

3301/4/SCA/A6

21 Apr 2022

Concerned units

**STANDING INSTRS FOR SURPRISE CHECK OF ACCTS FOR THE  
QE JUN 2022, QE SEP 2022, QE DEC 2022 AND QE MAR 2023**

1. In accordance with instrs issued by this HQ from time to time on the subject, surprise check will be carried out for the fwg accts:-
  - (c) Imprest Accts.
  - (d) Public Fund Accts.
  - (e) Regimental Fund Account/Institute Accts.
  - (f) CSD Accts.S
  - (g) Offrs Mess Accts / JCOs Club Accts.
2. As per fresh detailment, Surprise Check of accts as mentioned at Para 1 (a) to (e) of the Units will be carried out as per **Appx 'A'** att to this letter.
3. It may please be ensured that a Lt Col/ Maj is detailed to carry out the Surprise Check. It is also pertinent to mention that if a unit is not maintaining any type of accounts and it is felt that there is no need to carry out the surprise check, then the same will be intimated to this HQ within 10 days of receipt of this letter to delete the names of the unit concerned. Completion report will be fwd by end of every Qtr.
4. In case a particular unit moves out from the strn, the relieving unit will detail the Presiding Offr for sub gp of units and intimation will be fwd to all units concerned alongwith a copy to this HQ.
5. For your further necessary action pl.

Sd/-x-x-x-x  
(आर पी सिंह)  
(R P Singh)

**STANDING INSTRS FOR SURPRISE CHECKS OF ACCTS FOR THE  
QE JUN 2022, QE SEP 2022, QE DEC 2022 AND QE MAR 2023**

S.No	Units to be surprise checked	Fd Offr be detailed to carry out surprise check of accts
1	HQ Delhi Area (inclGS Br, Q Br, Est Br, Ord Br, EME Br, ST Br, DSC Br, Sig Br, AG's Br)	150 Inf Bn (TA) PUNJAB
2	Delhi Area Printing Press	
3	HQ Delhi Area AWES Cell	
4	Taurus Sport Complex ( Main Olympics)	
5	APETA	
6	6 Engr Regt	1 WEC
7	226 Coy ASC (Sup)	
8	Army Boy Hostel	
9	SHO Shakurbasti	
10	Central Org ECHS	Delhi Area Sig Coy
11	MAG No 18 c/o COD	
12	CASD, Delhi Cantt	
13	COD, Delhi Cantt	
14	917 Lt AD Regt (Comn) Wksp	
15	CVD	Army Hosp (R&R)
16	Veh Depot Wksp, C/o CVD	
17	210/218 Pet PI ASC	
18	HQ TG EME	Base Hosp, Delhi Cantt
19	MAG 17 C/o HQ TG EME	
20	ESD Delhi Cantt	
21	1811 Pnr Unit	
22	972 Tpt Coy ASC	
23	RRRC	6 SIKH
24	The Records Raj Rif Centre	
25	150 InfBn (TA)	
26	APS DhaulaKuan	FOL Depot ASC
27	AFDC, New Delhi	
28	AFC, New Delhi	
29	Taurus Offrs Institute (TOI)	
30	5 Sig Gp	
31	136 (I) Sig Wksp EME	406 Gun Msl Regt
32	APS Delhi Cantt	
33	CLAWS	
34	AFMSD, Delhi Cantt	
35	512 Lt AD Regt Wksp	RRRC
36	44 MVH	
37	GE (P) ABHM	
38	Delhi Area Offrs Mess	
39	255 Transit Camp	
40	HQ 21 Sig Gp	339 (I) Sup PI ASC
41	2 Fd Trial Sub Gp	
42	OD Shakurbasti	
43	CFL ASC, Timarpur	
44	ECHS Polyclinic, Shakurbasti	

