



WORKSHOP ON EXCEL, SPSS, AMOS

PROGRAMME SCHEDULE

Date: 14th -16th December, 2016

S.NO.	TOPIC	SESSION/ TIME	FACULTY INSTRUCTOR
DAY ONE			
BASICS OF EXCEL			
1	Cell referencing , graph ,charts , pivot table , report, Date, time and text function , Freeze panes (row /column)	10:00-11:30 am	Prof S Mohanty
2	Data Extraction , importing - exporting data, Sorting , filter ,advance and custom filter ,conditional formating .	12:00-1:30 pm	Prof Pawan Kumar
3	Data Validation and consolidation , subtotal , what-if analysis , scenario manager , Vlookup - Hlookup	3:00 – 4:30 pm	Dr. Surabhi Pandey
DAY TWO			
FUNDAMENTALS OF SPSS			
4	Introduction to Research Methodology, Query resolution pertaining to research	10:00-11:00 am	Dr Anubhav Varma
5	Introduction to SPSS – Data Entry	11:30-1:00 pm	Dr Anubhav Varma
6	Testing- Parametric & Non Parametric	3:00-4:30 pm	Dr Anubhav Varma
DAY THREE			
SPSS and AMOS			
8	Testing contd.	10:00-11:30 am	Dr Anubhav Varma
9	Charts & Analysis	11:30-1:30 pm	Dr Anubhav Varma
10	AMOS	3:00-4:30 pm	Dr Anubhav Varma