The students' council activities form an integral part of the management learning at Army Institute of Management & Technology (AIMT) and are independently driven by the students. Students are encouraged to enhance their managerial, leadership and thinking skills through organizing a series of events viz. Club activities (Genym, Bullianz, Zenith, Uddhyami), Sports events (BASSOCC, AIPL), Cultural event (Alankriti) and many more throughout the year. This aims at giving them the real-time experience of interacting with the corporate world, working in teams, planning and coordinating budgets, managing events and nurturing decision making skills.

Council also plays an important role in structuring the mess committee in order to ensure healthy and delicious food for students. It helps in maintaining the decorum as well as discipline in AIMT. It acts as an interface between faculties, students and college management with the objective of achieving a win-win situation always and hence have cohesive development of AIMT.

Brief details about various committees are given below:

1) Sports Committee**(a) Composition.**

(i) Chairperson : Faculty member Co-opted-Registrar

(ii) Members : A faculty member, Staff and Students

(iii) Students Representative

(b) Duties

(i) To ensure that the grounds are properly maintained.

(ii) To organize sports and games competitions amongst various courses.

(iii) To encourage and organize daily evening games.

2) Cultural Committee

(a) Composition

(i) Chairperson : Faculty member Co-opted-Registrar

(ii) Members : Registrar, Faculty members, Support staff and Students

(iii) Students Representative

(b) Duties

(i) To provide platform for the students to showcase talent inside and outside college.

(ii) To keep the spirits alive on the campus by organizing multitude of cultural activities round the year.

3) Mess Committee:

(a) Composition

(i) Chairperson : Registrar

(ii) Members : Hostel Warden (Boys and Girls), Student Representatives from each batch of MBA and BBA program

(b) Duties

(i) To plan and finalize the menu and to suggest change there in within existing financial norms.

(ii) To supervise the quality of food procured and the preparation of food to cook in mess.

(iii) To suggest ways and means for making local purchase of fresh provisions, reduction in wastage of

food, maintenance of proper discipline in the mess and maintenance of cleanliness in the dining area hall and surroundings.

4) Discipline & Student Welfare Committee:

(a) Composition

(i) Chairperson : Registrar

(ii) Members : Academic Head, a faculty member, Batch wise Program cocoordinators of both MBA and BBA program, hostel wardens.

(b) Duties

(i) The student conduct (discipline) and welfare committee is concerned with the responsibility for the general and the specific well-being of students. This has been formed with the sole intention to act as an interface between the management and student.

(ii) The committee administers and makes decisions concerning student welfare, taking up issues reported by students and resolve them by bringing it to the notice of the Registrar & Director.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 2.8

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
3	3	3	2	3

File Description	Document
Report of the event	View Document
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

AIMT has a very active Alumni Association. The Registration of the Association is in progress.

The Alumni of Army Institute of Management & Technology are a treasure trove of talent and creativity. "MILAAP" is an initiative from AIMT to connect with its alumni and strengthen the bonds and build strong foundation of friendship and trust which enables the sharing of knowledge, ideas and mindsets.

The Alumni Affairs at the institute extends several facilities and services to the Alumni to continue and enhance their association with the institute. Some of these are

- Meetings and Reunions
- Collaboration in Research/ Projects/ Consultancy
- Corporate Interface
- Guest session/ Interaction with students
- Pre-placement training
- Placement support
- Use of facilities such as Library, Guest house, etc.
- Share knowledge of the industry, economy on our social networking platform i.e. LinkedIn, twitter, Facebook etc.

Aims and Objectives:

- To connect with AIMT alumni
- To promote and foster mutually beneficial interaction between the present students of the AIMT and between the Alumni

- To encourage the formation of chapters and further alumni association as a means to increase participation
- Provide information to alumni about association’s activities
- To encourage the Alumni to take an active and abiding interest in the work and progress of the institute so as to contribute towards enhancement of the social utility of their Alma-Mater
- To institute prizes and awards for outstanding support by the alumni and the students
- To invest and deal with the funds of the Association
- Separate alumni page on AIMT website further linked with social network
- To create and update database of all the Alumni

To Start Chapters:

- AIMT encourages the formation of different terrestrial chapters and further alumni association as a means to increase participation of alumni
- Till date three chapters have been formed i.e. Delhi, Mumbai, Bengaluru
- A calendar of events is planned that aligns with the budget and goals of the chapter based on the respective tier

The purpose of an alumni association is to foster a spirit of loyalty and to promote the general welfare of AIMT. Alumni association exists to support the Institute’s goals, and to strengthen the ties between alumni, and the institute. The alumni association works to connect alumni, support students and build an unforgettable institute experience through a diversity of events, and services. The mission of the Association is to foster strong bonds between alumni, students and the institute, to keep alumni informed, and create a network enabling them to remain engaged with their alma-mater and help shape its future through the Association’s programme and services.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)

E. <1 Lakhs

D. 1 Lakhs - 3 Lakhs

C. 3 Lakhs - 4 Lakhs

B. 4 Lakhs - 5 Lakhs

Response: E. <1 Lakhs	
File Description	Document
Upload any additional information	View Document
Link for any additional information	View Document

NAAC

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

Vision Statement: Strive to achieve a unique blend of academic excellence and managerial skills to address the needs of the business environment in a manner that lets each participant achieve his potential in a value based, character-centric mould fostering holistic development of youth.

Academic excellence would entail contextual, updated knowledge. This would translate in to lifelong learning approach. Skill is about doing - application. Practice is the key word here. Skills come from tacit knowledge. The need is to internalize and generate ownership of knowledge.

Mission Statement

To transform students through generating and propagating new ideas of significance into dynamic leaders-managers who are adequately empowered to effect change in managerial and administrative practices to enhance performance of organisations.

Army Institute of Management & Technology, Greater NOIDA: Objectives

- To impart value-based education in the field of management and develop the required skill sets in our participants who are already endowed with strong character traits and soft skills because of their Army background. Our final product should be 'industry ready' to assume their responsibilities in the corporate sector from Day One.
- To have strong interaction with the Industry and Corporate sector within Delhi/Greater NOIDA and outside, to provide an insight into management theories at work as well as to leverage good placement opportunities for our participants.
- To recruit and retain strong, capable and motivated faculty in relevant disciplines.
- To enlarge the scope of management training by including Management Development Programmes, In-company training, short and medium duration courses (permitted by regulatory bodies) and consultancy services for the benefit of students as well as the faculty.

The governance of the institution is reflective of and in tune with the vision and mission of the institution:

- **Governance of the Institution:** The Institute is governed by the Army Welfare Education Society (AWES). The perspective plan aligned with vision and mission of the Institute is prepared as per the discussion held in Institute Managing Committee (IMC), Academic & Corporate Advisory Council (ACAC) and IQAC Meetings. The execution plan is implemented by the Institute as per

the guidelines.

- **Decision Making Process:** The faculty and other stakeholders plays an important role in decision-making process. The Institute Managing Committee (IMC) is conducted every quarter. The management of the institute follows the policy of decentralization by giving opportunity to participate different stakeholders of the institution. The Governing Body is formed by the Chief of Army Staff (President) and Vice Chief of the Army Staff is nominated as the Vice President. The Chief of Staff, HQ Delhi Area is the Chairman of the Institute. Four Faculty Members along students are part of the IMC.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

The Institute effective leadership is visible in various institutional practices such as decentralization and participative management . The institution has different standard committees for managing the Institute's academic, administrative and other related activities. All the stakeholders i.e. students, teachers, management are part of the committee to look after different activities. The composition of each committee is defined as per the University/AICTE norms. The committees are involved in different participative role for handling and managing the tasks.