S.No	Units to be surprise checked	Fd Offr be detailed to carry out surprise check of accts
45	AIMT, Noida	CFL ASC Delhi
46	ECHS Polyclinic, Greater NOIDA	
47	Army Institute of Edn, Noida	
48	ECHS Polyclinic, Lodhi Road, New Delhi	
49	ECHS Polyclinic, Sector-29, Noida (UP)	
50	Stn Canteen , Noida (UP)	505 ABW
51	Albert Ekka institute	
52	6 SIKH	
53	Army Hosp (R&R)	
54	Army Dental Centre (R& R Hosp)	972 Tpt Coy ASC
55	Stn Wksp EME	
56	Regional Centre ECHS, Maude Line, Delhi Cantt	
57	GE(E/M), R & R Hosp	
58	Army College of Medical Science (ACMS)	CAMS
59	Base Hosp, Delhi Cantt	
60	SHO, Delhi Cantt	
61	GE (E/M), Base Hosp	
62	ECHS Polyclinic, C/o Base Hosp	HQ TG EME
63	MDC, Delhi Cantt	
64	143 MC/MF Det	
65	406 Gun Msl Regt	
66	Sainik Aramgah, New Delhi	512 Lt AD Regt
67	Auchinlech Sainik Aramgah, Delhi Jn	
68	ECHS Polyclinic, Timarpur	
69	410 MC/MF Det	
70	339 (I) Coy ASC (Sup)	
71	IRO, Delhi Cantt	HQ 5 Sig Gp
72	629 Tpt Coy ASC	
73	Delhi Area Primary School-II	
74	ECHS Cell, C/o Stn HQ Delhi Cantt	B Sqn, 61 Cav
75	GE (South)	
76	GE (P) East	
77	GE(P) West	
78	GE(East)	
79	GE (West)	629 Tpt Coy ASC
80	GE (North)	
81	CE Delhi Zone	
82	GE (Central)	
83	Taurus Army Pre School (TAPS)	21 MC Gp
84	227 Coy ASC (Sup)	
85	132 Inf Bn (TA)	
86	'B' Sqn 61 Cav	
87	Defence HQ Security Troops	
88	EETSU	COD Delhi Cantt
89	ECHS Polyclinic, Sohna Road, Gurgaon	
90	ECHS Polyclinic, Gurgaon	
91	262 Transit Camp	
92	Taurus Offrs Hostel (TOH)	
93	ECHS Polyclinic, Dundahera	

S.No	Units to be surprise checked	Fd Offr be detailed to carry out surprise check of accts
94	179 MC/MF Det	1811 Pnr Unit
95	412 MC/MF Det ( Hazarat Nizamuddin)	
96	Central ASC Offrs Mess	
97	Thofa Gift Shop	
98	140 MC/MF Det	ESD Delhi Cantt
99	21 MC Gp	
100	GE New Delhi	
101	ADLRS (Taurus Canteen)	
102	505 ABW (incl OSS)	6 Engr Regt
103	202 CEDU	
104	48 MVH	
105	10 PARS	
106	1 CBPO	CASD Delhi Cantt
107	Stn HQ Delhi Cantt (incl acct of with RDP)	
108	GE (U) Elect Sup	
109	GE (U) Plant & Machinery	
110	GE (U) Water Sup	227 Coy ASC (Sup)
111	Delhi Area Primary School-I	
112	GE (P) Central	
113	WEE Wksp	
114	Mil Farm Records	1 CBPO
115	CWE (New Delhi)	
116	Entity B, 61 WEU	HQ 21 Sig Gp
117	512 Lt AD Msl Regt	
118	Delhi Area Pro Unit	
119	CWE Delhi Cantt	
120	972 Lt AD Msl Regt (SP) Wksp	Stn Wksp EME
121	1 Fd Sub Trial Gp	
122	Delhi Area Sig Coy	
123	Delhi Area Stn Canteen (incl grocery shop) (Taurus canteen)	
124	ASHA School c/o Base Hosp Delhi Cantt	1 AHQ Sig Regt
125	1 WEC	
126	AHQFS Sec c/o HQ Delhi Area	
128	EEE Sub Gp	
129	1 AHQ Sig Regt	226 Coy ASC (Sup)
130	Army Cyber Gp	
131	AHQ IS Gp	
132	IHQ of MoD (Army) CIU	
133	CAMS	227 Coy ASC (Sup)
134	War Gaming Development Centre(WARDEC)	
135	No 1 GL Sec Type 'A', C/o HQ WC Air Comd, IAF, Subroto Park, New Delhi	
136	12 GASL	
137	AFTC, Delhi Cantt	972 Lt AD Msl Regt (SP) Wksp
138	124 Inf Bn (TA)	
139	Institute of Military Law (IML)	HQ 35 Inf Bde
140	ESM Canteen Gurugram	
141	ESM Canteen Pataudi	
142	ESM Canteen Palwal	
143	ESM Canteen Faridabad	