Decentralization :The Institute has Governing Body which is formed by the Chief of Army Staff (President) and Vice Chief of the Army Staff is nominated as the Vice President. The Chief of Staff, HQ Delhi Area is the Chairman of the Institute. Four Faculty Members along students are part of the Institute Managing Committee(IMC).

The Institute conducts Academic & Corporate Advisory Council (ACAC) every year when all faculty members and nominated industry experts discuss all matters related to admissions, curriculum, syllabus, routine and academic calendar and inputs are taken for further implementation. Policy matters and decisions are communicated to the faculty members through Heads of the domain areas. The college administration is headed by the Director and assisted by Registrar and non-teaching staffs.

NAAC/IQAC committee has been formed as per the NAAC guidelines to look after the accreditation activities. The committee is responsible for conducting various academic activities. This committee unanimously defines the quality benchmark parameters for enhancing the overall academic environment of the college and takes initiatives in planning, implementing and reforming the various quality improvement strategies of the Institute. The committee follows the recommendations as per discussion held in Institute Managing Committee (IMC) or Faculty meeting and stakeholders meetings. This exercise is the best

example of the culture of decentralization and participative management adopted by the Institute for sustainable quality development.

Participative Management: The Participation of students in the management is ensured through the class representatives, Student Council Committee meetings which ensure an amicable relationship between the students and the administration. The Student committee identifies the issues of common interest of the students and places them before the authority through proper channels.

Representatives from alumni and former teaching and non-teaching staff are often invited to take part in different seminars/conferences, meetings, programs and functions to encourage them to support the institution for its growth. Apart from Academic Council and IQAC, the Institute has different committees/cells/councils to handle different issues efficiently.

The Strategic Plan ensures that the set targets are achieved through accountability process comprising review, evaluation, reporting and, where necessary, re-planning. All the following plannings are done by the Institute Managing Committee (IMC) under the guidance of Chairman of the Institute and other representatives from management.

- Academic & Teaching-Learning Planning
- Financial Planning
- Research & Innovation Planning
- Infrastructure Resource Planning
- Events & Annual Calendars Planning
- Industry Interaction and Placement Planning
- Faculty/Staff Resource Planning
- Student Development Activities Planning

File Description	Document
Upload any additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

The Institutional Strategic/Perspective plan is effectively deployed as per the norms and guidelines.

Introduction of BBA Course:

The Army Institute of Management & Technology was running MBA programme since 2004. During university inspection process, it was observed that the resources are “underutilized”. The agenda point was discussed in IMC and forwarded to Board of Governor for starting of another undergraduate management programme i.e. Bachelor of Business Administration (BBA) under the same University. The case was forwarded to the university and henceforth it was approved by the university and affiliation was

granted in 2018 with the intake capacity of 60. The first batch was started in 2019 with 14 students.

Curriculum Development:

Army Institute of Management Technology is affiliated to GGSIP University, New Delhi and follows the curriculum and syllabus prescribed by the University for all its courses. Affiliated Institutions are not allowed to design their own curriculum. Rather, after every 5 to 6 years, University revise their syllabus and Senior faculty members from our Institute have been a part of the curriculum development committee formulated by university and have contributed to curriculum development.

Teaching and Learning :

Under the leadership of Director, various committees are formed to ensure the use of proper teaching and learning techniques for all classes of UG and PG. Every classroom is provided with wifi enabled projection system with audio visual facilities and online attendance system for every lecture. Learning is encouraged through Field Work, Industrial visit, summer school. Moreover, enhancement of learning skills of the Students is done through participation in different seminars.

Research and Development:

At AIMT, the endeavour is to promote research orientation of faculty along with students by providing various forums to incentivise research orientation. Institute has professional membership with AIMA, CII PHD Chambers. Financial assistance is also provided in the form of registration fees, travelling daily allowance to faculty and students for participating in workshops/seminars/conference/FDP at both National International Level.

Library, ICT and Physical Infrastructure / Instrumentation :

The Institute has large library equipped with AC and Internet facilities. Books, journal, newspapers along with other electronic sources are available for the students reference and knowledge building.

Human Resource Management :

The recruitment is done at national level. The qualifications, terms and policies are in consonance with UGC/ AICTE/ AWES (Blue Book) norms. Annual Performance Appraisal has inputs from Students, Director and Reviewing Officer. The employees are encouraged to participate and register for various courses for their development with financial aid.

Industry Interaction / Collaboration:

AIMT focuses on critical indicators of the level of industry interface and conducts the following activities:

1. Regular Industrial Visits
2. The Academic Corporate Advisory Council has around 12-15 members from various industries, ensuring representation from all verticals.
5. HR Conclave, International Conferences, Seminars, and panel discussions conducted during academic

year.

6. Guest lectures and hiring visiting faculty from Industry ensure good learning and placements.

7. Mock Interview, PDP Sessions

8. MoUs signed with Industry to provide wide exposure to the students.

File Description	Document
strategic Plan and deployment documents on the website	View Document
Paste link for additional information	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Response:

The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures adopted as per the guidelines of Army Welfare Education Society(AWES) Rule book and University Guidelines.

The Army Institute of Management & Technology, Greater Noida is governed by the Army Welfare Education Society (AWES) and affiliated to Guru Gobind Singh Indraprastha University, New Delhi. The AWES was registered with the Registrar of Societies on 29 April 1983. The Three tier command and control system has been formed for smooth functioning of the Institute.

1. Board of Governors and its executive Committee at Army Headquarters
2. Board of Administration at Headquarters Command
3. Managing Committee at station where Institute is located.

The Board of Governors lays down policy guidelines for the management and functioning of the Institute. The Governing Body consists of the different army officers at different levels (details attached). The Board of Governors has the power to

- Formulate macro policies/new initiatives/Directions
- Strategic Management
- Guidelines on utilization of resources and funds.

The composition of the Board of Governors are as follows:

- Chief of the Army Staff: President

- Vice Chief of the Army Staff :Vice President
- General Officer Commanding-in-Chief HQ Southern Command
- General Officer Commanding-in-Chief HQ Eastern Command
- General Officer Commanding-in-Chief HQ Western Command
- General Officer Commanding-in-Chief HQ Central Command
- General Officer Commanding-in-Chief HQ Northern Command
- General Officer Commanding-in-Chief HQ South Western Command
- General Officer Commanding-in-Chief HQ ARTRAC
- Adjutant General Members
- Quartermaster General
- Engineer-in-Chief
- Director General, Discipline, Ceremonials & Welfare
- Managing Director, Army Welfare Education Society-Member Secretary
- The Patron and Institute Managing Committee (IMC)

The Patron and composition of the Institute Managing Committee (IMC) are as under:

- General Officer Commanding Delhi Area: Patron
- Chief of Staff, HQ Delhi Area: Chairman
- BGS, HQ Delhi Area,
- Dir Colleges, HQ AWES
- Member Director, AIMT
- AddlDir AWES, HQ Delhi Area
- Two Faculty members from AIMT
- Representative of GGSIP University
- Registrar, AIMT Secretary

The functions of the Institute Managing Committee are as under

- Overseeing the functioning of the Institute.
- Financial Control
- Provide local administrative support
- Constitute Boards for purchase of stores and equipment and monitor utilization of funds on this account.
- Laying down additional duties and responsibilities of the Director/Principal and other staff members
- To consider and approve the annual budget of the Institute as presented by the Principal including conduct of annual audit.
- Projecting policy matters to the executive committee through Board of Administration for approval and Final decision.
- Nominating Chartered Accountant or Auditor and ensure that Institute accounts are audited by them every year.

File Description	Document
Upload any additional information	View Document
Link to Organogram of the Institution webpage	View Document
Paste link for additional information	View Document

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

E. None of the above

D. 1 of the above

C. 2 of the above

B. 3 of the above

Response: B. 3 of the above

File Description	Document
Screen shots of user interfaces	View Document
ERP (Enterprise Resource Planning) Document	View Document
Details of implementation of e-governance in areas of operation, Administration etc	View Document
Any additional information	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The Institute has several welfare schemes for its teaching and non-teaching staff. Many staff members had availed the benefit of such schemes in the last five years. Duty leave is given to staff members, if applicable. Many teachers have availed duty leave for attending conferences/seminars/ Faculty Development Programmes . As per AWES act and statute medical leaves are given to all the staff members. Maternity and Paternity leave is provided to the staff. An insurance policy named Group Insurance is available to all the staff members of the Institute. The following are the welfare measures for

teaching and non teaching staffs:

1. **Employees Provident Fund as per PF rules:** The Institute has policy to pay Provident Fund as per the norms of statutory bodies. All eligible staff are paid the employee provident fund. .
2. **Group Health Insurance:** All the staff members are provided group health insurance facilities as per the norms.
3. **Gratuity:** Gratuity is also provided to staff members as applicable.
4. **Maternity Leave:** As per the policy the maternity leave is provided to all eligible female employees.
5. **Support to economically weaker staff:** The economically weaker staff is given full support as per the rules of the University Norms.
6. **Encashment of Earn leave:**The encashment facilities are available to the employee as per the policy of the Institute.
7. **Timely Credit of Salary to bank account of employee:** In each month, the employee gets the salary on time through bank accounts only.
8. **Reimbursement of Membership fees for the professional bodies:** The institute has the provision of reimbursement of membership fee of any professional body provided he/she publishes a research paper within a year in the concerned professional body.
9. **Medical leave :** The medical Leave is provided as per the AWES rule book.
10. **Cars/two-wheeler parking:** The Institute has enough parking facilities of two/four wheeler vehicles for all staff members.
11. **Festival meals on various occasions:** The festival meals are provided on various occasions to all the students and staff members.
12. **Improved canteen facilities.:** The well ventilated and spacious canteen facilities are available in the campus for all the students and staff members. The food items are available on the reasonable price to all staff members.
13. **Free Wi-Fi/internet connectivity on campus.:** The campus is Wi-Fi enabled and free Wi-Fi facilities are available to all staff members.
14. **Reserved washrooms:** There are separate facilities or washrooms for Ladies and Gents Faculty members. These are regularly well-maintained.
15. **Library:** Reserved section at the Library are earmarked for the faculty and non-teaching staff member.
16. **First Aid facilities :** The MI-Room is available in the campus and Registered Practitioner(MBBS) visits every day in the campus. The facility is open for all residents.
17. **Free counselling facility:** The counselling facility in available inside the campus. The registered physiologist is available on-demand for the counselling session.
18. **Residential quarters for teaching and non-teaching staff:** The Campus has residential facilities. The semi-furnished quarters are available for the staff members free of cost.
19. **Salary advance facility**
20. **Duty Leave for attending Seminar/Conferences**

File Description	Document
Upload any additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend

conferences/workshops and towards membership fee of professional bodies during the last five years**Response:** 44.03**6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
5	11	5	2	4

File Description	Document
Upload any additional information	View Document
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years**Response:** 1.6**6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
2	2	2	0	2

File Description	Document
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).**Response:** 1.67**6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	0	0	0

File Description	Document
IQAC report summary	View Document
Details of teachers attending professional development programmes during the last five years	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

The Performance Appraisal System for teaching and non-teaching staff is done for the improvement in their overall Institutional performance and their achievements towards the vision and mission of the Institute. The Institute has a well-defined procedure for the performance appraisal system for Teaching and Non-Teaching staff. The ACR of the staff is written annually and sent to Head Quarter (HQ) for their perusal. The rule book has well-defined guidelines for the performance appraisal system of the staff.

Performance Appraisal System for Teaching

The process of Feedback of faculty members is as under

Step-1 : Performance Measurement

i) Feedback from students on the following parameters (Semester wise)

- Regularity
- Clarity
- Knowledge
- Pace of teaching
- Delivery
- Interaction
- Transparency in evaluation
- Assistance beyond classroom delivery
- Behavior
- Teaching Tools

ii) **Part-A: Self-Appraisal by Faculty:** Annually, every faculty is required to submit their self-appraisal form comprising various elements:

- Performance in Courses Taught
- Seminar/Conferences organized/participated

- Research and Publications
- Administration
- Contribution for the growth of students and Institute and aspirations of individual.

Part-B: Analysis of Performance of Faculty on the parameters as defined in Part-A above and remarks on strengths, weaknesses, and areas of improvement by Director.

Step-2 Review and Recommendation on Performance Analysis

iii) Annual Confidential Report: It is prepared based on inputs provided by individual faculty (Part-I). Thereafter, based on step-i & ii above, it is further reviewed and recommendations are done by:

- Initiating Officer (Part-II)
- Reviewing Officer (Part-III)
- Senior Reviewing Officer (Part-IV)

Performance Appraisal System for Non-Teaching Staff

The Annual Confidential Report (ACR) of Non-teaching staff members is prepared and comprises of the following :

1. Basic Information
2. Allocation of duties
3. Observations of the Initiating Officer on following parameters:
 - Intelligence
 - Initiative
 - Devotion to duty
 - Skill in the work on which employed
 - Maintenance of register
 - Amenability to discipline
 - Relations with superiors
 - Relation with other staff
 - Punctuality in attendance
 - Additional responsibilities taken
 - Outstanding Performance
 - Overall general assessment of strengths and weaknesses
4. Grading and Recommendations of Initiating Officer.
5. Final Remarks by the Reviewing Officer.

File Description	Document
Upload any additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

AIMT adheres to the audit procedure as laid down in the “Yellow Book w.r.t the financial management of all colleges run by AWES. Internal Audit The account books are audited every quarter by Quarterly Audit Board ordered by HQ Delhi Area comprising of , one Army Personnel appointed by HQ and two internal members from the institute. External Audit of accounts is carried out by a Chartered Accountant firm nominated by Managing Committee of the Institute. Apart from the above, surprise check of Accounts may be ordered by Chairman IMC, Patron and/or Chairman Board of Administration (BOA) any time.

The account is closed at the end of each month and balance sheet is prepared. The bank passbook is updated every month. The Reconciliation statement is prepared by the accountant every month and reflected in the columnar cash books. The Director/Registrar renders a certificate at the end of each quarter mentioning that the accounts of the college are being maintained as per the accounting procedure and rules and regulations.