**ARMY INSTITUTE OF MANAGEMENT & TECHNOLOGY,**  
**GREATER NOIDA**  
**CERTIFICATE**

Certified that I have carried out the surprise check of cash in the following accounts as on 30 Jun 2022 (For the EQ June 2022) in terms of AO22/80. The cash balance which was legal tender was on actual counting and agree with the cans balance in the cash book of Army Institute of Management & Technology Account: -

AIMT College Fund Account **CASH IN HAND**  
5,735.00

The balance in the cash book as on 30 Jun 2022 was as under and the same has been reconciled with the bank statement attached: -

**BANK RECONCILIATION UPTO 30 JUN 2022 (AIMT COLLEGE FUND ACCOUNT)**

Ser No	Cheque No	Date	Particular	Dr. Amount (Rs.)	Cr. Amount (Rs.)
			Balance as per Cash Book	22,93,596.81	
1	095515	22.04.2022	M/s I'M World		4,900.00
2	095551	09.05.2023	M/s Greater Noida Heavens		945.00
3	756582	23.05.2022	M/s Greano Stationers		1,421.00
4	756584	23.05.2022	Mr Manoj Kumar Nagar		2,200.00
5	756590	23.05.2022	Mr Manoj Kumar Nagar		1,800.00
6	756599	01.06.2022	M/s Roboart		67,048.00
7	756601	01.06.2022	M/s Neemrana Arts Gallery		1,100.00
8	756629	09.06.2022	M/s Shivam News Agency		2,785.00
9	756639	15.06.2022	M/s Advance Copier Services & Co.		4,577.00
10	756640	15.06.2022	HDFC bank Ltd A/c TDS for Advance Copier		79.00
11	756641	15.06.2022	M/s Freshius Foods		1,082.00
12	756642	15.06.2022	HDFC bank Ltd A/c TDS for Freshius Foods		21.00
13	756643	15.06.2022	M/s MD Printing Press		2,900.00
14	756644	15.06.2022	HDFC Bank Ltd A/c TDS for MD Printing		50.00
15	756645	15.06.2022	M/s Amas Training		1,197.00
16	756647	15.06.2022	HDFC Bank Ltd A/c TDS for V. S. Aircon		36.00
17	756649	15.06.2022	HDFC Bank Ltd A/c TDS for V. S. Aircon		64.00
18	756654	15.06.2022	M/s JBM Enterprise		10,707.00
19	756657	21.06.2022	Dr Pallavi		2,000.00
20	371103	27.06.2022	AIMT Hostel Fund		1,44,457.00
21	371105	27.06.2022	M/s Reliance Jio Infocomm Ltd		705.00
22	371106	28.06.2022	AIMT College Fund (Canara Bank)		10,00,000.00
23	371107	28.06.2022	AIMT Hostel Fund		4,17,838.00
24	371108	28.06.2022	M/s Greater Noida Heavens		945.00
25	371110	30.06.2022	M/s V. S. Aircon		26,580.00
26	371111	30.06.2022	HDFC Bank Ltd A/c TDS for V. S. Aircon		560.00
27	371112	30.06.2022	Mr. Rakesh Singh		6,929.00
28	371113	30.06.2022	HDFC Bank Ltd A/c TDS for Rakesh Singh		141.00
29	371114	30.06.2022	Mr Raj Singh		25,321.00
30	371115	30.06.2022	M/s V. S. Aircon		1,828.00
31	371116	30.06.2022	HDFC Bank Ltd A/c TDS for V. S. Aircon		60.00
32	371117	30.06.2022	Salary Payable for Non-Teaching Staff		3,83,520.00
33	371118	30.06.2022	Salary Payable for Non-Teaching Staff		25,008.00
34	371119	30.06.2022	Salary Payable for Teaching Staff		7,07,514.00
35	371120	30.06.2022	Salary Payable for Teaching Staff		93,850.00
36	371121	30.06.2022	HDFC Bank Ltd A/c TDS for Salary (NTS)		22,000.00
37	371122	30.06.2022	HDFC Bank Ltd A/c TDS for Salary (TS)		20,500.00
			Cheque Pending for Realisation	-	29,82,668.00