The Internal and external financial audits are done as per the following ways:

- **Quarterly Audit:** The columnar Cashbook/Cash accounts is audited every quarter by the quarterly audit board ordered by the Station/Formation HQ. The columnar cashbook is put up to the Chairman along with the observations of the audit board and actions taken as per the directions.
- **Annual Audit:** The Annual audit of the Institute account is carried out by the Chartered Accountant nominated by the Managing Committee. The Chartered Accountant Carries out physical check of fixed deposit receipts and reflect the same in audit report
- **Surprise Check of Accounts:** The surprise check of account is ordered by Chairman Institute Managing Committee, Patron and Chairman Board of Administrator (BOA) any time and is carried out by a team of officials nominated by them. The Observations of the audit team along with comments and recommendations is submitted to the authority who orders the same.
- **Annual Statement of Accounts:** Annual statement of Accounts is prepared every year and attached to he Annual Report of the College duly attested by auditors. Actions taken on the observations of the CA are also to be attached. Annual statement of Accounts is forwarded to HQ AWES by the Institute Concerned.
- **Employment of Chartered Accountant:** The Institute employs a Chartered Accountant (CA) for a period of three years after the approval of the Institute Managing Committee. The CA firm is changed after every three years and ensured that the same Chartered Accountants are not engaged in excess of the above period.
- **Settlement of Audit Objections/Observations:** Actions are taken on the Audit objections/Observations in accordance with the directions of the Chairman. A monthly progress report on setting the audit objections/observations are put up to Chairman till audit objections/Observations are settled.

File Description	Document
Upload any additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	View Document
Any additional information	View Document
Annual statements of accounts	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The institute has a well-defined financial policy to ensure effective and optimal utilization of funds for academic, administrative and infrastructure development purpose which in turn ultimately realizes the institute's vision and mission. Army Institute of Management & Technology (AIMT) is a premium MBA/BBA Institute in Greater Noida (NCR) near Delhi. It is established by the Army Welfare Education Society (AWES). The Institute Managing committee (IMC) approves the budget for the financial year. The Institute budget includes all the expenses which are planned, recurring and non-recurring.

The tuition fee is the main source of the income. The HQ also provides some funds under GIA for different Infrastructure development. All the expenditures are managed by the IMC. The operating budget of the Institution is adequate for its day-to-day expenses and maintenance of infrastructure. The Institution makes efforts to mobilize additional financial resources for infrastructure development and other activities

The IMC discusses all the academics and administrative progress along with the financial health of the Institute.

The mobilization of funds is done under the following heads:

- Salary, arrears, & welfare measures
- Mandatory deposits, annual fee of statutory bodies/university, etc
- Creation and maintenance of academic infrastructure
- Purchasing of equipments and software
- Research and development

The Director and the Registrar along with the Staff members discuss the requirement and decide the priorities while allotting financial resources for various purposes and also ensure optimum use of available financial resources. Periodically, the IMC monitors the annual expenditure, scrutinizes the budget and provides feedback related to efficient use of financial resources. The Institute has standardized procedure for sanctioning of funds for various activities and also for settlement of advance and passing of bills for payment.

At the end of each financial year, an internal audit is performed through a Chartered Accountant as per SOP. The Institution, therefore, mobilizes financial resources from various sources for its needs and employs them optimally, judiciously and transparently.

File Description	Document
Upload any additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

Internal Quality Assurance Cell (IQAC) was established on 30 Sep 2015. The IQAC has contributed significantly for institutionalizing the quality assurance strategies and processes for the growth of the Institute. The Institute has set up IQAC Committee as per the guidelines of the NAAC. The IQAC team plans different activities as per the set benchmark of the Institute and execute all the activity as per the plan. The meeting is held quarterly and progress report of the Institute is discussed with the Panel members for further improvement and perfection. To bring out further improvements, the committee interacts with the faculty members and students to assess the progress and the suggestions are placed before IQAC for further action. The IQAC team members also take feedback from the administrative staffs and discusses the area of improvements for their implementation. The IQAC meets quarterly and progress report of the previous quarter are discussed along with the future planning of action

Some Major Initiative taken by the IQAC are as follows:

- Placement Drive/Industrial Visits
- Workshop as per specialization
- Guest Lectures by the expert

- Conduct of Seminar/Conferences
- Business Simulation workshop
- Enhancing Teaching Learning Activities
- Managing IT infrastructure
- Utilization of Library Resources
- Orientation Programme
- Extra-Curricular Activities
- Alumni Meet
- Youth Fest
- AIPL
- Celebration of National festivals
- Convocation
- Academic & Corporate Advisory Council meeting
- National/International Collaboration for Student Exchange Programme

Various workshops are organized on academic, professional and psycho-sociological themes for benefit of the students as well as teachers like hands-on workshop, Guest Lectures, entrepreneurial workshops, yoga camps, etc.

Based on the feedback of the Peer Review team, The IQAC team started working on launching of new Course and a new three years under graduate course i.e. Bachelor in Business Administration (BBA) with an intake of 60 students was started which is a feeder course for flagship of MBA programme.

The new initiative of IQAC is the Establishment of Different Houses in the Institute and Club activities are conducted House Wise encouraging maximum student participation. Course Delivery Plan (CDP) is prepared by all faculty members before the commencement of the session and subjects are covered accordingly. The CDP includes all the best possible methodology to disseminate the knowledge to the students and internal exam is conducted by the exam cell and external exam is conducted by the GGSIP University New Delhi. The IQAC also plans the mapping of MOOC Courses for the students to enhance their skill sets.

Besides this IQAC also takes the following initiatives for the institutionalization of the quality culture in the Institute.

- Performance against benchmarks.
- Preparation of Perspective plan
- Preparation of Academic Calendar and formation of college committees.
- The Introduction of new programme BBA.
- IQAC conducts quarterly meetings.
- Timely submission of AQAR to NAAC.
- IQAC conducts Academic and Administrative Audit
- Collection and analysis of feedback from all the stakeholders.

The decision of the IQAC is placed before the committee members for deliberation, approval and ratification. After the approval, the action is taken accordingly by the concerned department.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

'Major Incremental Initiative for teaching learning process, structures & Methodologies of operations and learning outcomes through IQAC are as follows as per NAAC Guidelines

- **Development and application of quality benchmarks/parameters for various academic and Administrative activities:**The Institute has developed the quality benchmarks for the next five years which will be fulfilled by the IQAC with the support of Management team.
- **Facilitating the Faculty members for the research and consultancy activities:** The Institute has research policy in place and approved by the management committee. The faculty and students are encouraged to do the research in collaboration in their area of interest. The faculty and students also participate in different Seminars and conferences along with the students.
- **Feedback System:** The Institute has feedback mechanism from students, teachers and alumni of the institution on the curriculum as per the NAAC Guidelines. The feedback is taken in online and offline mode as per the respondents. The feedback is discussed, analyzed and area of improvement are taken care by the management.
- **Mentoring System:**The Institute has four level of mentorship. The system primarily aims at providing career guidance at the individual level and then also ensuring their overall personality development. The other major aim of this system is to encourage peer learning and team work. Each student is allotted to a senior student as buddy (i.e. 1st level). Then a group/syndicate comprises ten students mentees having diverse education background being closely guided and supervised by a faculty mentor (i.e. 2nd level). Weekly mentor mentee interactions are scheduled to ensure that mentee get an opportunity to discuss their problems and dilemmas with their Faculty mentor on regular basis. Each Faculty Mentor maintains a personal file of each of his/her mentee and regularly updates the same. The Faculty Mentors also remain in regular touch with the parents of their mentees and keep updating them with the performance of their wards. Then before the commencement of second year or after selection of major and minor area, group of students will be allocated to Alumni Mentor (i.e. 3rd level) who helps in grooming them about the Industry requirements and at last during Summer Internship a student goes for six to eight weeks under the Industry Supervisor (i.e. 4th level) to different companies for getting industry exposure as a part of the curriculum. The practice has proved to be quite useful in overall personality development of the

students (mentees) as the individual attention and guidance given by the Buddy, Faculty, Alumni and Industry Supervisor has helped them to build their strengths and overcoming their weaknesses to a larger extent. The success achieved by the students of the Institute in their placement interviews and University results endorses the success of this practice.

- **Employability Enhancement Programme (EEP):** The programme aims at sharpening the employability skills of the students and bridging the gap between the expectations of industry from management graduates and academic inputs given to the management students through course curriculum delivery. The training modules of the Programme are revised every year to address the specific need of the target trainees (the students.) so that they are equipped with the necessary skills for an appropriate job profile. The programme aims at sharpening the employability skills of the students and bridging the gap between the expectations of industry from management graduates and academic inputs given to the management students through course curriculum delivery. The training modules of the Programme are revised every year to address the specific need of the target trainees (the students.) so that they are equipped with the necessary skills for an appropriate job profile. The Employability Enhancement Programme has improved the success rate of the students in the final placement interviews to an appreciable extent.
- Organization of inter and intra institutional workshops, talks, seminars and conferences on quality related themes
- Documentation of the various programmes and activities leading to quality improvement
- Development of quality culture in the institution through discussions with the teaching staff in staff meetings and meetings conducted with the heads of the departments.
- Preparation of Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC,

The Institution has implemented most of the recommendations of the Peer Team made during the 1st cycle of accreditation process. Besides, the Institution has also made the following incremental improvements during the past five years:

- Introduction of BBA Course
- Some new NUES courses have been added and MOOC platform are used for covering the course.
- Three functional MoU's with various industries/Institutes for on the job training, field projects, research, placement etc.
- The Classrooms have been upgraded with the use of ICT Infrastructure in teaching and learning process.
- The teaching pedagogy includes case studies, field work, industry/institutional visits, internships etc.
- The online management of data for admission, attendance record and library etc.
- Students submit online choices regarding elective courses.
- Free Wi-Fi facilities with 40 MBPS are provided to students and staff members.
- Access of online journal (Ebscohost) has been provided to all students and Faculty Members.
- The library has automated through Koha software to manage the academic resources.
- Separate cell for Examination/University -related matters.
- Annual audit of Academic and Administrative audit, ISO: 9001-2015 Certification and fire audit.
- The Institute has participated in NIRF and AISHE.
- The sports facilities like Basketball, Badminton court, Football ground and Gymnasium for all students.
- ICT enabled classrooms and Wi-Fi campus with leased line connectivity
- Establishment of Divyangjan facilities at different location in the Campus.

- Motivating Students for SWAYAM online courses
- Subscription of DELNET
- Implementation of e-governance in Administration, Finance, Examination etc.
- Upgradation of the college for managing Knowledge Management System.
- Upgradation of IQAC cell

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.3 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements
2. Collaborative quality initiatives with other institution(s)
3. Participation in NIRF
4. any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

E. None of the above

D. 1 of the above

C. 2 of the above

B. 3 of the above

Response: B. 3 of the above

File Description	Document
Upload e-copies of the accreditations and certifications	View Document
Upload details of Quality assurance initiatives of the institution	View Document
Upload any additional information	View Document
Paste web link of Annual reports of Institution	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

In AIMT, sustainable development asserts a strong narrative towards achieving gender equity, acknowledging it as a guiding principle linked to the realisation of the right to education and stating that women and girls should be equally empowered in and through education. In view of this, Army Institute of Management & Technology is taking certain specific initiatives to facilitate gender equity, their development and empowerment. Our Gender Positive Initiatives are,

1. Provision of similar facilities in girls' and boys' hostel.
2. Gym facility with latest equipment's for boys and girls.
3. Equal provision of Book Bank facility in the Library for the students.
4. Equal opportunity and active participation from boys and girls in activities held by Clubs & Committees including Sports, cultural at University and Institute's level.
5. Equal participation from boys and girls in social activities held in the campus like Blood Donation Camp, Robin Hood Army and other Institute Social Responsibility activities.
6. In Army Group Insurance Fund (AGIF) Scholarship Scheme, there was a provision of 8% for reservation for girl wards of JCOs/ORs out of 24%.
7. Celebration of International Women's Day and various festivals like Janmashtami, Lohri, Diwali, Holi, etc.
8. Guest Sessions were conducted on "Women Online Safety Initiative", "Josh Talks- Know your Legal Rights in Corporate World", "Schemes provided by the Government for Women upliftment in the Society" by some prominent and profound speakers from Industry, Academia and Government.
9. Regular Sessions on Women Safety & Security are held inside and outside the campus by the Director and Registrar.
10. Constitution of Anti-ragging Committee, Women Grievances Redressal & Sexual Harassment Cell & Internal Complaint Cell to address issues and concerns pertaining to girl students and female teachers in the Institute.
11. Inclusion of Women safety guards to ensure proper safety of females while commuting within the campus.
12. Separate common rooms which are spacious and airy in order to boost their belongingness towards

each other.

13. A female faculty counsellor for the girl students for any kind of problems they are facing in the campus.

14. There is no gender discrimination in the Institute.

15. In all the Institute Committee, women empowerment is followed by ensuring that their full participation.

File Description	Document
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

E. None of the above

D. 1 of the above

C. 2 of the above

B. 3 of the above

Response: C. 2 of the above

File Description	Document
Any other relevant information	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management

- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

Waste generated and managed in the campus is segregated into following types:

Solid Waste Management:

For the collection of regular solid waste, garbage bins are kept at different places in the campus. The Institution has a waste management dump yard, all the waste is collected from garbage bins and dumped in that place. The waste is separated as biodegradable and plastics. The bio degradable waste is used in vermicomposting pit and non-degradable waste is collected by Greater Noida Development Authority, Greater Noida for disposal and recycling. The students are instructed and informed the need to keep the campus clean and not to litter in the campus. Waste from plants is also collected and used in Vermicomposting units for preparation of organic compost.

Liquid Waste Management:

Liquid waste from sanitation is let into the appropriate drainage system provided by the municipality. Institute also educates the students regarding rain water harvesting and takes up activities related to save water campaign. Trees and lawns are maintained with water drips and sprinklers to avoid water wastage. The Institute is located within the jurisdiction of Greater Noida Authority and Authority as such is taking care of fresh water and sewage management. The Institute has accordingly created infrastructure and the waste are pumped into sewage lines of the Greater Noida Authority. Constant reminders are sent to students to strictly practice restraint in wasting resources. Institution is having seven rain water harvesting points. Waste water is recycled and collected in the reservoir and used for plantation.

E-Waste Management:

E- waste is very minimal as the students are not encouraged to use CDs and other temporary e-resources. Most of the information is shared through email and hence the e-waste is very negligible to manage. There has been a critical endeavour towards E-waste management ensuring that no discarded computers or printers are lying idle in the office premises. The unserviceable electronic waste and computer accessories are auctioned to licensed purchasers for recycling. All hard disks are destroyed before auctioning and then scrap is handed over for disposal. Students are also educated by lecture on e-disposal.