		<b>Balance as per Bank</b>	<b>6,89,071.19</b>
		Add Sweep Account Balance	1,86,00,000.00
		<b>Total Bank Balance</b>	<b>1,92,89,071.19</b>

Station : Greater Noida

Dated : 30 Jun 2022

Signature :



Personal No. : IC74261H

Rank : Lt Col

Name : UV Sujita

Unit : CFL ASC Delhi

Observation if any: -

**ARMY INSTITUTE OF MANAGEMENT & TECHNOLOGY,**  
**GREATER NOIDA**  
**CERTIFICATE**

Certified that I have carried out the surprise check of cash in the following accounts as on 30 Jun 2022 (For the EQ June 2022) in terms of AO22/80. The cash balance which was legal tender was on actual counting and agree with the cans balance in the cash book of Army Institute of Management & Technology Account: -

AIMT College Fund Account

**CASH IN HAND**

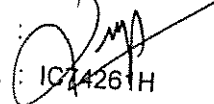
The balance in the cash book as on 30 Jun 2022 was as under and the same has been reconciled with the bank statement attached: -

**BANK RECONCILIATION UPTO 30 JUN 2022 (AIMT COLLEGE FUND ACCOUNT)**

Ser No	Cheque No	Date	Particular	Dr. Amount (Rs.)	Cr. Amount (Rs.)
			Balance as per Cash Book	11,75,849.44	
1	435134	21.06.2022	M/s SKR Tiles & Sanitation Pvt Ltd		
2	435136	21.06.2022	HDFC Bank Ltd A/c TDS for V.S. Aircon		7,363.00
3	435137	21.06.2022	Mr K Raja Ram		125.00
4	435138	21.06.2022	Ms Lalita Pandey		16,200.00
4	435141	24.06.2022	HDFC Bank Ltd A/c TDS for V.S. Aircon		1,500.00
5	435143	24.06.2022	HDFC Bank Ltd A/c TDS for Valiant Ambi		625.00
6	371106	28.06.2022	AIMT College Fund		944.00
7	473119	30.06.2022	Army Institute of Education	10,00,000.00	
				2,750.00	
			Cheque Pending for Realisation	10,02,750.00	26,757.00
			<b>Balance as per Bank</b>		<b>1,99,856.44</b>
			Add Sweep Account Balance		39,09,199.02
			<b>Total Bank Balance</b>		<b>41,09,055.46</b>

Station : Greater Noida

Dated : 30 Jun 2022

Signature :   
 Personal No. : IC24261H  
 Rank : Lt Col  
 Name : UV Sujita  
 Unit : CFL ASC Delhi

Observation if any: -

**ARMY INSTITUTE OF MANAGEMENT & TECHNOLOGY,**  
**GREATER NOIDA**  
**CERTIFICATE**

Certified that I have carried out the surprise check of cash in the following accounts as on 30 Jun 2022 (For the EQ June 2022) in terms of AO22/80. The cash balance which was legal tender was on actual counting and agree with the cans balance in the cash book of Army Institute of Management & Technology Account: -

AIMT College Fund Account

**CASH IN HAND**

The balance in the cash book as on 30 Jun 2022 was as under and the same has been reconciled with the bank statement attached: -