File Description	Document
Link for Geotagged photographs of the facilities	View Document
Link for Relevant documents like agreements/MoUs with Government and other approved agencies	View Document

7.1.4 Water conservation facilities available in the Institution:

- 1. Rain water harvesting**
- 2. Borewell /Open well recharge**
- 3. Construction of tanks and bunds**
- 4. Waste water recycling**
- 5. Maintenance of water bodies and distribution system in the campus**

E. None of the above

D. 1 of the above

C. 2 of the above

B. 3 of the above

Response: A. Any 4 or all of the above

File Description	Document
Any other relevant information	View Document

7.1.5 Green campus initiatives include:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

E. None of the above

D. 1 of the above

C. 2 of the above

B. 3 of the above

Response: B. 3 of the above

File Description	Document
Any other relevant documents	View Document

7.1.6 Quality audits on environment and energy regularly undertaken by the Institution

- 1.Green audit
- 2.Energy audit
- 3.Environment audit
- 4.Clean and green campus recognitions / awards
- 5.Beyond the campus environmental promotion activities

E. None of the above

D.1 of the above

C. 2 of the above

B. 3 of the above

Response: E. None of the above

File Description	Document
Any other relevant information	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

- 1.Built environment with ramps/lifts for easy access to classrooms.
- 2.Disabled-friendly washrooms
- 3.Signage including tactile path, lights, display boards and signposts
- 4.Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
- 5.Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

E. None of the above

D.1 of the above

C. 2 of the above

B. 3 of the above

Response: B. 3 of the above

File Description	Document
Any other relevant information	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities

(within 500 words).

Response:

Army Institute of Management & Technology, Greater Noida was established by Army Welfare Education Society (AWES) in 2004. AIMT is designed to extend quality management education to the wards of Army personnel and make the students Industry ready.

AIMT, Greater Noida caters for three years BBA and two years MBA Programme in a fully residential campus. The students of AIMT are from pan India, hence encourages all types of cultural, regional and linguistic diversity. The students are from various socioeconomic background (i.e. wards of Senior Officers to Jawan) and are living in same hostel and enjoying all facilities without any discrimination. The students enrolled in the college are already endowed with strong character traits and well-developed communication skills owing to their Army background. The Institute remains very cautious and economical in the management of finances so that it can offer quality education at affordable prices.

The Institutional efforts/initiatives in providing an inclusive environment are enlisted as under:

1. **Shram Dan Diwas:** The Institute conducts a cleanliness drive in and around the campus.
2. **Swachhta Abhiyan:** The Institute observed Swachhta Abhiyan on the birth anniversary of the Father of the Nation, Mahatma Gandhi on 2 Oct where the students and staff of the college took on a cleanliness drive to clean the surroundings in the campus. Every syndicate student and teacher planted a sapling as a mark of their efforts on the day and till date takes the onus of its maintenance and upkeep.
3. **Shuruvat Talks:** Shuruvat talks is an interactive session organized by the students. It is an activity that is conducted every Thursday / Friday in the evening hours for students, to enhance their communication and oratory skills. The platform has been instrumental to build their confidence and understand their strengths and weaknesses.
4. **Fire Fighting Mock Drill:** AIMT conducts fire fighting exercise and mock drill to ensure everybody is ready to fight fire effectively in times of need. The students were introduced to the type of fire and fire extinguisher and their uses; they were also trained with various methods as how on the spot help can be provided in case of danger.
5. **First Aid Training Camp:** To generate awareness on basic lifesaving first aid methods, ACMS Doctors have trained students on provisions of First Aid in case of emergency.
6. **Personality Development Program:** The training was done with structured presentations, class exercises and was interactional with students being invited to express themselves both orally and writing. A large number of class exercises were conducted for sentence configuration, paragraph writing techniques as also FAQ's were disseminated for PI's with mock answers rehearsed by the student fraternity making them more reactive and proactive.
7. **Inter Institute Business Plan Competition:** The Institute encourages students "to think out of the Box" and develop creative thinking on socio economic issues, hence were motivated to participate in Business Plan competition in Delhi NCR Region.

8. **World Environment Day:** Series of lectures were organized to generate awareness about environmental safety amongst the students.

File Description	Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

The Institute has organized lectures on Constitution day, where the importance of Indian constitution was explained to all students and staff. It was also explained that the Indian Constitution provide some fundamental rights to all citizens but sometimes each citizen has some duties and responsibilities towards nation building. To generate effective values amongst the students and employees of the Institution towards constitutional obligations: values, rights, duties and responsibilities of citizens. AIMT also organizes national functions like Republic day and Independence Day during which lectures, drama, street plays etc. are organized. AIMT issued code of conduct to students and staffs. There are separate codes of conduct for the students and the staffs.

Students' Hand Book: The focus of this handbook is to streamline the process of learning and to inculcate discipline in the campus which prepares the students not only to be a good citizen of the nation but also for successful induction into the corporate environment. This handbook signifies that self-awareness and self-discipline are the most important steps to Effective Leadership and also enlist the code of conduct of various committees. The focus of this hand book is to streamline the process of learning and to inculcate such discipline in the campus which prepares the students for successful induction in the corporate environment.

Army Welfare Education Society (AWES) Rules and Regulations Vol -II for Professional Colleges:

This book depicts the rules, regulations and code of conduct to be followed by the Director/Principal, Registrar, Faculty and Staff of the Professional Colleges under Army Welfare Education Society (AWES).

The following activities are conducted by the institution for inculcating values for being responsible citizens as reflected in the Constitution of India:

- Observation of Swachhata Pakhwada : Program to take the Swachhta Pledge.
- Constitution Day on 26 November to respect and abide by the Indian Constitution.
- Participation in Jal Parahari Samaroh: As a part of the CSR activities, 10 AIMT students participated in Jal Parahari Samaroh at New Delhi.
- Participation in Unnat Bharat Abhiyan: Unnat Bharat Abhiyan is inspired by the vision of transformational change in rural development processes by leveraging knowledge institutions to help build the architecture of an Inclusive India.
- Vigilance Awareness Week on the theme, "Integrity-A Way of Life" (28 Oct - 02 Nov) to spread

awareness about the rights and duties of the individual in curbing corruption – both social and economic.

- Blood Stem Cell Donor Registration Camp on 15th October to motivate the students to realize the importance of life and donate blood for worthy cause.
- Independence Day celebration on 15 August to mark the beginning of an era of deliverance from the clutches of British Colonialism.
- Teachers Day on 5 September as a symbol of tribute and honour to the contribution made by teachers to the society.
- Rashtriya Ekta Diwas on 31 October to motivate the youth to strengthen the bond between different communities of society.
- Seminar on Energy Management on 19 August in order to motivate the students to embrace sustainable practices to save environment.

File Description	Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. The Code of Conduct is displayed on the website
2. There is a committee to monitor adherence to the Code of Conduct
3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

E. None of the above

D. 1 of the above

C. 2 of the above

B. 3 of the above

Response: A. All of the above

File Description	Document
Code of ethics policy document	View Document
Any other relevant information	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and

festivals (within 500 words).

Response:

Institution organizes all National Festivals irrespective of religion bias and Birth and Death Anniversaries of great Indian Personalities with enthusiasm. Our students are on a mission towards better India by breaking the boundaries of religion and caste. Thoughts of great Indian personalities sowed into the young minds through the exhibitions and programs conducted on these days. The institution practices pluralist approach towards all religion functions and encourages the students and faculty to showcase the same. Every year our institute organizes the national festivals and birth / death anniversaries of the great Indian personalities. Staff and students get to know the importance of national integrity in the country in general and their role.

1. Republic Day (26th January)

Republic Day is celebrated on January 26 to commemorate the adoption of constitution with great enthusiasm and patriotism. On this day, various formal events including flag-hoisting and cultural Programmes are organized and which are followed by “constitution awareness program” in which students and staff members sensitized of their duties towards our nation and rights given to them by our constitution.

2. Kargil Vijay Diwas (26th July)

It is celebrated as the anniversary of India's victory in the 1999 Kargil conflict with Pakistan.

3. Independence Day (15th August)

It is celebrated every year to mark the beginning of an era of deliverance from the clutches of British Colonialism. It is a grand event marked with the flag hosting and various cultural programmes which includes dance, poem recitations and street plays.

4. Teachers' Day (5th September)

On 5th September, we celebrate Dr. Radhakrishnan's birthday as Teacher's Day with great zeal. The students organize a programme for the teachers which includes poems, dancing and singing songs. Even faculty members participate in the event with great zeal and enthusiasm.

5. Gandhi Jayanti (2nd October Mahatma Gandhi Birth Anniversary)

A standout amongst the most mainstream events in India and one of the three national occasions, Gandhi Jayanti is celebrated in our Institute on 2nd October to stamp the birth commemoration of Father of Nation- Mahatma Gandhi. Gandhi Ji promoted Swachhata, so the institute celebrated cleanliness drive and everyone be it students, faculty members & administrative staffs take part with great enthusiasm.

6. Rashtriya Ekata Diwas(31st October Birth Anniversary of Sardar Ballav Bhai Patel)

It is celebrated as National Unity Day.

7. World Environment Day: Institution celebrates this day to generate awareness about environmental safety.

8. Festivals like Eid, Christmas, Diwali, Lohri, Ambedkar Jayanti etc.

Apart from this, the students and staff are given freedom and responsibility to observe, celebrate any other days of importance, be it leaders, events, religious festivals, or other ideologies that inspired present or past without any fear or favor. The Institute is also nurturing ground for future leaders and entrepreneurs to make difference to the future generations. Street plays are performed on those days citing their ideologies and ideas. Various cultural events are also held in the Institute. Students are encouraged to participate in debates, quizzes and other competitions.

File Description	Document
Link for any other relevant information	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

1. Title: Employability Enhancement Programme (EEP)

Goal: The Programme aims at sharpening the employability skills of the students and bridging the gap between the expectations of industry from management graduates and academic inputs given to the management students through course curriculum delivery. The training modules of the Programme are revised every year to address the specific need of the target trainees (the students.) so that they are equipped with the necessary skills for an appropriate job profile.

The Context: The students of MBA course come from diverse backgrounds. All of them do not possess all the required skills to be an effective manager in future. The course curriculum provides an opportunity to polish some of those skills however the major focus of the curriculum is the delivery of core knowledge content. Thus, it creates a gap between the skills sets required to be employable in the corporate and skills possessed by a management graduate after the course. To bridge this gap to the extent possible, there is an Employability Enhancement Programme (EEP) set up for the students. A series of Workshops, Expert Talks, Mock Group Discussions and Personal Interviews are conducted in the third fourth semester for the students. The Industry experts and senior internal faculty act as panelists in this exercise.

Evidence of Success: The Employability Enhancement Programme has improved the success rate of the students in the final placement interviews to an appreciable extent. The feedback of the employer about the performance of AIMT alumni also confirms that management graduates from AIMT, Gr. NOIDA have been contributing significantly to their organization's growth.

2.Title: Four Level Mentorship

Goal: The system primarily aims at providing career guidance at the individual level and then also ensuring their overall personality development. The other major aim of this system is to encourage peer learning and team work.

The Context: Each student is allotted to a senior student as buddy (i.e. 1st level). Then a group/syndicate comprises of ten student mentees having diverse education background being closely guided and supervised by a faculty mentor (i.e. 2nd level). Weekly mentor mentee interactions are scheduled to ensure that mentee get an opportunity to discuss their problems and dilemmas with their Faculty mentor on regular basis. Each Faculty Mentor maintains a personal file of each of his/her mentee and regularly updates the same. The Faculty Mentors also remain in regular touch with the parents of their mentees and keep updating them with the performance of their wards. Then before the commencement of second year or after selection of major and minor area, group of students will be allocated to Alumni Mentor (i.e. 3rd level) who helps in grooming them about the Industry requirements and at last during Summer Internship a student goes for six to eight weeks under the Industry Supervisor (i.e. 4th level) to different companies for getting industry exposure as a part of the curriculum.

Evidence of Success: The practice has proved to be quite useful in overall personality development of the students (mentees) as the individual attention and guidance given by the Buddy, Faculty, Alumni and Industry Supervisor has helped them building their strengths and overcoming their weaknesses to a larger extend. The success achieved by the students of the Institute in their placement interviews and University results endorses the success of this practice.

File Description	Document
Link for Best practices in the Institutional web site	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Institutional Distinctiveness

Army Institute of Management & Technology (AIMT) was established in 2004, and is a premier MBA Institute located in Greater Noida (NCR). The Institute is affiliated to the Guru Gobind Singh Indraprastha University (GGSIPU), Delhi

The primary raison de etre of the Institute is to provide quality management education to the wards of Army personnel Only. This is also how the Institure is distinctive and different from the other Institutes in the country.

Army personnel serve the nation by safeguarding our borders and protecting the nation against external aggression. Due to frequent postings to remote areas where family accommodation and educational facilities are non available , Army Education Welfare Society established 13 Professional colleges all over the India for providing quality education to the wards of army personnel.

AIMT provides an enabling atmosphere to Army wards, by providing them all facilities in the campus for academic growth and self development. The Institute recognizes its privileged position as a premier institute of Management learning and enables the students through MOU’s with national and International institutes for student exchange, industrial visits, guest lectures, seminars, panel discussions, webinars and conferences etc. To promote the humane touch, AIMT encourages the students to participate in CSR activities like blood donation, village education, cleanliness and sanitation drives, donations etc. To promote entrepreneurship, AIMT conducts regular workshops and also has an industry interface for Projects. These initiatives have ensured that the AIMT students are self confident and independent. This is also evident in the quality of placements and the feedback from the environment regarding our students and alumni.

The institute provides ample opportunities to the students from different management streams to explore sports, cultural and other extra-curricular activities organized through different committees and clubs. The institute contributes towards women empowerment by organizing various activities under the aegis of its Gender Sensitization and Women Development Committee. The nature care and environmental awareness is being promoted by Eco-Club and its members. The Herbal Garden, vermi composting Unit and solar Water Heater and water harvesting are the unique examples of our eco-friendly behavior. The institute encourages its faculty and students to participate in seminars and conferences and promote a holistic teaching-learning environment. They are further facilitated by our world class infrastructural facilities including computer labs, well-stocked computerized library, an auditorium and seminar hall equipped with multi-media facility. All classrooms are IT enabled, teaching is by case study method and institute has latest infrastructure and teaching methodology.

The institute authorities, staff and students believe that the true essence of empowerment lies in creating sustained forms of emancipation and Our motto, ‘knowledge values character’ motivates us to always work with dedication to enlighten ourselves and to the betterment of Army wards. AIMT has evolved from a humble beginning with limited faculty and students to a mature fully grown Institute with the objective to inculcate honesty, dedication, values and character in the students.

File Description	Document
Link for appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

AIMT believes in planning for the future so as to remain contemporary. In addition to routine academic activities, the progress of the College is monitored by Quarterly meetings of the IMC (Institute Management Committee) headed by the Chairman of AIMT. The College has a long, mid and short term perspective plan for institutional growth based on its vision, mission and objectives. The management believes in formulating and communicating the action plans of AIMT to all its employees and ensures participative management. There are clear cut Standard Operating Procedures (SOPs) for all activities. There is delegation of authority to achieve positive results in improving performance of the institution.

AIMT makes it a point to interact with all its stakeholders and regularly seeks feedback from them. This includes the alumni, industry and students. The inputs and feedback are collected through various channels. In addition suggestion boxes are placed at various locations, for receiving feedback from the students. The feedback received from all stakeholders are reviewed, analyzed and remedial actions are initiated.