**BANK RECONCILIATION UPTO 30 JUN 2022 (AIMT COLLEGE FUND ACCOUNT)**

Ser No	Cheque No	Date	Particular	Dr. Amount (Rs.)	Cr. Amount (Rs.)
			Balance as per Cash Book	47,633.36	
1	-	-	NIL		NIL
			Cheque Pending for Realisation	-	-
			Balance as per Bank		47,633.36

Station : Greater Noida

Dated : 30 Jun 2022

Signature

Personal No. IC7426/H

Rank : Lt Col

Name : UV Sujita

Unit : CFL ASC Delhi

Observation if any: -



**ARMY INSTITUTE OF MANAGEMENT & TECHNOLOGY,**  
**GREATER NOIDA**  
**CERTIFICATE**

Certified that I have carried out the surprise check of cash in the following accounts as on 30 Jun 2022 (For the EQ June 2022) in terms of AO22/80. The cash balance which was legal tender was on actual counting and agree with the cans balance in the cash book of Army Institute of Management & Technology Account: -

AIMT Hostel Fund Account

**CASH IN HAND**

The balance in the cash book as on 30 Jun 2022 was as under and the same has been reconciled with the bank statement attached: -

**BANK RECONCILIATION UPTO 30 JUN 2022 (AIMT HOSTEL FUND ACCOUNT)**

Ser No	Cheque No	Date	Particular	Dr. Amount (Rs.)	Cr. Amount (Rs.)
			Balance as per Cash Book	10,85,983.98	
1	166898	09.06.2022	M/s Shivam News Agency		401.00
2	166896	15.06.2022	HDFC Bank Ltd A/c TDS for V. S. Aircon		170.00
3	166898	21.06.2022	M/s Ganesh Electricals		3,009.00
4	166900	21.06.2022	HDFC Bank Ltd A/c TDS for V. S. Aircon		83.00
5	166904	24.06.2022	HDFC Bank Ltd A/c TDS FOR Valiant Ambi		944.00
6	371103	27.06.2022	AIMT College Fund	1,44,457.00	
7	371107	28.06.2022	AIMT College Fund	4,17,838.00	
8	166905	30.06.2022	M/s V. S. Aircon		13,068.00
9	166906	30.06.2022	HDFC Bank Ltd A/c TDS for V. S. Aircon		254.00
10	166909	30.03.2022	Salary Payable for Boys Hostel Warden		32,332.00
			Cheque Pending for Realisation	5,62,295.00	50,261.00
			<b>Balance as per Bank</b>		<b>5,73,949.98</b>
			Add Sweep Account Balance		66,00,000.00
			<b>Total Bank Balance</b>		<b>71,73,949.98</b>

Station : Greater Noida

Dated : 30 Jun 2022

Signature : 

Personal No. : IC742614

Rank : Lt Col

Name : UV Sujita

Unit : CFL ASC Delhi

Observation if any :-

**ARMY INSTITUTE OF MANAGEMENT & TECHNOLOGY,**  
**GREATER NOIDA**  
**CERTIFICATE**

Certified that I have carried out the surprise check of cash in the following accounts as on 30 Jun 2022 (For the QE Jun 2022) in terms of AO22/80. The cash balance which was legal tender was on actual counting and agree with the cans balance in the cash book of Army Institute of Management & Technology Account: -

AIMT Grant-in-Aid Account      **CASH IN HAND**  
-

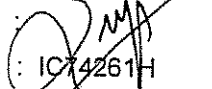
The balance in the cash book as on 30 Dec 2019 was as under and the same has been reconciled with the bank statement attached: -

**BANK RECONCILIATION UPTO 30 JUN 2022 (AIMT GRANT-IN-AID ACCOUNT)**

S.N.	Cheque No	Date	In favour of/ Received From	Dr. Amount (Rs.)	Cr. Amount (Rs.)
			Balance as per cash Book	25,000.00	
1	-	-	NIL		-
			Cheque Pending for Realisation	-	-
			<b>Balance as per Bank</b>		<b>25,000.00</b>

Station : Greater Noida

Dated : 30 Jun 2022

Signature :   
Personal No. : IC74261H  
Rank : Lt Col  
Name : UV Sujita  
Unit : CFL ASC Delhi

Observation if any:-

**ARMY INSTITUTE OF MANAGEMENT & TECHNOLOGY,**  
**GREATER NOIDA**  
**CERTIFICATE**

Certified that I have carried out the surprise check of cash in the following accounts as on 30 Jun 2022 (For the EQ June 2022) in terms of AO22/80. The cash balance which was legal tender was on actual counting and agree with the cans balance in the cash book of Army Institute of Management & Technology Account: -

**CASH IN HAND**

AIMT MDP Fund Account.