Faculty members are encouraged to pursue Research activities and organise seminars /workshops /conferences etc to remain in touch with contemporary developments. In every semester an International Conference/ Seminar is organised and eminent speakers are invited for the same.

All activities are student driven through duly elected student committees. To enable self development, students by themselves form small groups and make presentations/ impromptu talks to this group on contemporary topics like budget, economy, taxation etc. These are called Shuruat talks and helps in instilling confidence. Further in all seminars/ workshops/ placement activities etc students are made to conduct the activity with minimal guidance by the Faculty. Students are divided into four houses and inter house competitions – both academic and sports are conducted. These include club activities like Finance Club, HR club, IT Club etc. In addition on similar lines to the IPL, AIMT also organises Cricket IPL for the studentsn where teams are chosen by mock bidding.

Overall AIMT provides a healthy and meaningful College experience to all students and they pass out totally Industry ready.

Concluding Remarks :

Indian Army was established in its present form at the dawn of Indian independence where personnel imbibed the values of always placing Service before Self and family life took a backstage. Soldiers – Officers, Junior Commissioned Officers (JCOs) and men alike were all totally dependent on the existing educational system in the country for education of their wards. At times it became difficult for them to decide where to admit their children as the personnel kept moving on transfers often to border areas. Therefore to cater for the increasing need of professional education for the wards of Army personnel including widows and Ex-servicemen (Army), Army Institute of Management & Technology (AIMT), Greater Noida was established by Army Welfare Education Society (AWES) in Aug 2004. The AWES administers and manages 12 different colleges managing the spectrum of Medical college, Engineering College, Dental College, Law College, Catering and Hotel

Management, Law, Fashion Design , Nursing etc.

AIMT provides the student with the knowledge, skills and attitude that gives a strong and effective foundation for a job in the corporate world. At AIMT, the focus is not only on imparting effective and affordable education but also catering for all-round development of the individual. The teaching pedagogy inculcates the necessary interpersonal skills apart from the result-oriented curriculum to make students industry- ready. , B school competitions, college fests and industrial visits. AIMT facilitates students interaction with the best minds in the industry.

Students are also encouraged to develop entrepreneurial skills in their personality. AIMT provides a transformation experience to its students who are expected to maintain the highest standard of personal integrity, professional commitment and business ethics.

AIMT has applied for NAAC re- accreditation and is conscious of the fact that the College is doing a yeoman service by operating in a different segment where the input is limited to wards of Army personnel and cross pollination is limited. It is therefore for consideration that the Institute may be graded commensurate with the glorious service it is doing to the Army personnel, who are defending the frontiers of the nation.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.2.2	<p>Number of Add on /Certificate programs offered during the last five years</p> <p>1.2.2.1. How many Add on /Certificate programs are added within the last 5 years. Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>7</td> <td>5</td> <td>1</td> <td>1</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>1</td> <td>1</td> <td>1</td> <td>0</td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	7	5	1	1	0	2018-19	2017-18	2016-17	2015-16	2014-15	0	1	1	1	0
2018-19	2017-18	2016-17	2015-16	2014-15																	
7	5	1	1	0																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
0	1	1	1	0																	
2.3.3	<p>Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)</p> <p>2.3.3.1. Number of mentors Answer before DVV Verification : 11 Answer after DVV Verification: 11</p>																				
2.4.3	<p>Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)</p> <p>2.4.3.1. Total experience of full-time teachers Answer before DVV Verification : 71 Answer after DVV Verification: 67</p>																				
3.2.2	<p>Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years</p> <p>3.2.2.1. Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>2</td> <td>3</td> <td>0</td> <td>3</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>2</td> <td>3</td> <td>0</td> <td>2</td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	0	2	3	0	3	2018-19	2017-18	2016-17	2015-16	2014-15	0	2	3	0	2
2018-19	2017-18	2016-17	2015-16	2014-15																	
0	2	3	0	3																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
0	2	3	0	2																	

3.3.3	<p>Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years</p> <p>3.3.3.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 389 1046 524"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>5</td> <td>1</td> <td>3</td> <td>4</td> <td>3</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 602 1046 736"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>4</td> <td>1</td> <td>2</td> <td>0</td> <td>3</td> </tr> </tbody> </table> <p>Remark : As per submitted documents.</p>	2018-19	2017-18	2016-17	2015-16	2014-15	5	1	3	4	3	2018-19	2017-18	2016-17	2015-16	2014-15	4	1	2	0	3
2018-19	2017-18	2016-17	2015-16	2014-15																	
5	1	3	4	3																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
4	1	2	0	3																	
3.4.4	<p>Average percentage of students participating in extension activities at 3.4.3. above during last five years</p> <p>3.4.4.1. Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 1133 1046 1267"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>475</td> <td>625</td> <td>541</td> <td>95</td> <td>198</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 1346 1046 1480"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>237</td> <td>235</td> <td>239</td> <td>214</td> <td>195</td> </tr> </tbody> </table> <p>Remark : Students participating are counted once.</p>	2018-19	2017-18	2016-17	2015-16	2014-15	475	625	541	95	198	2018-19	2017-18	2016-17	2015-16	2014-15	237	235	239	214	195
2018-19	2017-18	2016-17	2015-16	2014-15																	
475	625	541	95	198																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
237	235	239	214	195																	
3.5.1	<p>Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year</p> <p>3.5.1.1. Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 1839 1046 1973"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>3</td> <td>2</td> <td>1</td> <td>2</td> <td>1</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p>	2018-19	2017-18	2016-17	2015-16	2014-15	3	2	1	2	1										
2018-19	2017-18	2016-17	2015-16	2014-15																	
3	2	1	2	1																	

2018-19	2017-18	2016-17	2015-16	2014-15
4	4	9	6	2

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

5.1.2.1. Total number of students benefitted by scholarships, freeships, etc provided by the institution / non- government agencies year-wise during last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
46	53	57	58	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	58	57	53	46

5.2.1 Average percentage of placement of outgoing students during the last five years

5.2.1.1. Number of outgoing students placed year - wise during the last five years.

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
117	111	100	94	99

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
111	111	100	94	88

Remark : Considering placed students only.

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the last five years.

5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	2	11	3

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	1	0

Remark : Only inter-university / state / national or international achievements will be considered.

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

5.3.3.1. Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
3	3	3	2	3

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
3	3	3	2	3

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

6.3.2.1. Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
7	9	6	2	4

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
5	11	5	2	4

Remark : As per HEI clarification.

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

6.3.3.1. Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five

years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
3	1	4	1	5

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
2	2	2	0	2

Remark : As per HEI clarification.

6.3.4 **Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP) during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).**

6.3.4.1. **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1	2	1	1	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	0	0	0

Remark : as per HEI clarification.

6.4.2 **Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)**

6.4.2.1. **Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
241.35	17.70	14.70	34.30	28.56

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

7.1.6	<p>Quality audits on environment and energy regularly undertaken by the Institution</p> <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions / awards 5. Beyond the campus environmental promotion activities <p>Answer before DVV Verification : B. 3 of the above Answer After DVV Verification: E. None of the above</p>
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2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p>Number of students year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="197 835 986 947"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>120</td> <td>119</td> <td>120</td> <td>120</td> <td>96</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1" data-bbox="197 1025 986 1137"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>237</td> <td>235</td> <td>239</td> <td>214</td> <td>195</td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	120	119	120	120	96	2018-19	2017-18	2016-17	2015-16	2014-15	237	235	239	214	195
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120	119	120	120	96																	
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237	235	239	214	195																	