The balance in the cash book as on 30 Jun 2022 was as under and the same has been reconciled with the bank statement attached: -

**BANK RECONCILIATION UPTO 30 JUN 2022 (AIMT MDP FUND ACCOUNT)**

Ser No	Cheque No	Date	Particular	Dr. Amount (Rs.)	Cr. Amount (Rs.)
			Balance as per Cash Book	5,33,411.19	
1	-	-	NIL		NIL
			Cheque Pending for Realisation	-	-
			<b>Balance as per Bank</b>		<b>5,33,411.19</b>
			Add Sweep Account Balance		35,00,000.00
			<b>Total Bank Balance</b>		<b>40,33,411.19</b>

Station : Greater Noida

Dated : 30 Jun 2022

Signature

Personal No. : IC74261H

Rank : Lt Col

Name : UV Sujita

Unit : CFL ASC Delhi

Observation if any :-



## INFRASTRUCTURE AUGMENTATION AND CAPITAL EXPENDITURE FOR THE FINANCIAL YEAR 2023-24



### (A) AIMT Assets

Ser No	Name of College	Details of Projects	Total Cost of Projects	50% Approx Cost of the Proj	Remarks
(a)	(b)	(c)	(d)	(e)	(f)
1	Army Institute of Management & Technology, Greater Noida, Uttar Pradesh.	Up-gradation of Furniture - All MBA Classroom	20	10	
2		Purchase of 04 Smart Boards for BBA	8	4	
3		Software renewal for labs and library	4	2	
4		Purchase of news Books/Journals for new course MBA-Analytics & PG Diploma Data Analytics	10	5	
5		NBA Accreditation	7	3.5	
6		Upgradation of Internet Speed from 100 to 300 Mbps	10	5	
7		Up-gradation of library by RFID based book issued and return system	9	4.5	
8		Media Lab	6	3	
9		Up-gradation of Boys Hostel washroom and toilets	15	7.5	
10		Repair and upgradation of washrooms at Academic Complex	8	4	
<b>Total (1)</b>			<b>97</b>	<b>48.5</b>	

### (B) Common Assets with AIE

Ser No	Name of College	Details of Projects	Total Cost of Projects	50% Approx Cost of the Proj	Remarks
(a)	(b)	(c)	(d)	(e)	(f)
1	Army Institute of Management and Technology and Army Institute of Education, Greater Noida, Uttar Pradesh.	Upgradation of Generator Set from Diesel to PNG & Overhauling (02 out of 04 Genset in this Financial Year)	10	5	
2		Upgradation/Repair of HT/LT Panel powerhouse	10	5	
3		Repair of old streetlights and replacement of power cable	9	4.5	
4		Procurement of Green Waste management Systems	6	3	
5		Repair and Maintenance of Security Wall	10	5	
<b>Total (2)</b>			<b>45</b>	<b>22.5</b>	
<b>Grand Total (1+2)</b>			<b>142</b>	<b>71</b>	

*Rajendra*

Rajendra Pandey  
Colonel (Retd.)  
Registrar

## CERTIFICATE

1. Certificate that the quarterly audit board of the following account of AIMT Greater Noida for the quarter ending Jun 2022 have been carried out by the board of officers and found correct.

- (a) AIMT College Fund.
- (b) AIMT Hostel Fund.
- (c) AIMT Grant-in-Aid Fund.
- (d) AIMT MDP Fund.

Station : Greater Noida

Date : 01 Sep 2022

  
SS-45442L Maj Himanshu Baliyan  
CFL ASC Delhi  
Presiding Officer